

Frodsham Town Council



You are hereby summoned to attend a Meeting of
Frodsham Town Council
To be held on Monday 23 July 2018 at 7pm
At Castle Park House, Castle Park, Frodsham.

AGENDA

Meeting 4

No	Item
48	Apologies
49	Declarations of Interest
50	Minutes of the Meeting No2 – 21 May 2018 To approve and sign as a true record.
51	Minutes of the Meeting No3 – 4 June 2018 To approve and sign as a true record.
52	Right for the public to speak
52.1	PCSO
52.2	Other
53	Goods Shed Consultation To discuss and agree actions following a presentation by CWAC Officer.
54	Car Parking Update To discuss and agree actions following a presentation by CWAC Officer.
55	Ship Street To discuss the future of the land on Ship Street and agree any actions.
56	Finance Management: 01.05.18 – 30.06.18 - To note the finance report.
56.1	Paid Expenditure To note the total expenditure in May & June 2018 was £78,113.74 (£18,169.02 & £59,944.72 respectively).
56.2	Received Income To note the total receipts in in May & June 2018 was £13,678.59 (10,862.89 & 2,815.70 respectively).
56.3	Bank Reconciliation To note that, after all considerations total cash balances at the end of June 2018 were £394,485.21 .
57	Committee Minutes
57.1a	<u>Planning Committee</u> – 4.06.18 To note the minutes of the meeting and the decisions taken.
57.1b	<u>Planning Committee</u> – 25.06.18 To note the minutes of the meeting and the decisions taken.
57.1c	<u>Planning Committee</u> – 10.07.18 To note the minutes of the meeting and the decisions taken.
57.1d	<u>Planning Committee</u> – 23.07.18 To note the minutes of the meeting will be presented to the next council meeting.
57.1e	To agree that Cllr A Wordsworth can join the Planning Committee.
57.2	<u>Events Committee</u> – 10.07.18 To note the minutes of the meeting, the decisions taken and the following recommendation: R1: It was agreed to extend the contract for the New Year's Eve Firework display to the same company for another year @ £2,000+VAT – proposed and seconded by Cllrs C Ashton and P Williamson.

Frodsham Town Council

57.3	<p><u>Cemetery Committee</u> – 28.06.18</p> <p>To note the minutes of the meeting, the decisions taken and the following recommendation:</p> <p>R1. It was agreed to accept the lower quote for the work to lay the grassloc path and dropped kerbs in the Family plot area @ £1,289.59+VAT – proposed and seconded by L Brown and J Critchley.</p>																
57.4	<p><u>Environment Committee</u> – 3.07.18</p> <p>To note the minutes of the meeting and the decisions taken.</p>																
57.5a	<p><u>P&P Committee</u> – 25.06.18</p> <p>To note the minutes of the meeting, the decisions taken and the following recommendation:</p> <p>R1: to agree the training and expenses budget heads should be amalgamated and revised for both staff and Cllrs:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">7. Training & Expenses</th> <th style="text-align: center;">Original</th> <th style="text-align: center;">Revised</th> </tr> </thead> <tbody> <tr> <td style="width: 30%;"></td> <td style="text-align: center;">Staff</td> <td style="text-align: center;">900</td> <td style="text-align: center;">1,250</td> </tr> <tr> <td></td> <td style="text-align: center;">Council</td> <td style="text-align: center;">750</td> <td style="text-align: center;">400</td> </tr> <tr> <td colspan="2">Total</td> <td style="text-align: center;">1,650</td> <td style="text-align: center;">1,650</td> </tr> </tbody> </table> <p>Proposed and seconded by Cllrs J Critchley and A Oulton.</p> <p>R2: To approve the revised Financial Regulations -- proposed and seconded by Cllrs J Critchley and Lord F Pennington.</p> <p>The following proposals agreed by Executive Powers have been called in for further discussion by Cllrs C Ashton, T Reynolds and A Wordsworth:</p> <p>EP1: The following was agreed – proposed and seconded by Cllrs Lord F Pennington and D Critchley:</p> <ul style="list-style-type: none"> • Mayor’s chain – to get the chain (hard gold plating) and pendant refurbished @£950+VAT. TC to find out what guarantees are given on the work. <p>EP2: The following was agreed – proposed and seconded by Cllrs J Critchley and Lord F Pennington</p> <ul style="list-style-type: none"> • Deputy Mayor – to get the chain and pendant refurbished and mounted on a collar @ £875+VAT. TC to discuss the potential of shortening the chain as well. 	7. Training & Expenses		Original	Revised		Staff	900	1,250		Council	750	400	Total		1,650	1,650
7. Training & Expenses		Original	Revised														
	Staff	900	1,250														
	Council	750	400														
Total		1,650	1,650														
57.5b	<p><u>Consort’s Chain & Engraving work</u> (P&P Minute 20)</p> <p>To consider options for the replacement of the Consort’s regalia and the costs of engraving the Mayor’s chain and agree any actions.</p>																
57.6	<p><u>Community Committee</u> – 5.06.18</p> <p>To note the minutes of the meeting, the decisions taken and the following recommendation:</p> <p>R1. To agree that all land owned by FTC, except Ship Street, would be registered with both CWAC and FIT – proposed and seconded by Cllrs Lord F Pennington and C Ashton.</p>																
58	<p>Land Registry Account</p> <p>To discuss the need for up-to-date copies of land registry documents @ £150+VAT (approximately). To agree to set up an account with the Land Registry and approve the Direct Debit Mandate to make accessing the documents simpler.</p>																
59	<p>Working Group Records</p>																
59.1a	<p><u>Administration Reduction Working Group – Friday 8 June</u></p> <p>To receive and note the minutes of the meeting, any decisions taken and to discuss the following recommendations:</p> <p>R1. Abolish over 70’s vouchers.</p> <p>R2. Reduce number of Councillors to 3 per ward.</p> <p>R3. Abolish the roles of Mayor, Deputy Mayor and Junior Mayors.</p>																
59.1b	<p><u>Administration Reduction Working Group - Friday 6 July</u></p> <p>To receive and note the minutes of the meeting, any decisions taken and the discuss the following recommendations:</p> <p>R1. Events Committee to be absorbed into Community Committee.</p>																

Town Clerk: Mrs Hazel Catt

Frodsham Town Council, Castle Park House, Castle Park, Frodsham WA6 6SB

Tel: 01928 735150 Email: council@frodsham.gov.uk Website: www.frodsham.gov.uk

Frodsham Town Council

	<p>R2. Number of Councillors to be reduced from 16 to 12 – 3 per ward.</p> <p>R3. Seek quotes from external contractors for all the work that the Estates Manager currently performs.</p> <p>R4. Abolish the roles of the Mayor, Deputy Mayor and Junior Mayors.</p>
59.2	<p><u>WW1 Commemorative Working Group</u> To note minutes of the Working Group meetings held on 13.06.18 & 11.07.18.</p>
59.3	<p><u>Neighbourhood Plan Steering Group</u> To note minutes of the Steering Group meetings held on 11.06.18, 26.06.18 & 9.07.18.</p>
60	<p>CWAC To receive a verbal report from CWAC Councillors.</p>
61	<p>Thank You Campaign To discuss and agree purchasing a silhouette @ £250+VAT to mark Royal British Legion's Thank You campaign.</p>
62	<p>Town Meeting To note the draft minutes of the Town Meeting and agree any actions.</p>
63	<p>Mayor's Report To receive a report from the Mayor.</p>
64	<p>Councillors' Reports To receive reports from councillors who have attended meetings of external bodies including:</p> <ul style="list-style-type: none"> • North Cheshire Rail Users Group – 19 June & 17 July (Cllr L Jones) • Protos Community Forum – 20 June (Cllr A Wordsworth) • Castle Park Trust Executive Committee – 28 June (Cllrs J Critchley & M Nield) • Weaver & Sandstone Cycle Forum - 10 July (Cllr P Martin) <p>Other items for information.</p>
65	<p>Clerk's Report - To note any information items.</p>
66	<p>Date of next meeting - Monday 24 September 2018</p>
PART B	
67	<p>Confidential Matters If required to discuss matters which are personal, sensitive or confidential.</p>