

**Remembrance Day Working Group**  
**Meeting Held on Tuesday 23 October 2018 at 6pm**  
**At Castle Park House, Castle Park Frodsham**

**Present:** Cllrs C Ashton, Father Michael Mills, Ros Caldwell, Jenny Evans, Ian Lancaster, Diane McNamara and Hazel Catt

**1. Welcome & Introductions**

Cllr Ashton welcomed everyone and thanked them for their attendance.

**2. Minutes of the meeting held on 4 September**

Item 10 was corrected to say 13 November for the guest speaker at the Library not September. The amended minutes were approved.

**3. Updates/actions from the meetings.**

Lord Lieutenant's representative will be attending the church service.  
Cadets may be able to provide a Standard Bearer.

**4. WI refreshments**

Although the WI are unable to help out on the day they are willing to support the event by providing cakes. There was a discussion about whether we needed tickets so we would know how many people were planning to attend but it was agreed we should just ask them for 100 cakes, which should be plenty. Cakes can be delivered to church anytime – Players will be there from 1pm. TC will purchase tea, coffee, milk and soft drinks. Cllr Ashton, Mrs McNamara and TC will serve the refreshments after the performance.

**5. Beacon Lighting:**

- i) Site** – TC & the Estates Manager will visit the site to check out the best place for the beacon.
- ii) Marshals** – as it had been agreed that only the Mayor, Junior Mayors and MP would be present at the actual lighting with the public congregating at the War Memorial and other sites around the town there is no need for marshals.
- iii) MP** – is only available for the beacon lighting.
- iv) Advertising** – Social media will be used. There was no update on the bugler but Father Michael has a recording we can use.

**6. 'There But Not There' Installation - <https://www.therebutnotthere.org.uk/>**

It was agreed that RBL could use one of the silhouettes to aid their poppy selling. The rest of the silhouettes will be picked up by one of the Players to be taken to church on the Saturday morning.

**7. Frodsham Players**

All 4 schools are providing children to give out the poppies.  
Posters advertising the performance are dotted about and the banner has been put up at church. There may be someone available to video the performance but not sorted out yet. Rehearsals are going well.

**8. Royal British Legion**

It isn't clear yet who is laying wreaths at church and/or at the Memorial. Usually WW1 Commemoration Group prepare the lists. The names of those laying wreaths are ticked off as they arrive at the War Memorial.

The cadets have someone interested in being a Standard Bearer and he is being offered training at the moment.

Refreshments will be at the church after the wreath laying at the Memorial to bring the two groups together. Father Michael will contact Mrs Powling about the Candle Activity as it will focus on WW1.

Father Michael left the meeting.

**9. WW1 Commemoration Group**

They have the names for the wreath laying.

The siting of the A1 board with the extra names on needs to be agreed – this may need a site visit.

TC will liaise with Father Michael about the laying of wreaths at church and find out who calls the names and will let Mrs McNamara know.

**10. Other activities -None**

**11. AOB**

Frodsham Players would like to walk in the parade – TC will check and get back to Mr Lancaster.

**12. Date & time of next meeting.** Not required.