

# Frodsham Town Council

You are hereby invited to attend a meeting of  
**The Cemetery Committee**  
To be held on Friday 7 December 2018 at 3pm  
In the Town Council Office, Castle Park, Frodsham



## AGENDA

### Meeting 4

No	Item
34	<b>Apologies</b>
35	<b>Declarations of Interest</b>
36	<b>Minutes of the meeting 2 of Cemetery Committee held on 27 September 2018</b> To agree and sign as a true record
37	<b>Minutes of the meeting 3 of Cemetery Committee held on 26 October 2018</b> To agree and sign as a true record
38	<b>Cemetery Design Support</b> To discuss and agree to commission the Designer to provide professional oversight of the installation of the new road layout @ £12,269+VAT.
39	<b>Cemetery Regulations</b>
39.1	To review and agree the amended regulations.
39.2	To agree to get a quotation to have the regulation booklets professional printed.
40	<b>Cemetery Paperwork</b>
40.1	To discuss and agree revised paperwork: <ul style="list-style-type: none"><li>• Notice of Internment,</li><li>• Acceptance of Regulations,</li><li>• Acceptance of Regulations letter</li><li>• Memorial Permit Application, and</li><li>• Memorial Plaque application</li></ul>
40.2	To note the paperwork to transfer ownership or assign ownership needs reviewing and agree actions.
41	<b>Fees structure</b> To review the fees structure and agree actions.
42	<b>Cemetery Office</b> to discuss the potential to extend to provide an office base for FTC.
43	<b>Agenda items for the next meeting</b> To agree any additional agenda items for the next meeting.
44	<b>Date of next meeting(s)</b> Friday 29 March 2019 (3pm).

Cllrs C Ashton, L Brown, J Critchley, Lord F Pennington and P Williamson.