

Frodsham Town Council



Events Committee
held on Tuesday 9 July 2019 at 7pm
In the Town Council Office, Castle Park, Frodsham

MINUTES

Attended by: Cllrs Lord Pennington, Poulton, J Critchley, Oulton and J O'Donoghue (Town Clerk)

Meeting 1

No	Item
1	Appointment of Chair Resolved: It was proposed by Cllr Lord Pennington, seconded by Cllr J Critchley and unanimously agreed to appoint Cllr Poulton as Chair.
2	Appointment of Deputy Chair Resolved: It was proposed by Cllr Lord Pennington, seconded by Cllr Oulton and unanimously agreed to appoint J Critchley as Deputy Chair
3	Apologies for absence Noted: There were no apologies for absence however it was noted that Cllr Jones has resigned from the Committee
4	Declarations of Interest Noted: There were no declarations of interest
5	Minutes of Meeting 4 – 26th March 2019 To approve and sign as a true record. Resolved: It was proposed by Cllr Lord Pennington, seconded by Cllr Oulton and unanimously agreed to approve and sign the minutes
6	Opportunity for Public to Speak Noted: No member of the public attended the meeting
7	Christmas Festival Working Group
7.1	To receive a report from Cllr J Critchley following the inaugural meeting on 25 th June 2019 Noted: Cllr J Critchley provided a thorough report and it was noted that: between 20 and 25 residents attended the meeting and there further expressions of interest for the next meeting to be held on 10 th July; there will be no fireworks and instead will be a lazer and light show prior to the parade; 5 floats will be available for the parade which will start from the station car park and require a road closure in Red Lane; the market will be held in the leisure centre and will have an early finish to avoid noise nuisance
7.2	To note the date of the next meeting Noted: The next meeting will be held on 10 th July.
8	Remembrance Day
8.1	To agree membership of the working group and date of first meeting Noted: It was agreed that Cllrs J Critchley, Poulton and Lord Pennington will form a working group to which other members of the Council will be invited and that the first meeting will take place prior to the next Events Committee Meeting on 10 th September 2019.
9	Halloween Event To agree membership of the working group and date of first meeting Noted: It was noted that: last year 119 children were involved; Big Bees Breakfast Club are fund raising for the event and borough Councillors have been asked for a contribution. The working group will consist of Cllrs J Critchley, D Critchley, Poulton and members of the community. Cllr Oulton agreed to be reserve and the date of the first meeting has yet to be confirmed. Resolved: It was proposed by Cllr Lord Pennington, seconded by Cllr J Critchley and unanimously agreed to request a contingency of £1,000 from general reserves. (R1)
10	Christmas Tree To receive a report from the Clerk and agree action to be taken Resolved: Following receipt of 3 quotations it was proposed by Cllr Lord Pennington, seconded by Cllr Oulton and unanimously agreed to accept the lowest quotation of £250 for a 17ft tree. Clerk to place the order. ACTION: JO

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11	<p>New Year's Eve Fireworks To agree membership of the working group and date of first meeting Noted: It was agreed not to set up a working group and continue with the same format as previous years. Further discussion will take place at the next Events Committee Meeting to be held on 10th September.</p>
12	<p>Festival of Walks</p>
12.1	<p>To note minutes of meetings Noted: The minutes of the meetings were noted</p>
12.2	<p>To agree action to be taken Noted: It was noted that Cllr Ashton is prepared to continue to lead the Working Group and there was a request that the group consider linking with CWAC rather than producing their own information leaflet at the next meeting to be held on 10th October 2019.</p>
13	<p>Small Business Saturday</p>
13.1	<p>To receive a report Noted: A written report was received from Cllr Jones which was noted.</p>
13.2	<p>To agree action to be taken Noted: It was agreed that the Committee could potentially provide posters to promote the event however it was uncertain exactly what was required. The Committee did not support the GB High Street award as none of the criteria was met. The Committee did not support application to the NABMA as the Town Council does not operate a market.</p>
14	<p>Events Sponsorship To note cancellation of the barn dance organized by Frodsham Community Association and sponsored by FTC in the sum of £209 and approve request from FCA that the funds be used for an afternoon tea to celebrate 50th anniversary. Resolved: It was proposed by Cllr Lord Pennington, seconded by Cllr Oulton and unanimously agreed to approve the request.</p>
15	<p>Field Rental Applications To discuss any applications and agree any actions Noted: There were no further applications.</p>
16	<p>Clerk's updates To note information items Noted: There were no information items</p>
17	<p>Next meeting – 10th September 2019</p>