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Patron: HRH The Duchess of Cornwall  
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Registered Charity No: 1062255



War Memorials Trust

Mrs Hazel Catt, Town Clerk  
Frodsham Town Council  
Castle Park House  
Castle Park  
Frodsham WA6 6SB

**Our ref:** WMO/120403/4 (WM2343/4]

**Telephone:** 07421 994 657

**Email:** [grants@warmemorials.org](mailto:grants@warmemorials.org)

8<sup>th</sup> November 2018

*Dear Mrs Catt*

Thank you for submitting an application for a grant towards works to **Frodsham** war memorial. We have now completed the assessment of your application and I am pleased to inform you that we are offering a grant to cover the works outlined in the Grant Contract.

A Grant Offer is being made from War Memorials Trust Grants Scheme supported by the First World War Memorials Programme and the Grants for War Memorials scheme supported by the First World War Memorials Programme and Historic England. The Grant Offer is up to **£30,000** (thirty thousand pounds). This represents 39% of the eligible costs given in the tender by the contractor **Walker Conservation Specialists Ltd** and professional advisor **Andrew Kepczyk** who are the preferred contractors following your procurement process. Please be aware that if your costs fall the payment will be based on up to 50% of your final costs rather than the monetary value given above. The works to be undertaken are outlined in the Method Statement within the Grant Contract.

Accompanying this letter is advice on how to accept and manage your Grant Offer from now until you need to claim your grant at the end of your project. Please read this carefully and follow the instructions given as they will make this process as simple as possible. Make sure you are aware of any conditions or requirements around your Grant Offer. Failure to meet all requirements may lead to your Grant Offer being cancelled.

We would be grateful if you would tell us if you no longer need the grant funding or decide not to accept it. Grant money is limited and if you do not wish to use it there are others who could but we cannot reallocate the money unless you let us know.

I will be the Conservation Officer managing this grant for you. If you have any queries about the contents of this letter, or any technical issues relating to the project, please do not hesitate to contact me. I can be reached on 07421 994 657, [grants@warmemorials.org](mailto:grants@warmemorials.org) or the address above.

Yours sincerely

*Emma Suckling*

Emma Suckling  
Conservation Officer