

Frodsham Town Council



You are hereby summoned to attend a Meeting of
Frodsham Town Council
To be held on Monday 25 March 2019 at 7pm
At Castle Park House, Castle Park, Frodsham.

AGENDA

Meeting 11

No	Item
149	Apologies
150	Declarations of Interest
151	Minutes of Meeting 6 – 28 January 2019 To approve and sign as a true record.
152	Right for the public to speak
152.1	PCSO
152.2	Report from members of the Neighbourhood Plan Steering Committee
152.3	Other
153	Finance Management: 01.01.19 – 28.02.19 - To approve the finance report.
153.1	Paid Expenditure To note the total expenditure in February 2019 was £12,951.27
153.2	Received Income To note the total receipts in February 2019 were £2,048.91
153.3	Bank Reconciliation To note that, after all considerations total cash balances at the end February 2019 was £315,589.59
154	Committee Minutes
154.1	<u>Community Committee</u> – 12.02.19 To note the minutes of the meeting and the decisions taken and the following recommendations: (R1) It was proposed by Cllr Jones, seconded by Cllr Brown and unanimously agreed that a meeting be arranged with Vanessa Griffiths, CWAC Regulatory Services Manager, to discuss CCTV provision and visit the central monitoring team in Chester (R2) It was proposed by Cllr Oulton, seconded by Cllr Lord Pennington and unanimously agreed to obtain quotes to improve accessibility to the Townfield Lane play area (R3) It was proposed by Cllr Brown, seconded by Cllr Oulton and unanimously agreed that the Clerk sign Letter Agreement with CWAC for S106 monies designated to Townfield Lane play area (R4) It was proposed by Cllr Brown, seconded by Cllr Aston and unanimously agreed to replace 5 hanging basket brackets with standard double brackets at a total cost of £390 with an option to purchase a further 3 if required. (R5) It was proposed by Cllr Oulton, seconded by Cllr Brown and unanimously agreed to order an additional 100 bags of grit (R6) It was proposed by Cllr Critchley, seconded by Cllr Brown and unanimously agreed to order replacement bulbs for the damaged Xmas lights (R7) It was proposed by Cllr Oulton, seconded by Cllr Nield and unanimously agreed to wrap 3 trees (removing the existing lights in 1 tree) with cold white static illuminated LED mini bulbs.
154.2	<u>Policy and Process Committee</u> – 25.02.19 To note the minutes of the meeting and the decisions taken and the following recommendations: (R1) It was proposed by Cllr Lord Pennington, seconded by Cllr D Critchley and unanimously agreed to recommend to full Council that the Model Code of Financial

Frodsham Town Council

No	Item
	Regulations (as circulated and amended) be adopted. (EP1) It was proposed by Cllr Lord Pennington, seconded by Cllr Oulton and unanimously agreed to purchase Town Council designed software from Rialtas Business Solutions out of the ICT Budget at a cost of £1,599.00.
154.3	<u>Planning Committee</u> To note the minutes of the meetings held on 12.02.19 & 5.03.19 and the decisions taken.
154.4	<u>Environment Committee</u> To note the minutes of the meeting and the decisions taken and the following recommendations: (R1) It was agreed that Cllr Jones and Martin will organize a litter pick for Saturday 23 rd March and that Frodsham WI will also be involved. Cllr Jones to confirm arrangements and the event will then be advertised on FTC website (R2) It was proposed by Cllr Oulton, seconded by Cllr Ashton and unanimously agreed to chain the gate to an area of Hawthorne Allotments shut to prevent access to dogs and reseed the damaged area. Notice to be erected as to this effect
155	Working Group Records
155.1	<u>Neighbourhood Plan Steering Group</u> To note minutes of the Steering Group meetings held on 29.01.19, 4.02.19, 19.02.19, 4.03.19 & 19.03.19 if available.
155.2	<u>World War 1 Working Group</u> To note the minutes of the meetings held on 13.02.19 and 13.03.19.
156	Model Finance Regulations To resolve to formally adopt the regulations as recommended by the Policy and Process Committee.
157	Council Manager/Town Clerk Appointment To note appointment of Jo O'Donoghue as Council Manager/Town Clerk from 1 April 2019 and approve job title.
157.1	To note report from Cllr J Critchley on the procedure followed for the above appointment
157.2	To note Clerk's attendance on burial training course to be held at Northwich Town Council Offices on 30 th May 2019. At a cost of £130.00.
158	Hanging Baskets and Planters To approve quotation from Northwich Town Council to fill and plant 49 hanging baskets, 14 lamppost baskets and bedding in the planters at Ship St, St Hilda's Drive and Ashton Drive. Summer and Winter bedding in planters to be provided.
159	Defibrillator To note closure of Overton Village Store on 31 st March 2019 and the necessity of relocating the existing defibrillator.
160	IT Report To receive a report from the Clerk
161	CCTV To receive an update.
162	GDPR To approve General Privacy Notice
163	CWAC To receive a verbal report from CWAC Councillors.
164	Councillors' Reports
164.a	To receive reports from councillors who have attended meetings of external bodies.
164.b	Other items for information.
164	Clerk's Report - To note any information items.
165	Date of next meeting 20 May 2019