

# Frodsham Town Council

Minutes of a meeting of  
The Community Committee  
held on Tuesday 11 December 2018 at 7pm  
In the Town Council Office, Castle Park, Frodsham



**Present:** Cllrs L Brown (Chair), Lord F Pennington, J Critchley, L Jones, M Nield.

**In Attendance:** Ms Nicki Rose, CWaC Officer

## Meeting 5

No	Item
79	<b>Apologies for absence</b> Apologies were received and <b>accepted</b> from Cllr C Ashton, A Oulton. Absent without apology Cllrs L Wilson and P Williamson
80	<b>Declarations of Interest</b> – None.
81	<b>Minutes of Meeting 3 – 9.10.18</b> The minutes were <b>approved</b> and signed by the Chair as a true record – proposed and seconded by Cllrs Lord F Pennington and J Critchley.
82	<b>Minutes of Extraordinary Meeting 4 – 19.11.18</b> The minutes were <b>approved</b> and signed by the Chair as a true record – proposed and seconded by Cllrs Lord F Pennington and J Critchley
83	<b>Opportunity for the Public to Speak</b>
83.1	Mr Dean was unable to be present but had provided a note to be read with Agenda Item 84.1
83.2	Ms Nicki Rose, CWaC gave a report on the Public Spaces Protection Order regarding control of dogs. The PSPO came in to force on 20.10.18. CWaC will be holding Community Engagement events to raise awareness. There will be training for officers, but no decision had been made on pilot areas for enforcement. At present only CWaC Regulatory Service Officers and Community Safety Officers and PCSOs/Police Officers had enforcement powers.
84	<b>Allotments</b>
84.1	<u>London Road Allotments</u> It was <b>noted</b> the application for an Awards For All grant had been unsuccessful. It was therefore <b>agreed</b> to fund the purchase of water storage equipment at a cost of £768 + delivery and VAT ( <b>R1</b> ) - proposed and seconded by Cllrs Lord F Pennington and L Jones
84.2	<u>Kingsway Allotments</u> It was <b>noted</b> the application for a grant for pathways had been successful and the work was planned for January 2019
84.3	<u>Hedge works</u> <i>Churchfields</i> – 3 quotations to reduce the height of the hedge between the playing fields and the allotments at Churchfields were considered. The lowest quote of £100 + VAT then £70 + VAT per visit was <b>agreed</b> ( <b>R2</b> ) - proposed and seconded by Cllrs Lord F Pennington and L Brown. <i>London Road</i> – 3 quotations to cut the hedge were considered. The lowest quote of £250 + VAT was <b>agreed</b> ( <b>R3</b> ) - proposed and seconded by Cllrs Lord F Pennington and L Brown
85	<b>Play Areas</b>
85.1	<u>Churchfields Play Area</u>
85.1a	It was <b>noted</b> the the seats on the springies had been replaced at a cost of £60.

**Committee Members:** Cllrs C Ashton, L Brown, J Critchley, L Jones, M Nield, A Oulton, Lord F Pennington, F Sutton, P Williamson & L Wilson

85.1b	It was <b>noted</b> the timbers on the fort had been replaced by the contractor under warranty
85.1c	3 quotations were considered for installation of new safety flooring in the old play area. It was agreed to accept the lowest quote of £1,650 was <b>agreed (R4)</b> - proposed and seconded by Cllrs Lord F Pennington and L Brown. It was also <b>agreed</b> that the Estates Manager should inspect all such works to ensure they are completed to a satisfactory standard – proposed and seconded by Cllrs Lord F Pennington and J Critchley.
85.2	<u>Top Road Play Area</u> It was <b>agreed</b> to repaint the swings and a cost of £120+VAT, and the Estates Manager should inspect the work to ensure it is completed to a satisfactory standard – proposed and seconded by Cllrs Lord F Pennington and L Jones.
85.3	<u>Park Lane Play Area</u> It was <b>noted</b> the 'end of grant report' to Awards for All had been accepted. Cllrs Neild and Williamson will organise photos, good news stories etc.
<b>86</b>	<b>Community Speedwatch</b> It was <b>noted</b> the speed gun and associated equipment had been ordered.
<b>87</b>	<b>Drive Safely for Longer Seminar</b> Deferred to next meeting.
<b>88</b>	<b>Winter Gritting Scheme</b> The revised scheme, guidelines, recruitment process and article/advertisement were <b>agreed</b> - proposed and seconded by Cllrs Lord F Pennington and M Nield Cllr Critchley agreed to liaise with Frodsham Life.
<b>89</b>	<b>War memorial</b>
89.1	The commemorative sign was <b>approved</b> subject to clarification of one of the names proposed and seconded by Cllrs Lord F Pennington and M Neild.
89.2	It was <b>noted</b> the War Memorials Trust had issued a Managing your Grant document. Actions to be agreed at a future meeting.
89.3	It was <b>noted</b> the War Memorials Trust had issued a Guidance for publicity document. Actions to be agreed at a future meeting.
<b>90</b>	<b>Public Spaces Protection Orders</b>
90.1	It was <b>noted</b> the Order had commenced on 20 October 2018 for a period of 3 years.
90.2	CWaC have indicated they will provide relevant signs for our play areas.
<b>91</b>	<b>Field in trust</b> The two areas that had been prioritised, Hob Hey Wood and Park Lane, were being processed. Additional Transfer documents are needed for the Hob Hey application and it was <b>agreed</b> that Fields In Trust would acquire the required documents at a cost of £4.95+VAT per document. Fields in Trust and Community Assets should be added to the Action Plan. Project Management will be needed to ensure the work is carried out within an agreed timescale which will probably need to be outsourced.
91.1	It was <b>noted</b> that Cllr M Nield was taking this forward.
91.2	Cllr M Nield reported that he had received the Deed of Dedication for Park Lane Play Area and was currently working on Hob Hey Woods and Churchfields. He also reported that, due to an extended deadline, he was now applying for Centenary Field status for the Memorial Field.
<b>92</b>	<b>Bench painting</b>
92.1	It was <b>noted</b> that 18 benches had been completed. The remaining 11 would be done when the weather improves.

92.2	Two benches on the Memorial Field had been missed from the original list. The quotation to paint them @390+VAT was <b>agreed (R5)</b> – proposed and seconded by Cllrs Lord F Pennington and J Critchley.
<b>93</b>	<b>Over 70s Voucher Update</b> All vouchers had eventually been delivered. There were some issues with the geographical split of allocations. These issues should be addressed when planning for 2019 scheme.
<b>94</b>	<b>Clerk's updates</b>
94.1	<b>Christmas Lights</b> Cllr Brown reported that the incident on Church Street where the Christmas lights had been damaged had been notified to FTC's insurers and checks and repairs were in hand with the two companies responsible for the lights and catenary wires.
94.2	<b>Scope Charity Collection bins</b> Cllr Brown reported that FTC had a request from Scope to place a charity bin on FTC land. It was felt that such bins might be abused and lead to more fly tipping, so the request should be declined
<b>95</b>	<b>Next meeting – 12 February 2019</b>

Meeting ended at 7.50pm.

- R1** To agree to fund the purchase of water storage equipment for London Road Allotments at a cost of £768 + delivery and VAT – proposed and seconded by Cllrs Lord F Pennington and L Jones.
- R2** To agree to accept the lowest quote to reduce the height of the hedge between the playing fields and the allotments at Churchfields at an initial cost of £100 + VAT and the £70 + VAT per visit – proposed and seconded by Cllrs Lord F Pennington and L Brown.
- R3** To agree to accept the lowest quote to cut the hedge at London Road allotments at a cost of £250 + VAT – proposed and seconded by Cllrs Lord F Pennington and L Brown.
- R4** To agree to accept the lowest quote to install new safety flooring in the old play area at Churchfields of £1,650 + VAT – proposed and seconded by Cllrs Lord F Pennington and L Brown.
- R5** To agree to accept the quotation of £390 + VAT to paint two benches on the Memorial Field – proposed and seconded by Cllrs Lord F Pennington and J Critchley.

Chairs Initials\_\_\_\_\_