

Frodsham Town Council



# Frodsham Christmas Gift Voucher Scheme

## Business Application Form

**Local shops and businesses are encouraged to support the scheme and accept the vouchers in exchange for goods and services. Participating businesses will be asked to display publicity material from October.**

***Please note the form must be signed to confirm that you agree to the rules overleaf.***

**Please return to:  
Frodsham Town Council  
by Friday 5 October 2018**

**Tel: 01928 735150**

**Email: [council@frodsham.gov.uk](mailto:council@frodsham.gov.uk)**

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I agree to accept Frodsham Town Council's Frodsham Christmas Gift Vouchers as payment towards purchases made at:

Business Name: \_\_\_\_\_

I agree to the rules of the Frodsham Town Council Frodsham Gift Voucher scheme overleaf:

Name: \_\_\_\_\_ Signed: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Title/Position: \_\_\_\_\_ Dated \_\_\_\_\_

Cheques to be payable to: \_\_\_\_\_

# Frodsham Gift Voucher Scheme rules

1. At 31 January 2019 the applicant must be 70 years of age or older.
2. The applicant must be a resident of Frodsham and be shown as a resident of Frodsham on the current electoral register.
3. Frodsham Town Council (FTC) will make checks to confirm the validity of certain applications and reserves the right to require proof of age and residency to support any application.
4. FTC reserves the right to refuse to issue a voucher to anyone for any reason where they believe that is necessary to preserve the integrity of the scheme.
5. **FTC's responsibility is to issue the voucher only. It is a matter for the local business, groups and societies whether they will accept them.**
6. **Vouchers will be issued by 24 November 2018. All vouchers expire on 31 January 2019 whether or not they have been presented.**
7. **The vouchers cannot be exchanged for money by any applicant.**
8. **Businesses wishing to receive interim payments before the end date may submit claims at the end of December and at the end of January. FTC aims to process those claims within 14 days.**
9. **All businesses, groups and societies must present the vouchers for payment by FTC by 28 February 2019. Payments by FTC will be made to those with valid claims on or before 31 March 2019.**
10. **FTC will use the information supplied solely for efficiently managing the gift voucher scheme. Information will be stored in accordance with FTC's General Privacy Notice (available at [www.frodsham.gov.uk](http://www.frodsham.gov.uk) or from the FTC Office) and not passed to any other organisation or individual, except to publicise the businesses where vouchers can be redeemed.**
11. **Businesses are free to withdraw from the scheme at any time but must notify FTC of their withdrawal and agree to prominently display a poster supplied by FTC stating that vouchers can no longer be accepted. FTC also reserves the right to publicise the business's withdrawal, to ensure that voucher holders are aware of changes to any published list.**

Forms may be returned by post or by hand to the Frodsham Town Council office, Castle Park, Frodsham, WA6 6SB or scanned and emailed to [council@frodsham.gov.uk](mailto:council@frodsham.gov.uk)