

Frodsham Town Council

You are hereby invited to attend a meeting of
The Events Committee
 To be held on Tuesday 11 September 2018 at 7pm
 In the Town Council Office, Castle Park, Frodsham



AGENDA

Meeting 2

No	Item																																								
19	Apologies for absence																																								
20	Declarations of Interest																																								
21	Minutes of Meeting 1 – 10.07.18 To approve and sign as a true record.																																								
22	Opportunity for Public to Speak M Maris – Item 23. Mr V Akers – Item 24.2.																																								
23	Promoting Frodsham To discuss the more effective use of banners in promoting activities in Frodsham & agree actions.																																								
24	Community Field																																								
24.1	To discuss a complaint about recent uses of the community field and to note that a site visit has been arranged with the complainant.																																								
24.2	To review the rules relating to the rental of the community field and agree any changes.																																								
25	Action Plan To review the progress against the Action Plan for 2018-19 and agree any actions.																																								
26	Budget To review the expenditure against the budget and agree any actions.																																								
27	Frodsham Life To discuss and agree using Frodsham Life as a means of communicating with residents.																																								
28	Christmas Festival Working Group																																								
28.1	To note the minutes of the meeting held on 11 July, 19 July and 22 August and the decisions made.																																								
28.2	To note and approve the following expenditure which is within budget: <table border="1" data-bbox="199 1205 1417 1547"> <thead> <tr> <th>Supplier</th> <th></th> <th>Amount</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CWAC</td> <td>Temp Licence</td> <td>21.00</td> <td></td> <td>21.00</td> </tr> <tr> <td>Vinyl Banners Print</td> <td>Christmas Festival Banner</td> <td>54.99</td> <td></td> <td>76.69</td> </tr> <tr> <td>Freestyle Fireworks</td> <td>Fireworks</td> <td>550.00</td> <td></td> <td>550.00</td> </tr> <tr> <td>Blue Arrow</td> <td>Traffic Management</td> <td>600.00</td> <td>120.00</td> <td>720.00</td> </tr> <tr> <td>Tarvin Sands Fishery</td> <td>Reindeer</td> <td>1,400.00</td> <td></td> <td>1,500.00</td> </tr> <tr> <td>Top Cat</td> <td>First Aid</td> <td>360.00</td> <td>72.00</td> <td>432.00</td> </tr> <tr> <td></td> <td></td> <td>2,985.99</td> <td>192.00</td> <td>3,299.69</td> </tr> </tbody> </table>	Supplier		Amount	VAT	Total	CWAC	Temp Licence	21.00		21.00	Vinyl Banners Print	Christmas Festival Banner	54.99		76.69	Freestyle Fireworks	Fireworks	550.00		550.00	Blue Arrow	Traffic Management	600.00	120.00	720.00	Tarvin Sands Fishery	Reindeer	1,400.00		1,500.00	Top Cat	First Aid	360.00	72.00	432.00			2,985.99	192.00	3,299.69
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28.3	To note the next meeting of the Working Group will be on 22 September at 2pm at CPH.																																								
29	Remembrance Day Working Group																																								
29.1	To note the minutes of the meetings held on 4 September and the decisions made.																																								
29.2	To note the next meetings of the Working Group will be on 16 & 23 October at 6pm at CPH.																																								
30	Halton Curve Opening Event To receive an update and agree any actions.																																								
31	Halloween Event To receive an update from the Working Group and agree any actions.																																								
32	Events Sponsorship To discuss any applications and agree actions.																																								
33	Field Rental Applications To discuss any applications and agree any actions.																																								
34	Clerk's updates - To note information items.																																								
35	Next meeting - Tuesday 13 November.																																								