

# Frodsham Town Council



## Minutes of a Meeting of Frodsham Town Council

held on Monday 28 January 2019 at 7pm  
at Castle Park House, Castle Park, Frodsham.

**Present:** Cllrs A Oulton (Chair), C Ashton, D Critchley, J Critchley, P Martin, M Nield, Lord F Pennington, P Williamson, L Brown and A Wordsworth.

Ms J O'Donoghue (Locum Town Clerk)

**Apologies:** L Jones, M Parker

**In Attendance:** 9 members of the public, 2 members of the Neighbourhood Plan Steering Committee, 1 member of the press

### Meeting 6

No	Item
126	<b>Apologies</b> Apologies were received and <b>accepted</b> from Cllrs L Jones and M Parker. Cllrs T Reynolds, F Sutton and L Wilson were not present and did not send apologies.
127	<b>Declarations of Interest - None</b>
128	<b>Minutes of the Extraordinary Meeting No 6 – 5 December 2018</b> The minutes were <b>approved</b> unanimously and signed as a true record – proposed by Cllr J Critchley, seconded by Cllr Nield
129	<b>Minutes of the Extraordinary Meeting No 8 – 20 December 2018</b> The minutes were unanimously <b>approved</b> and signed as a true record – proposed by Cllr D Critchley, seconded by Cllr Nield.
130	<b>Minutes of the Budget Setting Meeting No 9 – 14 January 2019</b> The minutes were unanimously <b>approved</b> and signed as a true record – proposed by Cllr J Critchley, seconded by Cllr Williamson.
131	<b>Right for the public to speak</b>
131.1	<b>PCSO</b> PCSO N Flanagan gave a verbal report including: <b>Anti-Social Behaviour:</b> Groups of teenagers have been playing knock and run in Ship Street area and patrols will be increased especially during evenings and weekends. <b>Community Speed Watch:</b> There is a new device to enable more effective monitoring of traffic speeds in Frodsham which has a tripod making it easier to use. Fluin Lane, Bridge Lane and Kingsley Road are being targeted. More volunteers are required and training will be given. <b>Young People:</b> 4 <sup>th</sup> November is Internet Safety Day and a number of talks have been given to pupils of Frodsham Weaver Vale Primary School and Frodsham Youth Club. Further talks are planned with Frodsham C of E Primary School, Frodsham Sea Scout Beavers and Frodsham Manor House Primary School. <b>Scrambler bikes:</b> Complaints continue to be received regarding scrambler bikes and quad bikes on the marshes. The motorcycle unit will be giving this area some attention especially at the weekends. <b>Festival of Walks:</b> PCSO Flanagan will be leading a walk aimed at young people on 5 <sup>th</sup> May starting at 11am from Frodsham Community Centre and lasting approximately 2.5 hours.
131.2	<b>Neighbourhood Plan Steering Committee</b> Martin Maris and Peter Vickery gave a verbal report: The plan is at a critical stage with the draft plan requiring all information and references together with data collected. The Neighbourhood Plan needs to tie in with the CWAC local plan so needs careful revision. It

# Frodsham Town Council

No	Item
	will not be possible for the plan to go to referendum in conjunction with the local elections in May. The editorial team are meeting regularly to get the plan in a position where it can go to the local community and other statutory bodies for 6-week consultation period. Once feedback is received the draft plan will be submitted to CWAC who will publicise for a 6-week period before appointing an independent examiner who will examine the report and make recommendations. Following this it is most likely that further changes will need to be made to the plan before it can go to referendum. It was noted that the average length of time it takes to produce a Neighbourhood Plan is 4 years and that funds will need to be made available to pay for administrative and web support. Although some grant funding is available it cannot be used for administrative support so it will be necessary for FTC to provide further funding moving forward.
<b>132</b>	<b>Precept for 2019/20</b> A precept of £269,066 as agreed at the Budget Setting Meeting was <b>approved</b> – proposed by Cllr J Critchley and seconded by Cllr Williamson. Cllr Lord Pennington objected to the proposal and Cllrs Wordsworth, Brown and Ashton abstained from the vote.
<b>133</b>	<b>Finance Management: 01.11.18 – 31.12.18</b> The finance report for November & December was <b>approved</b> and signed – proposed by Cllr Williamson and seconded by Cllr Lord Pennington.
133.1	<u>Paid Expenditure</u> It was <b>noted</b> that the total expenditure in in November & December 2018 was <b>£37,715.48</b> (£28,361.42 & £9,354.06).
133.2	<u>Received Income</u> It was <b>noted</b> that the total receipts in in November & December 2018 was <b>£16,091.39</b> (£9,521.33 & £6,570.06).
133.3	<u>Bank Reconciliation</u> It was <b>noted</b> that, after all considerations total cash balances at the end of December 2018 were <b>£338,639.93</b> .
<b>134</b>	<b>Committee Minutes</b>
134.1	<u>Cemetery Committee - 7.12.18</u> The minutes of the meeting and the decisions taken were <b>noted</b> . The following recommendation was <b>agreed</b> – proposed by Cllr J Critchley and seconded by Cllr Brown <b>R1</b> to commission the Designer to provide professional oversight of the installation of the new road layout @ £12,269 + VAT.
134.2	<u>Community Committee – 11.12.18</u> The minutes of the meeting and the decisions taken were <b>noted</b> . The following recommendation was <b>agreed</b> – proposed by Cllr Brown and seconded by Cllr Lord Pennington. <b>R1</b> To agree to fund the purchase of water storage equipment for London Road Allotments at a cost of £768 + delivery and VAT. <b>R2</b> To agree to accept the lowest quote to reduce the height of the hedge between the playing fields and the allotments at Churchfields at an initial cost of £100 + VAT and the £70 + VAT per visit. <b>R3</b> To agree to accept the lowest quote to cut the hedge at London Road allotments at a cost of £250 + VAT. <b>R4</b> To agree to accept the lowest quote to install new safety flooring in the old play area at Churchfields of £1,650 + VAT. <b>R5</b> To agree to accept the quotation of £390 + VAT to paint two benches on the Memorial Field
134.3	<u>Planning Committee</u> The minutes of the meetings held on 26/11/18, 11/12/18, 8/01/19 & 21/01/19 and the decisions taken were <b>noted</b>
<b>135</b>	<b>Working Group Records</b>
135.1	<u>Neighbourhood Plan Steering Group</u> The minutes of the Steering Group meetings held on 27/11/18 & 7/1/19 were <b>noted</b> .

# Frodsham Town Council

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135.2	<u>Festival of Walks Working Group</u> The notes of the Working Group meetings held on 15/11/18, 29/11/18, 13/12/19 & 10/01/19 were <b>noted</b> .
135.3	<u>World War 1 Working Group</u> The minutes of the Working Group meeting held on 16/1/19 were <b>noted</b> .
<b>136</b>	<b>Commemorative Poppy Display Frame</b> It was <b>agreed</b> to display the WW1 Commemorative Poppies in the reception area.
	<b><i>Standing Orders suspended to enable Paul Tudor, Highways Engineer, CWAC to update Council on remedial works to The Rock as follows:</i></b> Works will take place from 11 <sup>th</sup> February 2019 with the aim to complete the works by 1 <sup>st</sup> April 2019 although it is not possible to absolutely define this timescale. It will be necessary to install scaffolding which will involve a lane closure however the works are close to the traffic signals and there should not be a huge impact on traffic. It was asked whether temporary traffic lights could be installed between Fluin Lane and St Hilda's Drive and it was agreed that this will be considered. <b><i>Standing Orders reinstated</i></b>
<b>137</b>	<b>Council Manager Update</b> It was <b>noted</b> that as of Friday 25 <sup>th</sup> January there had been 10 applications. The interviewing panel will meet on 1 <sup>st</sup> February to shortlist with interviews planned for 8 <sup>th</sup> February.
<b>138</b>	<b>Local Plan (Part Two)</b> It was <b>noted</b> that modifications to the Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies are open for public consultation until Sunday 3 February and it was <b>agreed</b> that Councillors will make their own individual comments.
<b>139</b>	<b>Purdah</b> The arrangements for the Purdah period were <b>noted</b> .
<b>140</b>	<b>Annual Town Meeting</b> It was <b>agreed</b> to hold the Annual Town Meeting on Monday March 25 <sup>th</sup> at 6.30pm.
<b>141</b>	<b>CCTV</b> Cllr Jones was unable to attend the meeting however it was noted that CWAC has carried out an initial scoping report however there is no confirmed budget from CWAC.
<b>142</b>	<b>Park Lane Play Area</b> It was <b>agreed</b> to make a Deed of Dedication with the National Playing Fields Association in perpetuity to prevent the use of the Park Lane play area for any other purpose than as a public playing field and recreation area – proposed by Cllr Oulton, seconded by Lord Pennington. Cllrs Neild and Lord Pennington to sign the Deed.
<b>143</b>	<b>FCA Lease</b> It was <b>noted</b> that it was left with the FCA and FYA to investigate terms of the lease.
<b>144</b>	<b>Meeting with Sutton Weaver Parish Council</b> It was <b>agreed</b> that Cllrs Brown and J Critchley would meet representatives from Sutton Weaver PC to discuss traffic congestion in Frodsham at a date to be confirmed in March.
<b>145</b>	<b>CWAC</b> CWAC Councillor L Riley gave a verbal report including: Thanks to community volunteers and volunteers from the Fire Service for attending litter pick on 27 <sup>th</sup> January; car parking charges will be introduced at the station and match funding has been made earmarked by the Football Foundation to develop pitches at the schools which will directly benefit Frodsham Junior Football Club; central government has put aside £625m to protect the future of the British high street; CWAC will be setting up an alternative bin collection service which will look at more sustainable ways of dealing with local waste; 2 planning applications have been called in for consideration by Planning Committee, 18/04805/FUL (construction of 2 dwellings on land to the west of Travellers Rest Public House) and 18/04894/FUL (creation of geological research facility).
<b>146</b>	<b>Councillors' Reports</b>
146.a	Reports from councillors who have attended meetings of external bodies: None

# Frodsham Town Council

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146.b	Other items for information: None
147	<b>Clerk's Report</b> It was noted that the Sandstone Ridge signs have been received; a quotation is required for erection which has been requested from Mid Cheshire Grounds Maintenance; approval will be requested from the Environment Committee Meeting due to be held on 5 <sup>th</sup> March. The winter gritting scheme is underway and a further 50 bags of grit have been ordered which will be delivered to volunteers by the Estates Manager.
148	<b>Date of next meeting</b> 25 March 2019

Meeting ended at 8.54pm.