

Frodsham Town Council

You are hereby summoned to attend a meeting of
The Policy, Process & Revenue Committee
To be held on Monday 16th December at 6pm in
Castle Park House, Frodsham



AGENDA

Meeting 1

No	Item
62	To elect a Chair
63	Apologies for absence - To note
64	Declarations of interest - To note
65	Minutes of Meetings To agree minutes of Policy & Process Meeting held 28/10/19 as true and accurate record
65.1	To agree minutes of Cemetery Committee Meeting held 16/10/2019 as a true and accurate record
66	Requests from the public to speak
67	To approve terms of reference for the Policy, Process & Revenue Committee
68	Finance To approve and sign November finance report detailing payments of £41,616.43 and receipts of £11,247.26
68.1	To approve and sign November bank reconciliations
68.2	To retrospectively sign and approve the payments schedule of £29,081.80 for July 2019 and receipts of £28,777.62
68.3	To retrospectively approve payments schedule of £15,211.30 for August 2019 and receipts of £6,699.20
68.4	To consider recommendation to move bank accounts to Unity Trust Bank
68.5	To approve additional signatory to the CCLA investment fund
69	Budget 2020-2021 To consider budget to be recommended to Full Council at the budget setting meeting to be held on 13 th January 2020
70	Risk Assessment To approve the risk assessment
71	Extension to the burial ground To receive an update from the Clerk and agree any action to be taken
72	Disciplinary and Grievance Procedures To adopt the model provided by the National Association of Local Councils and ACAS
73	Website To note the communications report for November 2019
74	Clerk's items To note any information items
75	Date of next meeting Monday 24 th February 2020 at 6pm

SIGNED:

DATED: 09/12/2019

Members: Cllrs J Critchley (Chair), Poulton, Mostyn-Jones, Lord Pennington, Stockton, Sumner, Griffiths, D Critchley

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