

Frodsham Town Council

Minutes from the Events Committee
held on Thursday 7th November at 3pm
in the Town Council Office, Castle Park, Frodsham



Attended by: Cllrs Poulton (Chair), J Critchley, Lord Pennington, D Critchley and J O'Donoghue (Town Clerk)

Meeting 3

No	Item																														
31	Apologies for absence <i>Noted:</i> There were no apologies.																														
32	Declaration of interest <i>Noted:</i> There were no declarations of interest.																														
33	Minutes of meeting 2 – 10th September 2019 To approve and sign as a true record Resolved: It was proposed by Cllr Lord Pennington, seconded by Cllr J Critchley and unanimously agreed to approve and sign the minutes.																														
34	Opportunity for the public to speak <i>Noted:</i> No member of the public attended the meeting.																														
35	Budget 2020-2021 To consider budget requirements for the coming year Noted: This item was discussed after item 38 and resolved as follows: Resolved: It was proposed by Cllr Lord Pennington, seconded by Cllr Poulton and agreed to request a budget of £18,300 as follows: <table><thead><tr><th colspan="3">Proposed budget 2020 - 2021</th></tr></thead><tbody><tr><td>Town meetings</td><td>£</td><td>200.00</td></tr><tr><td>Festival of walks</td><td>£</td><td>1,250.00</td></tr><tr><td>Remembrance Sunday</td><td>£</td><td>350.00</td></tr><tr><td>Xmas festival</td><td>£</td><td>6,000.00</td></tr><tr><td>NY eve</td><td>£</td><td>2,250.00</td></tr><tr><td>Sponsorship fund</td><td>£</td><td>1,000.00</td></tr><tr><td>VE Day 2020</td><td>£</td><td>6,500.00</td></tr><tr><td>Halloween</td><td>£</td><td>750.00</td></tr><tr><td>TOTAL</td><td>£</td><td>18,300.00</td></tr></tbody></table>	Proposed budget 2020 - 2021			Town meetings	£	200.00	Festival of walks	£	1,250.00	Remembrance Sunday	£	350.00	Xmas festival	£	6,000.00	NY eve	£	2,250.00	Sponsorship fund	£	1,000.00	VE Day 2020	£	6,500.00	Halloween	£	750.00	TOTAL	£	18,300.00
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36	Christmas Festival Working Group To receive a report from Cllr J Critchley Noted: Cllr J Critchley provided a report and it was noted that: all is going to plan and the road closure is now in place; bookings for market stalls are progressing however more volunteers are required to close off the car park at the Brio Leisure Centre; Cllr J Critchley did a letter-drop to inform residents that a meeting was being held to address any concerns they may have and 1 resident attended; the pot holes in the Brio car park are being filled and the group is working with the local pubs to keep them informed; a stage will be provided and Rotary will be providing the sound equipment.																														

No	Item
37	<p>Halloween Event</p> <p>To receive a report from Cllr J Critchley</p> <p>Noted: Cllr Critchley provided a report and it was noted that: thanks to sponsorship and Big Bees the event will only require £300 of the £1,000 budgeted by Council; the fairground rides were a success and 260 children attended which is double the attendance of the previous year; thanks were given to our PCSO and neighbouring PCSO and there were no reports of anti social behaviour; thanks were also given to Silcocks Fun Fairs and Jenny Penny did the fancy dress judging. It was noted that the event has gone from strength to strength. The hall and entertainer have been provisionally booked for next year. Cllr Poulton proposed a vote of thanks to the Critchley family and Mrs Johnson who helped raise funds during the event. Cllr Poulton proposed that a letter be sent to Silcocks to thank them for all their support which was supported unanimously.</p>
38	<p>VE Day 2020</p> <p>To consider actions to be taken</p> <p>Noted: Cllr Poulton provided a report and it was suggested that: the event should take place over 3 days commencing Friday 8th May and involve all age groups; a parade be organized and led by the Mayor and 3 Freemen to end at the Community Centre with free entertainment for the children; a bonfire be lit on Frodsham Hill on 8th May to involve Cheshire Fire and Rescue and the Round Table; open up the drill hall for a 1940 styled tea dance on Saturday 9th May; provide £500 for each of the churches to hold an afternoon tea for the elderly in the Parish; organize a 1940s themed best dressed window competition; request a budget of £6,500 and raise match funding through sponsorship; encourage all Councillors to get involved.</p>
39	<p>New Years' Eve Event</p> <p>To agree actions to be taken</p> <p>Noted: Cllr J Critchley provided a report and it was noted that: the company supplying light display for Christmas has been asked to provide the firework show lasting approximately 10 minutes together with a supply of glow sticks; the show will take place at 6.30pm on Churchfields immediately after the church service; volunteers will be required to hand out the glow sticks.</p>
40	<p>Clerk's items</p> <p>To receive any urgent items from the Clerk</p> <p>Noted: There were no urgent items</p>
41	<p>Date of next meeting – 14th January 2020</p>
42	<p>Close of meeting</p> <p>Noted: The meeting closed at 16:05.</p>