

# Frodsham Town Council

You are hereby invited to attend a meeting of  
**The Policy and Process Committee**  
To be held on Monday 25 February 2019 at 7.00 pm  
In Castle Park House, Frodsham



## AGENDA

### Meeting 4

No	Item
65	<b>Apologies for Absence</b> - To note
66	<b>Declarations of Interest</b> - To note
67	<b>Minutes of Meeting 3 – 22<sup>nd</sup> October 2018</b> To agree as a true and accurate record.
68	<b>Requests from the public to speak</b>
69	<b>Minutes of Staffing Sub-committee 2 – 30<sup>th</sup> October 2018</b> To agree as a true and accurate record.
70	<b>Website</b> To note the Communications Report.
71	<b>Finance Management: 1/01/2019 – 31/01/2019-</b> To note the finance report.
71.1	Paid Expenditure To note the total expenditure in January 2019 was <b>£13,959.20</b> .
71.2	Received Income To note the total receipts in January 2019 was <b>£1,811.22</b>
71.3	Bank Reconciliation To note that, after all considerations total cash balances at the end of January 2019 are <b>£326,491.95</b>
72	<b>Interim Internal Audit</b> To receive a report from the Clerk.
73	<b>GDPR</b> To approve compliant polices under GDPR legislation
74	<b>Financial Standing Orders</b> To consider adoption of Financial Standing Orders as presented by the Clerk following interim internal audit and requirements for internet banking.
75	<b>RBS Financial Software</b> To consider purchase of sector specific software
76	<b>Co-operative Bank</b> To current position with regard to internet banking
77	<b>Clerk's Items</b> To note any information items.
78	<b>Date of next meeting</b> Monday 15 <sup>th</sup> April 2019
<b>PART B</b>	
79	<b>Castle Park Reception</b> To discuss future arrangements

Members:

Cllrs D Critchley, J Critchley, A Oulton, Lord F Pennington & A Wordsworth  
Frodsham Town Council, Castle Park, Frodsham WA6 6SB

Tel: 01928 735150

Email: [council@frodsham.gov.uk](mailto:council@frodsham.gov.uk)

Website: [www.frodsham.gov.uk](http://www.frodsham.gov.uk)