

Frodsham Town Council

Memorial Permit Application



Frodsham Town Council will grant permission to carry out memorial works on the grave detailed below, subject to the acceptance of the following conditions by the Grave Owner/Applicant and Mason. No work should be started on a memorial before the Cemetery Office has approved it. Frodsham Town Council will not be responsible for any losses incurred for works to a memorial that were not approved.

Tarvin Road Cemetery	Section _____	Grave No _____
Full name of deceased /s _____		
<i>Please delete as appropriate: New Headstone New square memorial Added Inscription</i>		
Clean renovate other – please state: _____		

To be read and signed by the Memorial Mason carrying out the work: I have been instructed to carry out the memorial work, a full description, including materials, dimensions, inscriptions and fixing methods, is submitted with this form; the applicant has been and approved these. All work I complete will be in accordance with the Councils' regulations and meet with the NAMM's Code of Working Practice (2003 or any later version).

- I agree to be responsible and pay for any damage to Council property or to surrounding memorials, turf etc. caused by the negligence of myself, my workmen and / or any subcontractor employed by me.
- I have Public Liability insurance to the value of £5,000,000.
- I agree to remove all unused materials/rubbish, and leave the area in a neat and tidy state.
- I will not work while a funeral in in progress.
- I will Advise my client that memorial insurance is available and will only display a trade name on the memorial if the applicant gives his/her permission.

Trading Name & address: _____ _____
BRAMM/NAMM MEMBER: YES/NO
Telephone No: _____ Email: _____
Signed _____ Print name: _____ Date _____
<i>Please give a copy of the stone work showing details of inscription and sizes along with this memorial permit by email (below) or by post to Frodsham Town Council, The Council Offices, 78 Church Road, Frodsham, Cheshire CW9 5PB</i>
<i>Tel no: 01928 735150 email: townclerk@frodsham.gov.uk</i>

To be read signed by the Grave Owner/Burial Applicant

- I understand that I am responsible for the costs of erecting and maintaining the memorial
- Should the memorial fall into a state of disrepair, or become a hazard to Health & Safety, the Council have the right to remove the memorial from the Cemetery and I will be responsible for any expense incurred; such work may have to be carried out without me receiving prior notice.
- I will inform the cemetery office of any change of name or address.
- I understand that the memorial may need to be covered/moved and replaced, by cemetery staff to gain access to prepare a grave.
- Please ensure you are the registered owner of the above grave, otherwise there may be a delay in the permit being approved & issued.

Full Name & Address of all grave owners _____

Please continue on a separate page if insufficient room here and tick this box

Telephone No. _____ Email: _____

Signed _____ dated _____

Signed _____ dated _____

Payment ref:	invoice No:	Receipt No:
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There is £65 charge for erection of new headstone or memorials only.

**Memorial measurements as referred to in the
Frodsham Town Council
Cemetery Regulations:**

- 8.4 *Grave Memorials, including all bases, must be:*
- a. Not more than three feet six inches in height above ground level
 - b. Not more than three feet in width, and
 - c. Not more than one foot three inches in depth
- 8.5 *Family Plots Cremated Remains Memorials, including all bases, must be:*
- a. Not more than three feet six inches in height above ground level
 - b. Not more than two feet eight inches in width, and
 - c. Not more than one foot three inches in depth
- 8.6 *Cremated Remains Memorials must be:*
- a. Not more than three inches in height above ground level
 - b. A flat square of twelve by twelve inches

Important Note

Please note all regulations, particularly from item 8 – 8.21, in the Cemetery Regulations booklet