

Our ref: P168-03_21.11.2018_Frodsham Cem Implementation

21st November 2018

Hazel Catt
Town Clerk
Frodsham Town Council
Castle Park
Frodsham
WA6 6SB

Dear Hazel

Quotation Request – Frodsham Cemetery, Tarvin Road, Frodsham

Thank you for inviting Harrison Design Development to provide a quotation for design and project management of your cemetery extension works.

Please find attached our quotation. The quotation assumes that HDD would act as lead consultant to manage the project on behalf of Frodsham Town Council. HDD would work alongside Datry's who would provide specialist drainage engineering support.

The first stage would be to visit site and try and ascertain how the existing drainage functions. Following the site visit we would then liaise with United Utilities on the current sewers and drainage capacity. We have made an allowance for undertaking a CCTV survey of the existing drainage to ensure it is all working correctly and intact. This would be desirable as we are draining into an existing system.

UU may request that we also do infiltration testing, this item is not added to collection as it may not be required.

We have assumed that the proposals are non-contentious and that use can be made of the existing drainage connection.

With regard to the tap, I have allowed for a days' time to undertake a pressure test and ascertain the practicalities of providing another tap, higher up the slope. If pumping equipment is required, the Town Council may wish to rethink the expense of providing a tap. (Design of a pumping system is not currently included for).

The site investigation works have not been added to collection as liaison with UU may determine whether or not they are necessary.

Following the survey work HDD would then prepare detail design drawings, and tender package suitable for pricing by construction contractors. We would support Frodsham TC in seeking tenders, the tender process and evaluation of tenders received.

Frodsham Town Council would enter into a contract with the successful tender, who would then construct the works. HDD would prepare all contracts on behalf of Frodsham Town Council and act as Contract Administrator on the Councils behalf.

I have allowed for HDD to undertake role of Principal Designer under CDM regulations.

It is understood that Frodsham Town Council have a letter setting out that planning consent is not required as the work falls into permitted development rights for a cemetery. (Please can you send me a copy of that letter). HDD have not allowed for liaison with the Local Planning Authority.

Harrison Design Development (HDD) is an award-winning Landscape Institute Registered practice employing Chartered Landscape Architects. The company has £5 million PI insurance, £10 million Employers' Liability and £5 million Public Liability insurance. HDD holds ISO 9001 and ISO 14001 Quality and Environmental Management Systems accreditation.

HDD specialise in cemetery design, and seek to strike a balance between creating a pleasant user experience with the practical requirements to operate a cemetery. HDD are local to the site, with our offices being based in Mold and are readily available to meet on site or at your Frodsham offices to discuss any aspects of this proposal or indeed the project (should HDD be the successful tenderer).

Once again thank you for considering us for this work, do not hesitate to contact me if you have any queries relating to this quotation or any other matter please don't hesitate to contact me.

Yours sincerely



Claire Halestrap
CMLI

Encls
Fee proposal

Harrison Design Development Ltd

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