

World War 1 Commemoration Working Group
Record of Meeting
Held On Wednesday 13 February 2019 at 18.15
At Frodsham Library, Princeway, Frodsham



Present: Geoff Abnett Jenny Evans Heather Powling Pammi Taylor Allen Wales
Apologies: Ros Caldwell Ken Crouch Kath Hewitt Dennis Taylor Sara Wakefield
Peter Vickery (CPAC, Ex-officio) Kim Horton (CPAC Manager)

Meeting 20

ACTION

135. **Declarations of Interest:** None

136. **Record of Meeting Held on 16 January 2019**

136.1. *Acceptance:* Agreed as true & accurate.

136.2. *Matters Arising:* None

137. **Finance**

137.1. *Budget 2018-19*

i. *Income:* CPAC had sold 2 x bookmarks @ £1.00 each (Total = £2.00).

ii. *Expenditure:* There were no transactions.

a. *St Laurence War Memorial – Payment for Retention of 2.5% of Invoice Total (£56):* Betty Rutter (Church Warden) had requested the invoice from Mallett Stonemasonry Ltd and would inform the Group on receipt. [NOTE: Invoice dated 6/2/19 had been received and passed to Kim for payment. Cheque for £67.20 (inc £11.20 VAT), made payable to St Laurence PCC, was issued on 22 Feb '18.]

137.2. *Budget 2019-20 – Approval of Estimates by FTC:* It was noted that FTC's Budget Setting Meeting held on 14 January (Item 122, last line & Appendix A - Projects) that Council had agreed our request for £680 and that the budget, including our £680, was approved by Council at its meeting held on 28 January (Item 132).

138. **Review of Actions & Progress**

138.1. *Beacon Lighting & Bell Ringing – Pictures:* It was noted that public appeal for pictures via social media had not produced any response..

138.2. *Information Board at OHMF - Listed Building Consent:* On 8 Feb '18, Pammi had requested update on progress of FTC's application for Listed Building consent. Reply from Cllr Alan Oulton, FTC Chair, was awaited.

138.3. *Peace Celebrations (19 Jul '19)*

i. *Inter-School Sports*

a. *PCCG Meeting:* Manor House Primary School had confirmed that any Tue or Thu in Mar after school would be suitable. Response from other Schools to request for availability was awaited.

b. *Winners' Certificates*

◦ *Frames:* It was noted that frames would cost from £5 to £18 each and that the Group would be able to fund the purchase of 20 frames.

◦ *Forms:* Layout & text would be drafted for agreement by PCCG & WW1 WG.

PT / GA

c. *Publicity:* It was agreed to approach Rotary Club of Frodsham & Helsby to arrange joint publicity for the Sports & Festival in the Park in early May.

AW

ii. *Events for Residential Homes*

a. *Contact With Residential Homes*

◦ Meadow Court had proposed Friday as a suitable day.

◦ Hillcrest Care Home & Newton Hall Residential Home had expressed their keenness to participate.

◦ Chapel Fields was to be contacted.

AW

b. *Contact With Performing Groups:* Frodsham Players had been approached to determine their interest. F&D Choral Society and Frodsham Sings had previously expressed their willingness to participate. Contact with them would be renewed to start planning.

138.4. *Other Events / Activities*

- i. *Publicity for Availability of 'From Battlefield to Blighty'*: Thanks to Kim (CPAC), Liz (FTC) and Sara were recorded for their assistance in publicising availability of the book via websites, noticeboards & social media.
- ii. *Renovation of St Laurence Memorial*: The Group had received a note of thanks for its support of the project from John Wharne (Treasurer, St Laurence PCC).
- iii. *Remembrance Service in Nov '18 at St Laurence Parish Church*: It was noted that there was some confusion about payment for the poppy crosses used during the Service. Number of unused crosses was not known. Diane McNamara (RBL) would be contacted to resolve the matter. **AW**
- iv. *Remembrance Services in Nov '19*: It was noted that Father Michael would retire on 21 Jul '19 and that arrangements for Services would need to be arranged with the new vicar after he / she had taken up post at St Laurence Parish Church.
- v. *Poppies on Lamp Posts*: It was noted that poppies attached to lamp posts in Main Street & Church Street had deteriorated and needed to be removed. The Town Council would be approached to request removal. **PT**

139. **Next Meeting** will be held on Wednesday 13 March 2019 at 18.15 at Frodsham Library, Princeway, Frodsham.

140. **Items for Future Agendas**

- 140.1. Cakes for Residential Homes (May / June 2019)
- 140.2. Post-disbandment Arrangements for Public's Access to Information About WW1 (June / July 2019)
- 140.3. Use of Any Remaining Funds on Disbandment of Group
 - i. Artwork at CPAC
 - ii. Donation to Suitable Charity
- 140.4. Books - On-line Publishing (2018-19)
- 140.5. Archive (2018-19)

Meeting Closed at 19.05