

# Frodsham Town Council

You are hereby invited to attend a meeting of  
**The Community Committee**  
To be held on Tuesday 14 August 2018 at 7pm  
In the Town Council Office, Castle Park, Frodsham



## AGENDA

### Meeting 2

No	Item
17	<b>Apologies for absence</b>
18	<b>Declarations of Interest</b>
19	<b>Minutes of Meeting 1 – 5.06.18</b> To approve and sign as a true record.
20	<b>Opportunity for Public to Speak</b> No requests have been received by the Clerk.
21	<b>Twenty mph Speed Limits in Frodsham</b> To note CWAC proposal to introduce 20mph speed limits in many parts of Frodsham and to agree any actions.
22	<b>Hanging Baskets and planters</b>
22.1	To discuss the need for urgent repairs to the hanging basket brackets around the Town.
22.2	To discuss and agree to take over responsibility from CWAC for the planters throughout Frodsham, including winter planting.
23	<b>Grass cutting</b> To discuss the potential to take over responsibility for grass cutting across Frodsham and agree any actions.
24	<b>Grounds Maintenance SLA</b>
24.1	To discuss issues around ground maintenance and agree any actions.
24.2	To discuss the commissioning process for 2019-20 and agree any actions.
25	<b>Play Areas</b>
25.1	<u>Play Area Annual Inspection</u> To note the Annual Inspection report and agree any actions.
25.2	<u>Monthly Inspections</u> To receive a verbal report from the Estates Manager on the regular monthly play area inspections and agree any actions.
25.3	<u>Les George OBE Memorial Award</u> To discuss and agree submitting in an application for this award.
25.4	<u>Park Lane</u>
25.4a	To discuss the repair work to the walls and agree any actions.
25.4b	To agree to submit an application to CWAC Member's Budget towards the cost of the adult gym.
25.5	<u>Churchfields</u> To discuss and agree the resurfacing of the old play area with either grassloc or bark.
26	<b>Allotments</b>
26.1	To note the Annual Inspection visits will take place on Sunday 19 August at 2.30pm.
26.2	To discuss a request from a neighbour of London Road Allotments for assistance with hedge maintenance and agree any actions.
27	<b>Ship Street</b> To discuss and agree the cutting of the Ship Street @ £920+VAT.
28	<b>Traffic Issues</b> To discuss issues raised by Sutton Weaver Parish Council over traffic congestion and agree any actions.
29	<b>Traveller Development Plan</b> To note that CWAC have launched a consultation, which ends on 5 October, asking for comments on traveler issues to help them develop the Traveller Development Plan Document and agree any comments.

**Committee Members:** Cllrs C Ashton, L Brown, J Critchley, L Jones, M Nield, A Oulton, Lord F Pennington, F Sutton,  
P Williamson & L Wilson

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No	Item
30	<b>WW1 Noticeboard</b> To discuss WW1 Commemoration Working Groups request to have the noticeboard installed in time for the Remembrance Day services and agree any actions.
31	<b>Christmas Lights Contract</b> To discuss the quotations received for the 3 year maintenance contract and agree the contractor.
32	<b>War Memorial</b>
32.1	To note the tenders have been received and assessed for both the restoration of the Memorial itself and the entrance gates & railing. The quotation recommended by the Quantity Survey is £107,139.54 (Memorial work £77,086.34 & Gates £30,053.20).
32.2	To note that the professional adviser's overall costs have increased from £6,484 to £8,035.47+VAT, due to the addition of the gates work but remain at 12.5% of the contract value.
32.3	To note that the application for the War Memorial Trust grant will be submitted before the end of September.
33	<b>Ward Walks</b> To discuss the recent ward walks, any issues raised and agree any actions.
34	<b>Goods Shed</b> To receive an update, if available, on the future of the Goods Shed and agree any actions.
35	<b>Town Clock</b> To agree to extend the bench painting contract to include the painting of the Town Clock.
36	<b>Over 70s Voucher Scheme</b>
36.1	To agree the timetable and rules for the scheme in 2018.
36.2	To agree the costs of design and printing the vouchers and posters @ £140+VAT.
36.3	To discuss advertising @ £300+VAT and agree any actions.
37	<b>Defibrillator</b>
37.1	To note the defibrillator has been ordered for the District Taxi site @ £1038+VAT and Love Frodsham will reimburse the costs plus £150 for future maintenance costs.
37.2	To agree the location of the defibrillator that must be removed from the Police Station.
38	<b>Active Cheshire Active Planning Report</b> To note and agree any actions.
39	<b>Frodsham Community Association</b> To agree a representative to attend FCA meetings.
40	<b>Clerk's updates</b> To note information items.
41	<b>Next meeting – 9 October 2018</b>