

Frodsham Town Council

You are hereby invited to attend a meeting of
The Cemetery Committee
To be held on Friday 7 December 2018 at 3pm
In the Town Council Office, Castle Park, Frodsham



AGENDA

Meeting 4

No	Item
34	Apologies
35	Declarations of Interest
36	Minutes of the meeting 2 of Cemetery Committee held on 27 September 2018 To agree and sign as a true record
37	Minutes of the meeting 3 of Cemetery Committee held on 26 October 2018 To agree and sign as a true record
38	Opportunity for Public to Speak
39	Cemetery Design Support To discuss and agree to commission the Designer to provide professional oversight of the installation of the new road layout @ £12,269+VAT.
40	Cemetery Regulations
40.1	To review and agree the amended regulations.
40.2	To agree to get a quotation to have the regulation booklets professional printed.
41	Cemetery Paperwork
41.1	To discuss and agree revised paperwork: <ul style="list-style-type: none">• Notice of Interment,• Right of Ownership and Acceptance of Regulations letter• Acceptance of Regulations form• Memorial Permit Application• Memorial Plaque application
41.2	To note the paperwork to transfer ownership or assign ownership needs reviewing and agree actions.
42	Fees structure To review the fees structure and agree actions.
43	Cemetery Office to discuss the potential to extend to provide an office base for FTC.
44	Agenda items for the next meeting To agree any additional agenda items for the next meeting.
45	Date of next meeting Friday 29 March 2019 (3pm).

Cllrs C Ashton, L Brown, J Critchley, Lord F Pennington and P Williamson.