

Frodsham Town Council

Minutes of the Cemetery Committee
held on Wednesday 18th September at 3pm
in the Town Council Office, Castle Park, Frodsham



Meeting 2

Attended by: Cllrs Lord Pennington (Chair), J Critchley, M Poulton, M Nield & Jo O'Donoghue (Town Clerk)

| No | Item |
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| 15 | Apologies Noted: Cllrs Dawson and Williamson did not attend the meeting and no apologies were received. |
| 16 | Declarations of interests Noted: There were no declarations of interest |
| 17 | Minutes of meeting 1 of Cemetery Committee held on 5th June 2019 To agree and sign as a true record Resolved: It was proposed by Cllr J Critchley, seconded by Cllr Poulton and unanimously agreed to approve and sign the minutes. |
| 18 | Opportunity for the public to speak Noted: No member of the public attended the meeting. |
| 19 | Cemetery development update To receive a report from the Clerk Noted: The Clerk provided a report and it was noted that: final design drawings have been received (18/09/19) from Harrison Design and Development together with an invitation to tender letter, instructions to tenderers, preliminary requirements for tenderers, works schedule and bill of works; names of 4 prospective tenderers have been provided, 2 of them local to Frodsham; a revised programme of works has been received. Resolved: It was proposed by Cllr J Critchley, seconded by Cllr Lord F Pennington and unanimously agreed to approve the above documents and put the contract out for tender to the 4 company names provided. |
| 20 | Cemetery Regulations To note that the Community Committee did not make a decision with regard to banning all dogs except for assistance dogs in the cemetery and consider action to be taken. Noted: It was agreed to defer this item until full Council has made a decision as to appropriate uniform signage. |
| 20.1 | To consider changing the wording of 6.1 to: "No burials or interment of ashes will be allowed on a Saturday, Sunday or public holiday". Resolved: It was proposed by Cllr M Poulton, seconded by Cllr J Critchley and unanimously agreed to change the wording of 6.1 in the regulations to read "No burials or interment of ashes will be allowed on a Saturday, Sunday or public holiday". |
| 21 | Purchase of lawn mower To consider purchase of new lawn mower as a matter of urgency. Resolved: The Clerk provided 4 quotations for a Stihl RT5097 and it was proposed by Cllr M Poulton, seconded by Cllr M Nield and unanimously agreed to: accept the lowest quotation which also includes a mulching adaptor and delivery at a cost of £2,550 including VAT with a 1-year warranty; accept the offer of a maintenance service agreement; arrange disposal of old mower which is only good for spares/parts. |

Members: Lord F Pennington, J Critchley, M Poulton, P Williamson, M Neild, A Dawson
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| No | Item |
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| 22 | <p>Agenda items for the next meeting To agree any additional agenda items for the next meeting. Noted: It was agreed to add an item on development of the cemetery building should full Council decide to explore this possibility.</p> |
| 23 | <p>Date of next meeting(s) 11th December, 25th March</p> |
| 24 | <p>Close of meeting Noted: The meeting closed at 3.20pm.</p> |