

Frodsham Town Council

Minutes of an Extraordinary meeting of
The Community Committee
held on Monday 19 November 2018 at 7pm
In the Town Council Office, Castle Park, Frodsham



Present: Cllrs Lord F Pennington (Deputy Chair), C Ashton, J Critchley, L Jones, M Nield, A Oulton
And P Williamson.
Mrs H Catt (Town Clerk)

In Attendance: One member of the public.

Meeting 4

No	Item
65	Apologies for absence Apologies were received and accepted from Cllr L Brown.
66	Declarations of Interest – None.
67	War memorial
67.1	It was noted that The War Memorials Trust have offered a grant towards the refurbishment of the Memorial of £30,000.
67.2	It was agreed that TC should sign the contract on behalf of the Council – proposed and seconded by Cllrs A Oulton & J Critchley.
67.3	It had previously been agreed to start the work in May. The total costs of the work is £107,000 plus professional fees. Consideration could be given to splitting the work across 2 financial year to split the costs, but this could prove to be more expensive overall. A Working Group might be needed to manage the project going forward. Concern was raised about the contractor's access to the site and storage for their materials and potential damage to the grass path. There is also an issue about public right of access onto the site. TC will raise these issues with the professional adviser and leave a File Note about the matter.
68	Budget 2018-19 The half-year actual and planned expenditure against the agreed budget was noted . There is an overspend on maintenance which relates to additional works required on the old play area at Churchfields and the potential costs of the Winter Gritting Scheme. There is a major underspend on the War Memorial budget as it was agreed to leave the work until next year. It was agreed that any underspends should be added to the Ear-marked War Memorial Reserve.
69	Action Plan 2019-20 The action plan for 2019-20 will include the War Memorial, Christmas Lights, Top Road Play Area and the Town Clock. A draft of the plan will be discussed at the next meeting.
70	Budget 2019-20 The draft budget for 2019-20 was discussed and agreed for recommend to council. Adding £40,000 to the existing £30,000 Ear-marked Reserve for the restoration of the War Memorial would only leave a £15,710 shortfall.
71	Over 70s Voucher Update The update on the scheme was noted .
72	Bins It was noted that a bin is not required for Townfield Lane. It was agreed to order dual-use bins for Top Road and Park Lane – proposed and seconded by Cllrs A Oulton and J Critchley. Environment have also agreed to purchase a bin for Ship Street Community Orchard.
73	Allotments
73.1	Two applications for funding for the water project on London Road and pathway on Kingsway have been submitted by Frodsham Town Allotment Association to Awards for All and National Allotment Association respectively. If these are unsuccessful the Council will need to consider them again.
73.2	TC had approached our SLA contractor for a quotation to cut the hedge at London Road. The quotation was £1,212.95+VAT. TC will seek another 2 quotations before a decision is made.

No	Item
74	Churchfields
74.1	<u>Hedge Cutting (one-off)</u> - Again only one quotation had been requested to cut hedge adjacent to Kingsway allotments @ £661.48+VAT. TC will seek another 2 quotations.
74.2	<u>Annual Hedge Cut</u> - Also the costs of an annual cut of this hedge, added to the SLA would be £100 – TC will get additional quotations for this too.
74.3	<u>Vandalism of new play area</u> – Several timbers had been broken off the structure. The contractor has accepted that the timbers were rotten and will replace them. TC will check on the length of the Warranty on this structure.
75	Winter Gritting Scheme The future of the scheme was discussed and it was agreed that it should be continued although there were some concerns about public liability. A Working Group will carry out a review of the scheme and revisit the guidelines and target areas. This Working Group will operate via email but all decisions will be taken at the next Committee meeting. Cllr J Critchley offered to draft the new guidelines.
76	Field in trust The two areas that had been prioritised, Hob Hey Wood and Park Lane, were being processed. Additional Transfer documents are needed for the Hob Hey application and it was agreed that Fields In Trust would acquire the required documents at a cost of £4.95+VAT per document. Fields in Trust and Community Assets should be added to the Action Plan. Project Management will be needed to ensure the work is carried out within an agreed timescale which will probably need to be outsourced.
77	Clerk's updates - None
78	Next meeting – 11 December 2018

Meeting ended at 8.10pm.