

Frodsham Town Council



You are hereby summoned to attend a Meeting of

Frodsham Town Council

To be held on Monday 21 May 2018 at 7.30pm
or immediately after the end of Meeting 1 whichever is the later
At Castle Park House, Castle Park, Frodsham.

Present: Cllrs A Oulton (Chair), C Ashton, D Critchley, J Critchley, R Holt, L Jones, P Martin, M Nield, Lord F Pennington, T Reynolds, P Williamson, L Wilson & A Wordsworth.
Mrs H Catt (Town Clerk)

In Attendance: CWAC Cllrs A Dawson, PCSO N Flanagan and 5 members of the public.

Meeting 2

The meeting started at 7.50pm.

No	Item
23	Apologies Apologies had been received and were accepted from Cllrs L Brown, M Parker and F Sutton.
24	Declarations of Interest Cllr A Oulton declared a personal interest in item 27.2 and 33.
25	Minutes of the Meeting No 11 – 23 March 2018 The minutes were approved and signed as a true record – proposed and seconded by Cllrs Lord F Pennington and J Critchley.
26	Minutes of the Meeting No 1 – 21 May 2018 It was noted that the minutes of the Annual Meeting will be present to the next meeting on 23 July for approval.
27	Right for the public to speak
27.1	PCSO – PCSO N Flanagan suggested the residents should speak first and this was agreed.
27.2	Cllr A Oulton gave up the Chair for this item, which was chaired by Cllr Lord Pennington. <u>Mrs L Oulton</u> expressed concern that an ex-councillor was wearing a yellow Cllr badge in public. She said that the badge had been altered and was being used as an ex-Mayor's badge but the original ex-Mayor's badges ordered by the Clerk in 2014 were red/purple. Several councillors had confirmed that there had been no vote to allow the ex-mayor to order a badge. She felt the badge was being worn inappropriately. Cllr Lord Pennington thanked Mrs Oulton. <u>Mrs Scott</u> , who had not been advised by TC that she had permission to speak, also expressed surprise that these commemorative badges were still causing a problem and hoped the Council would decide not to keep them.
	PCSO's Report Neil gave a verbal report including: <u>Summer Ward Walks</u> – these are planned for: 24 July 6pm at Methodist Church – Overton & Five Crosses 25 July 6pm Castle Park House – Castle Park 29 July 4pm Salt Works Car Park – Waterside 2 August 6pm Community Centre Car Park – Lakes These are general walkabout with Neil and councillors but anyone else would be welcome. <u>Chester Police North Rural Schools 5-a-side Football Tournament:</u> The inaugural Tournament took place on Thursday 19th April at Frodsham Leisure Centre. It was attended by 10 local primary schools and the eventual winners were Kingsley CP School. The day was a great success and was enjoyed by all. Neil will be now looking to make this an annual event. He thanked our outgoing mayor for giving up valuable time in his busy schedule to attend and award the trophies/medals. <u>Street Surgeries:</u> The first street surgery was held on Saturday 5th May on Pollard Avenue, which meant for a whole hour he was a visible presence on the one road and accessible for a chat about

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	<p>anything. He thanked Cllr J Critchley for her support on the day.</p> <p><u>Schools:</u> He and his colleague have been doing the transition talks to pupils in Years 6 at Primary Schools moving up to Helsby High School in September.</p> <p><u>Panna Football:</u> Planned for 12 July at HHS on Induction Day. Football Event on 18 July at HHS Sports Day FYA on 29 July.</p> <p><u>Surgeries:</u> Tuesday 5th June 11am – 12:00pm Brew and Tucker, Church Street, Frodsham Tuesday 8th June 10am – 11am Castle Park House, Castle Park, Frodsham Wednesday 27th June 10am – 11am Castle Park House, Castle Park, Frodsham</p> <p>He introduced Will Shakeshaft, a student at University of Chester, whose dissertation is about how Operation Shield has affected public confidence in local policing. Will explained that he was concentrating on Waterside ward and would be around for 3 more weeks carrying out research and talking to residents.</p> <p>Cllr A Oulton thanked Neil for all his support during his Mayoral year.</p>	
28	<p>End of Year Financial Report The end of year report was noted. TC explained that this report was based on receipts and payments accounting but the figures in the Annual Return need to be based on income and expenditure. She has scheduled an Extraordinary Meeting of the Council on 4 June at 7pm to agree these accounts and to complete the Annual Return. Cllr A Wordsworth proposed putting the meeting back one week but there was no seconder.</p>	
29	<p>Finance Management: 01.04.18 – 30.04.18 - The finance report was noted. Cllr Ashton asked that the contact name and address on the Bank of Scotland account should be changed and TC agreed to sort this out.</p>	
29.1	<p>Paid Expenditure The total expenditure in April 2018 of £20,836.07 was noted.</p>	
29.2	<p>Received Income The total receipts in in April 2018 of £226,253.94 was noted.</p>	
29.3	<p>Bank Reconciliation It was noted that, after all considerations, total cash balances at the end of April 2018 were £459,250.87. Cllr Reynolds queried why the precept had been raised if we had £459,250.87 in the bank. TC had prepared a paper to support Cemetery Committee recommendation which outlined the current bank balances, planned expenditure and reserves position. She explained that the free reserves were only £89,167.93 (£77,552.47 if the Cemetery recommendation is agreed).</p>	
30	<p>Committee Minutes</p>	
30.1a	<u>Planning Committee</u> – 9.04.18	The minutes of these meetings and the decisions taken were noted .
30.1b	<u>Planning Committee</u> – 17.04.18	
30.1c	<u>Planning Committee</u> – 1.05.18	
30.1d	<u>Planning Committee</u> – 14.05.18	
30.2	<u>Events Committee</u> – 8.05.18	
30.3	<p><u>Cemetery Committee</u> – 19.04.18 The minutes of the meeting and the decisions taken were noted. The following recommendation was agreed: R1. To agree that the surplus identified at the end of the Financial year of £11,615.46 should be added to the Ear-marked Reserve for the future development and maintenance of the Cemetery.</p>	
30.4	<p><u>Environment Committee</u> – 1.05.18 The minutes of the meeting and the decisions taken were noted.</p>	
30.5	<p><u>P&P Committee</u> – 24.04.18 The minutes of the meeting and the decisions taken were noted. The following</p>	

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	<p>recommendation had already been agreed:</p> <p>R1. To agree that an Extraordinary Meeting of Council to approve the Annual Return be held on Monday 4 June. (Item 28 above)</p> <p>R2. To agree that all regular contractors can be paid by BACS if the appropriate paperwork is signed off by 3 councillors – proposed and seconded by Cllrs C Ashton and D Critchley. (Meeting 1 Item 11.4)</p>
30.6	<p><u>Community Committee</u> – 17.04.18</p> <p>The minutes of the meeting and the decisions taken were noted.</p>
31	Working Group Records
31.1	<p><u>Administration Working Group</u></p> <p>The tabled minutes of a meeting held on Sunday 20 May were noted. Cllr Reynolds reported that it had been a good meeting, setting an agreed understanding of the purpose of the Group and it was agreed to meet again on Friday 8 June.</p>
31.2	<u>WW1 Commemorative Working Group</u>
31.2a	The minutes of the Working Group meeting held on 18.04.18 were noted .
31.2b	The written record of a site visit was noted . The WW1 WG's plan to erect a lectern-style information board, displaying the 42 names missing from the four Memorials in Frodsham and directions for the four Memorials, at Overton Hill Memorial Field, near the War Memorial was discussed and agreed in principle . There still needs to be a site survey and there may be issues as it is a conservation area. There was also a discussion about other options, including adding the names to the existing war memorial, but there are time constraints. It was referred to the Community Committee for further consideration and to think about a rededication service in 2021 when the monument will be 100 years old.
31.3	<p><u>Neighbourhood Plan Steering Group</u></p> <p>The minutes of the Steering Group meetings held on 09.04.18, 23.04.18 & 14.05.18 were noted.</p>
32	<p>CWAC</p> <p>CWAC Cllr A Dawson gave a verbal report which included:</p> <p>Apologies from CWAC Cllr Lynn Riley. He thanked Cllr J Critchley for all her hard work.</p> <p><u>Castle Park</u> - There had been problems on the Park on Friday evening which prompted concern about CWAC response and CCTV. Castle Park Trust Executive and Castle Park Arts Centre Trust are working towards unifying the Trusts and FTC would be welcome to join in. Negotiations around letting the ground floor are well underway and he expects there to more events being run there going forward.</p> <p><u>Highways</u> – Some work has been done but the standard probably not high enough. The verges are very overgrown.</p> <p><u>Car Parking</u> – charges will be introduced during the summer with barriers being installed at Station Car Park. The Goods Shed may be demolished to make further parking spaces.</p> <p><u>Townfield Lane Play Area</u> – congratulations to all involved.</p> <p>Cllr J Critchley asked about CPT meetings as she had not received invitations to the meetings recently. Cllr Dawson responded that they are always on CWAC calendar.</p> <p>Cllr Williamson asked for more details about the incident on Friday night and asked about locking of the gates. Cllr Dawson said that equipment had gone missing, there is no CCTV in the park, the gates are not closed anymore and generally the park infrastructure is been badly treated by some visitors.</p> <p>Cllr M Nield stated that the bricks in the Goods Shed were special engineering bricks and could have a value.</p> <p>Several councillors asked questions about FTC being involved in the new Trust for the House and Park but wanted more detail about what that would entail. TC reminded council that Cllrs M Nield and J Critchley had been appointed to represent FTC at the Executive meetings. FTC attends as a guest with no voting rights. There will be an agenda item next time to discuss the Terms of Engagement.</p>
33	<p>Ceremonial Badges</p> <p>Cllr Oulton declared a personal interest, left the chair but asked to speak. Cllr Lord F Pennington took the chair and agree Cllr Oulton could speak. Cllr J Critchley circulated the minutes of the council meeting held on 26 August 2014 when the original decisions were made</p>

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	<p>about the badges. Cllr Oulton felt it was inappropriate for an ex-councillor to be wearing a yellow badge, which is the colour used for serving councillors. He suggested that we should get rid of the badges all together.</p> <p>The original decision stated that the bar would determine the designation, that ex-mayors would buy their own badge and that the badges should be worn at all appropriate civic function and events. There were no decisions about how future badges would be ordered or acquired. Some Cllrs were concerned that the badge in question seemed to have been acquired without permission, but others felt it was immaterial. Commenting on the colour of the said badge, Cllr J Critchley stated that Ex-Cllr Poulton had purchased the badge from FTC suppliers whilst he was a serving Councillor.</p> <p>Cllr A Wordsworth proposed that the existing badges be withdrawn; seconded by Cllr Ashton. An amendment that the badges should be used as ex-mayor's badges was lost – proposed and seconded by Cllrs J Critchley and L Wilson.</p> <p>A further amendment that there be an option for existing councillors to purchase a badge was agreed – proposed and seconded by Cllrs L Jones and Lord F Pennington.</p> <p>The amended proposal that the existing badges be withdrawn but that current councillors have an option to purchase their badge was lost.</p> <p>Cllr Reynolds questioned how and why this purchase was made from outside the council. There was further discussion about the original decisions, the contract with the supplier and copyright but no decisions were made. Cllr P Martin felt it was a waste of time and money continuing the discussion and Cllr Lord F Pennington moved progress.</p> <p>Cllr Oulton returned to the chair.</p>
34	<p>Councillors' Reports</p> <p>Cllr Oulton gave a verbal report on his year as Mayor. He thanked his wife, who had been a stalwart supporter. Unfortunately, the start of his Mayoral year had clashed with the Manchester atrocity. He had felt it inappropriate to fund-raise actively using FTC's logo as people might have confused it with the Manchester appeal. Frodsham is a vibrant town but everyone is after the same pound. He and his wife have used alternative methods of raising funds which will be used to strengthen the presence of defibrillators and provide training in their use going forward. They have had a quiet year attending many functions, mostly in Frodsham. He thanked all the Junior Mayors and their families for their engagement – unfortunately the current Junior Mayors were unable to attend this evening as they are away on school trip. The highlight of the year was being on the open-top bus at the Christmas Festival and he is looking forward to being Master of Ceremonies at this year's event. He thanked councillors for their support. His wife presented him with a commemorative paperweight. He offered his support to Frank in his year as Mayor and wished Liam well as Deputy Mayor.</p> <p><u>Police & Crime Commissioner's Forum Meeting Report</u> – Cllr J Critchley – report will be circulated.</p> <p><u>FYA</u> – Cllr L Jones - Elecia Snelson has received the first ever Gold DoE Award in Frodsham at St James Palace. Two further members will receive theirs soon at Holyrood.</p> <p><u>Cheshire Rail Users Group</u> – They are campaigning to get the yellow lines reinstated at the entrance to Morrison and Arriva have agreed.</p>
35	<p>Clerk's Report - None</p>
	<p>Cllr Oulton took the opportunity to thank Cllr J Critchley for her stalwart work in the past but feels it is important that the meetings are chaired by different people from time to time. He will be keeping things in order and taking the role of chair seriously.</p>
36	<p>Date of next meeting - Monday 23 July 2018</p> <p>There will be an Extra-ordinary meeting to discuss and agree the Annual Return on Monday 4 June.</p>
PART B	
37	<p>Confidential Matters</p> <p>Not required</p>

Meeting ended 9.45pm.