

Financial Management Report – 20 August 2018

This pack contains:

Summary of expenditure
Key Observations
Breakdown of 'Other Income'
Bank Reconciliation

Bank statements & transfer summaries
Detailed spend against budget
Monthly breakdown of payments & receipts
Detailed breakdown of payments & receipts

Accounts Analysis - Budget compared to Actuals to end of July 2018 – Summary

2019-19	Budget	1 Qtr	July 2018	Total	Balance
Environment	10,000.00	1,143.34	42.75	1,186.09	8,813.91
Community	73,600.00	6,914.41	2,971.06	9,885.47	63,714.53
Cemetery	7,400.00	1,807.20	166.71	1,973.91	5,426.09
Events	16,000.00	304.89	62.50	367.39	15,632.61
P&P	130,504.00	26,839.06	7,089.84	33,928.90	96,575.10
Capital/projects	88,300	52,367.14	165.00	52,532.14	35,767.86
VAT		9,573.76	820.44	10,394.20	-10,394.20
Total Payments	327,604	98,949.80	11,318.30	110,268.10	217,335.90
Total Receipts	291,726	239,932.53	3,060.35	242,992.88	-48,733.12

Key observations:

- This has been a quiet month.
- Payment for the hanging baskets (£2036.40) and the first staged payment for watering (£1029) were paid this month.
- Field rental was £300 for the circus visit.
- Red Lion Bowling Club have paid their annual rent (£5).

Other Income - £4,181.50

To date we have received the following under the Other heading:

Voucher No	Date	Description	Other
T2548	13/04/2018	Radar Keys - Cemetery	4.00
T2549	13/04/2018	Allotment Fee - 3A plus NAA sub	5.00
T2550	13/04/2018	Allotment Fee - 1 plus NAA sub	5.00
T2551	13/04/2018	FoW coach fee walk 22	6.50
T2552	13/04/2018	Allotment Fee - 14 plus NAA sub	5.00
T2553	13/04/2018	Allotment Fee - 4 plus NAA sub	5.00
T2554	13/04/2018	Allotment Fee - 3 plus NAA sub	5.00
T2555	13/04/2018	Allotment Fee - 16 plus NAA sub	5.00
T2557	13/04/2018	CWAC Reception Costs	3,900.00
T2558	27/04/2018	Allotment Fee - 6B plus NAA sub	5.00
T2559	27/04/2018	Allotment Fee - 12 plus NAA sub	5.00
T2560	27/04/2018	Allotment Fee - 17 plus NAA sub	5.00
T2561	27/04/2018	Allotment Fee - 8 plus NAA sub	5.00
T2565	27/04/2018	Allotment Fee - 5 plus NAA sub	5.00
T2567	01/05/2018	Allotment Fee - 10 plus NAA sub	5.00
T2568	02/05/2018	Allotment Fee - 7 plus NAA sub	5.00
T2568	02/05/2018	Allotment Fee - 2 plus NAA sub	5.00
T2570	02/05/2018	Allotment Fee - 9 plus NAA sub	5.00
T2571	02/05/2018	Allotment Fee - 4 plus NAA sub	5.00

T2572	02/05/2018	Allotment Fee - 1 plus NAA sub	5.00
T2575	02/05/2018	Allotment Fee - 15 plus NAA sub	5.00
T2576	02/05/2018	Allotment Fee - 7 plus NAA sub	5.00
T2580	14/05/2018	Eventbrite - Coach Fares FoW	141.00
T2581	08/05/2018	Allotment Fee - 11 plus NAA sub	5.00
T2595	31/05/2018	Allotment Fee - 6 plus NAA sub	5.00
T2587	01/06/2018	Allotment Fee - 2 plus NAA sub	5.00
T2594	08/06/2018	Allotment Fee - 8 plus NAA sub	5.00
T2606	26/06/2018	Allotment Fee - 5 plus NAA sub	5.00
T2598	04/07/2018	Red Lion Bowling Club Rent	5.00
T2602	04/07/2018	Allotment Fee - 6A plus NAA sub	5.00
			4,181.50

Bank Reconciliation

Bank Accounts	
Bank of Scotland	201,639.48
Co-operative Instant Access	120,070.39
Co-operative Directplus	64,992.91
Less unpresented cheques	-325.00
Plus uncleared receipts	0.00
	386,377.78

Bank Reconciliation	31/07/2018
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Balance b/f	253,653.00
Plus Receipts	242,992.88
Less Payments	-110,268.10
Balance c/f	386,377.78

Your account statement
Statement sheet number: **34**
Issue date: **31 July 2018**
Page: **1 of 2**



J3188100BN1MAA000000912001002325000

FRODSHAM TOWN COUNCIL
FAO MRS A KUNAJ
FOOTMANS COTTAGE
CASTLE PARK
FRODSHAM
WA6 6SB

Write to us at:
Bank of Scotland
PO Box 1000
BX2 1LB

Call us on: **0345 300 0268** (from UK)
+44 131 549 8724 (from Overseas)

Visit us online: www.bankofscotland.co.uk

Your branch: **CENTRAL BANKING BR**
Sort code: **12-20-29**
Account number: **06074162**
BIC: **BOFSGB21281**
IBAN: **GB40 BOFS 1220 2906 0741 62**

CORP BESP CALL ACC
FRODSHAM TOWN COUNCIL

Account Summary

Balance On 29 June 2018	£201,577.63
Total Paid In	£61.85
Total Paid Out	£0.00
Balance On 9 July 2018	£201,639.48

Account Activity

<i>Date</i>	<i>Payment type</i>	<i>Details</i>	<i>Transactions (£)</i>	<i>Balance (£)</i>
29 Jun 18		BALANCE BROUGHT FORWARD		201,577.63
9 Jul 18		INTEREST (GROSS)	T2623 61.85 CR	201,639.48

Messages

For important information about compensation arrangements, please refer to the back of this statement.

PGH10620000000
M3288108EIL
D3288108H51

Accounts Information > Transactions > Print Preview

Transactions

Account 0890536149310650

Date From: 01/06/2018 To: 13/08/2018

* BALANCE @ 31/7/18 NO STATEMENT RECEIVED

Date	Description	Bank Reference	Customer Reference	Credit	Debit	Additional Information	Running Balance
01/06/2018	Transfer In	EP1815248147646	FRODSHAM TOWN COUN	150,000.00		08905361493106	160,070.39
22/06/2018	Book Transfer	EP1817348562189	FRODSHAM TOWN COUN		40,000.00	08905361212028	120,070.39

Back

phone 03457 213 213

MRS H CATT
Frodsham Town Council
Castle Park House
Castle Park
Frodsham Cheshire
WA6 6SB

M1522/J1029284000

14100

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title FRODSHAM TOWN COUNCIL	12 JUL 18	OPENING BALANCE			72,778.50
	12 JUL 18	UK VENDING LTD Inv. 173111	179.99 ✓		
	12 JUL 18	HAWK PUBLISHING LT Inv 916712	293.00 ✓		
Sort code 089053	12 JUL 18	THE PLAY INSPECTIO Inv 31381	390.00 ✓		
	12 JUL 18	NORTHWICH TOWN COU Inv. 2863	1,029.00 ✓		
Account number 61493106 00	12 JUL 18	NORTHWICH TOWN COU Inv. 2896	2,036.40 ✓		
	12 JUL 18	SLCC ENTERPRISES L 500159 125932	13.56 ✓		68,836.55
Statement date 31 July 2018	13 JUL 18	MRS T WOOD Salary	50.04 ✓		
	13 JUL 18	HELSEBY & LONGDEN L FRO03 694	91.80 ✓		
Statement number 634	13 JUL 18	MRS J BOWE Salary	501.20 ✓		
	13 JUL 18	L D RIMMER Salary	556.88 ✓		
Page number 1 of 1	13 JUL 18	M MORAN Salary	689.04 ✓		
	13 JUL 18	MS E KENNY Salary	701.67 ✓		
Statement opening balance 72,778.50	13 JUL 18	HMRC 709PA001157471904	805.70 ✓		
	13 JUL 18	MRS H E CATT Salary	1,301.81 ✓		
Money out 9,957.09	13 JUL 18	CHESHIRE PENSIONS 9852093 FTC July	876.81 ✓		63,261.60
	16 JUL 18	CHESHIRE WEST AND BLANKS		261.50 ✓	63,523.10
Money in 2,171.50	17 JUL 18	CHESHIRE WEST AND BLANKS		160.00 ✓	63,683.10
	19 JUL 18	000000 CREDIT		1,600.00 X ✓	65,283.10
Statement closing balance 64,992.91	23 JUL 18	DD BAGNALL & MORRIS W F568FRODSHAM	72.67 ✓		65,210.43
	25 JUL 18	DD PRISM BUSINESS DEV PRSM3947 65491	246.88 ✓		
	25 JUL 18	CHESHIRE WEST AND BLANKS		75.00 ✓	65,038.55
International Bank Account Number GB54 CPBK 0890 5361 4931 06	26 JUL 18	CHESHIRE WEST AND BLANKS		75.00 ✓	65,113.55
	30 JUL 18	DD APPLGREEN PLC DD 111005222	X 59.21 ✓		65,054.34
Bank Identification Code CPBK GB22	31 JUL 18	DD WATER PLUS 4075954477	61.43 ✓		64,992.91
Statement closing balance					64,992.91

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Deposits into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

Budget

Month:

Jul-18

Payments	Budget 2018/2019	Actual (to date)	Balance of Budget
Environment			
1. Maintenance	10,000	1,186.09	8,813.91
3. Tree Planting	0	0.00	0.00
Other	0	0.00	0.00
Environment Total	10,000	1,186.09	8,813.91
Community			
1. Maintenance	16,000	5,753.03	10,246.97
2. H&S	100	28.90	71.10
4. Street Furniture	1,500	0.00	1,500.00
5. Rent and Rates	1,500	4,103.54	-2,603.54
6. Xmas Lights	2,500	0.00	2,500.00
Over 70's	12,000	0.00	12,000.00
War Memorial	40,000	0.00	40,000.00
Community Total	73,600	9,885.47	63,714.53
Cemetery			
Rents, Rates & Services	6,000	1,588.93	4,411.07
Maintenance	1,400	384.98	1,015.02
Cemetery Total	7,400	1,973.91	5,426.09
Promoting Frodsham	3,450	0.00	3,450.00
Town Meetings	500	0.00	500.00
Festival of Walks	1,000	235.48	764.52
Remembrance Service	300	0.00	300.00
Christmas Festival	8,000	0.00	8,000.00
NY Eve	2,000	0.00	2,000.00
Sponsorship Fund	750	131.91	618.09
Events Total	16,000	367.39	15,632.61
P&P			
1. Advert	100	0.00	100.00
2. Rent/Service	14,000	2,658.91	11,341.09
Rates	9,000	480.00	8,520.00
3. Charges			
Bank	25	0.00	25.00
Audit	1,500	756.00	744.00
Insurance	2,300	2,141.92	158.08
4. Office Costs			
Postage	200	2.95	197.05
Stationery	1,000	405.00	595.00
Subs	2,000	1,857.54	142.46
Tel/ICT	4,000	1,129.88	2,870.12
5. Comms			
Website/Podcasts	2,000	480.00	1,520.00
Pub Cons	500	0.00	500.00
6. Chairman's Allowance	1,000	1.87	998.13

7. Training & Expenses				
	Staff	1,250	667.86	582.14
	Council	400	35.00	365.00
9. Van, Fuel and Insurance				
		1,500	230.74	1,269.26
10. Salaries				
	Staff	67,579	22,476.34	45,102.66
	Regalia	7,500	0.00	7,500.00
11. Grants				
		12,000	0.00	12,000.00
12. Bookkeeping				
		2,000	604.89	1,395.11
P&P Total		130,504	33,928.90	96,575.10

CAPITAL				
EARMARKED CAPITAL PROJECTS				
	Play Areas	36,000	35,795.00	205.00
	Van purchase	0	0.00	0.00
	Infrastructure and Street Scene	1,000	0.00	1,000.00
	Xmas Lights	5,000	0.00	5,000.00
	IT	1,000	0.00	1,000.00
	Burial Ground	15,000	0.00	15,000.00

PROJECTS				
	Neighbourhood Plan	3,000	975.00	2,025.00
	Elections	5,500	3,962.14	1,537.86
	FYA	8,000	10,000.00	-2,000.00
	WW1	1,800	1,800.00	0.00
	Community Safety	12,000	0.00	12,000.00

CAPITAL PROGRAMME		88,300	52,532.14	35,767.86
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VAT			10,394.20	-10,394.20
Total Payments		325,804	110,268.10	225,930.10

Receipts			
	Precept	215,033	215,033.00
	Allotments	810	837.46
	Burial Fees	15,000	4,325.00
	CWAC & Lottery Grant	4,753	4,753.00
	Bank Interest	250	278.42
	CPH Income	3,000	3,489.50
	Walk Book Sales	0	0.00
	Rent of Field	600	300.00
	Ear-marked Resve Play Area	36,000	0.00
	Grants	0	9,795.00
	Other	16,280	4,181.50
	VAT	0	0.00
Total Receipts		291,726	242,992.88

RESERVES		
	Contingency	15,000.00
	Working capital	30,000.00
Total Reserves		45,000.00

Payments July 18

A	B	C	D	E	BH	BI	BJ
Chq No	Date	Min Book	To Whom Paid		Net Total	VAT	Total
5							
118	01/07/2018	T6010	CWAC	Office Rent July 18	425.00	85.00	510.00
119	12/07/2018	T6016	The Conversation Volunteers	Materials for Hob Hey Wood	42.75	8.55	51.30
120	12/07/2018	T6017	R. Gleaves & Sons Ltd	Grass seed and watering can	35.23	7.05	42.28
121	01/07/2018	T6022	Rabbit Digital	Website June 18	120.00		120.00
122	12/07/2018	T6024	SLCC	Stationery	13.56		13.56
123	12/07/2018	T6025	Community Heartbeat Trust	Defib Electrodes	73.00	14.60	87.60
124	12/07/2018	T6026	J. Prescott	Bookkeeping	86.63		86.63
125	12/07/2018	T6037	L. Kenny	Stationery	21.00		21.00
126	12/07/2018	T6038	Applegreen t/a Petrogas	Fuel Mower & Strimmer	18.56	3.71	22.27
127	12/07/2018	T6040	Gill Hesketh	Neighbourhood Plan Work	165.00		165.00
128	12/07/2018	T6041	Hawk Publications	Annual Report	268.00	25.00	293.00
129	12/07/2018	T6042	Northwich Town Council	Watering Hanging Baskets	857.50	171.50	1,029.00
130	12/07/2018	T6043	The Play Inspection Company	Annual Playing Fields Inspection	325.00	65.00	390.00
131	12/07/2018	T6044	Bates Office Services Ltd	Stationery	2.79	0.56	3.35
132	12/07/2018	T6045	Bates Office Services Ltd	Stationery	38.15	7.63	45.78
133	12/07/2018	T6046	UK Vending Ltd	Vending Machine Supplies	179.99		179.99
134	12/07/2018	T6047	Northwich Town Council	Filling Hanging Baskets	1,697.00	339.40	2,036.40
135	01/07/2018	T6056	CWAC	Office Rates	120.00		120.00
136	12/07/2018	T6048	Salaries	Salary Month 4	3,800.64		3,800.64
142	12/07/2018	T6054	HMRC	PAYE & NIC Month 4	876.81		876.81
143	12/07/2018	T6055	Cheshire Pensions	Pensions Month 4	805.70		805.70
144	02/07/2018	T6065	Scottish Power	Cemetry July 18	9.49	1.51	11.00
145	22/07/2018	T6057	B&M Waste Services	Cemetry Bin Empty June 18	60.56	12.11	72.67
146	11/07/2018	T6058	Helsby & Longden	Storage July	76.50	15.30	91.80
147	25/07/2018	T6060	Geoff Newsome	Chemical Toilet	62.50	12.50	75.00
148	31/07/2018	T6063	Waterplus	Water Cemetry	61.43		61.43
149	25/07/2018	T6064	Prism	IT Services	205.73	41.15	246.88
150	30/07/2018	T6059	Applegreen t/a Petrogas	Fuel Van	49.34	9.87	59.21
151			TOTAL		10,497.86	820.44	11,318.30

Receipts July 18

Voucher No	Date	Description	Allotments	Burial Fees	Bank Interest	CPH Income	Rent of Field	Other	Total
T2598	04/07/2018	Red Lion Bowling Club Rent						5.00	5.00
T2597	04/07/2018	Buckley Memorials Ltd		65.00					65.00
T2602	04/07/2018	Allotment Fee - 6A plus NAA sub	30.00					5.00	35.00
T2608	09/07/2018	CWAC - Room Hire 239/253				207.00			207.00
T2609	12/07/2018	IBS CWAC Room Hire - 247/254				261.50			261.50
T2610	03/07/2018	CWAC - Room Hire 252				140.00			140.00
T2611	04/07/2018	IBS CWAC Room Hire - 250				75.00			75.00
T2612	13/07/2018	IBS CWAC Room Hire - 238				160.00			160.00
T2613	25/07/2018	IBS CWAC Room Hire - 246				75.00			75.00
T2614	26/07/2018	IBS CWAC Room Hire - 259				75.00			75.00
T2615	02/07/2018	Pinders Circus - Rent of Field					300.00		300.00
T2618	12/07/2018	DT Turner Ltd		800.00					800.00
T2619	12/07/2018	Dignity Funerals Ltd		800.00					800.00
T2623	09/07/2018	Bank of Scotland			61.85				61.85
		TOTAL	30.00	1,665.00	61.85	993.50	300.00	10.00	3,060.35