



**Frodsham Town Council Meeting**  
**held on Monday 20 May 2019 at 8.00pm**

**MINUTES**

**Attended by:** Cllrs A Oulton, L Jones, C Ashton, M Nield, Lord Pennington, D Critchley, J Critchley, P Williamson, D Mostyn-Jones, B Wade, A Dawson, M Poulton & J O'Donoghue (Town Clerk)

**Also attended by:** CWAC Cllr L Riley, 8 members of the public and 1 member of the press

**Meeting 2**

No	Item
23	<b>Apologies</b> <b>Resolved:</b> Apologies were received and accepted from Cllr B Stockton
24	<b>Declarations of Interest</b> To note any declarations of interest. <b>Noted:</b> Cllr Dawson declared he was a Cheshire West and Chester Council Councillor, Chair of the Castle Park Trust and a member of Protos.
25	<b>Minutes of the Meeting No11 – 25 March 2019</b> <b>Resolved:</b> It was proposed by Cllr J Critchley, seconded by Cllr Lord Pennington and resolved to approve and sign the minutes.
26	<b>Minutes of the Meeting No1 – 20 May 2019</b> To note these will be presented to the next meeting for approval.
27	<b>Right for the public to speak</b> <b>Noted:</b> 1 member of the public attended having requested permission to speak in support of reinstatement of the Chair's allowance (item 33). <b>Resolved:</b> It was proposed by Cllr Dawson, seconded by Cllr L Jones and unanimously agreed to suspend Standing Orders to enable members of the public to raise questions which did not relate to the agenda. Standing Orders to be reinstated prior to item 27.1. <b>Noted:</b> 1 member of the public raised a question regarding budgeting and the Clerk provided a full explanation of the Council budget for the 2019-20 financial year. 1 member of the public requested a breakdown of salaries and the Chairman explained that the Council follows all proper procedures in relation to payment of staff salaries. <b>Standing Orders reinstated</b>
27.1	Report from PCSO <b>Noted:</b> PCSO Flanagan was unable to attend the meeting and provided a written report which is appended to the minutes (Appendix A).
28	<b>Finance Management: 01.04.19 – 30.04.19 -</b> To approve and sign the finance report. <b>Resolved:</b> It was proposed by Cllr Lord Pennington, seconded by Cllr J Critchley and resolved to approve and sign the finance report. Cllr Dawson objected to the proposal.
28.1	Paid Expenditure To note the total expenditure in April 2019 was <b>£17,993.43</b> <b>Noted:</b> The expenditure was noted.
28.2	Received Income To note the total receipts in April 2019 was <b>£277,137.37</b> <b>Noted:</b> The income was noted.
28.3	Bank Reconciliation To note that, after all considerations total cash balances at the end of April 2019 were <b>£568,867.14</b> <b>Noted:</b> The income was noted. Cllr Dawson requested that the budget be reviewed at a future meeting to look at the variance between budget and cash balances and to consider ways of raised funds other than through increases in precept.

<b>29</b>	<b>Committee Minutes</b>
29.1	<u>Planning Committee</u> – 26 March 2019 To note the minutes of the meeting and the decisions taken - <b>Noted</b>
29.2	<u>Planning Committee</u> – 15 April 2019 To note the minutes of the meeting and the decisions taken - <b>Noted</b>
29.3	<u>Planning Committee</u> – 29 April 2019 To note the minutes of the meeting and the decisions taken - <b>Noted</b>
29.4	<u>Events Committee</u> – 26 March 2019 To note the minutes of the meeting and the decisions taken - <b>Noted</b>
29.5	<u>Cemetery Committee</u> – 12 April 2019 To note the minutes of the meeting, the decisions taken and approve changes to the Cemetery Regulations to exclude dogs (except for assistance dogs) from the site - <b>Noted</b>
29.6	<u>P&amp;P Committee</u> – 15 April 2019 To note the minutes of the meeting, the decisions taken - <b>Noted</b>
29.7	<u>Community Committee</u> – 1 April 2019 To note the minutes of the meeting and the decisions taken - <b>Noted</b>
29.8	<u>Community Committee</u> – 10 April 2019 To note the minutes of the meeting and the decisions taken - <b>Noted</b>
<b>30</b>	<b>Working Group Records</b>
30.1	<u>Neighbourhood Plan Steering Group</u> To note minutes of the Steering Group meetings held on 19 March 2019, 1 April 2019, 16 April 2019 and 29 April 2019 - <b>Noted</b>
<b>31</b>	<b>CWAC</b> To receive a verbal report from CWAC Councillors. <b>Noted:</b> Cllrs Riley and Dawson provided a report and it was noted that: CWAC Annual Meeting will be held on 21 <sup>st</sup> May 2019 and no party has overall control; both Cllrs had raised motions relating to car parking charges, air quality and the green agenda; the Halton Curve opened on Sunday and there are concerns that following the introduction of parking charges the streets of Frodsham will be used as alternative parking; the Festival in the Park will take place on 7 <sup>th</sup> July; both Cllrs are committed to installing CCTV working in partnership with the Town Council, CWAC, the PCC and business community in Frodsham; thanks to support from NCRUG and Network Rail the old signals have been installed in Castle Park and there will be an opening ceremony on 1 <sup>st</sup> June.
<b>32</b>	<b>Ceremonial Badges</b> To consider whether to carry out any further investigation following a request from a resident at the Annual Parish Meeting. <b>Resolved:</b> It was proposed by Cllr Lord Pennington, seconded by Cllr D Critchley resolved to take no further action.
	<b>Prior to item 33</b> <b>Resolved:</b> It was proposed by Cllr J Critchley, seconded by Cllr Lord Pennington and resolved to suspend Standing Order 7(a) under Standing Order 10(a)xv to enable discussion and resolution on item 33, Chair Allowance.
<b>33</b>	<b>Chair Allowance</b> To consider reinstatement of the Chair allowance to cover ceremonial mayor expenses in the sum of £1,000. <b>Resolved:</b> It was proposed by Cllr Lord Pennington, seconded by Cllr Oulton and unanimously agreed to reinstate the Chair allowance to cover ceremonial mayor expenses in the sum of £1,000. <b>Standing Orders reinstated</b>
<b>34</b>	<b>Co-option Policy and Procedure</b> To approve procedure following clarification from ChALC and CWAC Monitoring Officer. <b>Resolved:</b> It was proposed by Cllr Dawson, seconded by Cllr Williamson and agreed to approve the procedure which will be publicised on the website. <b>ACTION: JO</b> <b>Noted:</b> It was agreed to consider whether to immediately advertise the vacant seats at an extra-ordinary meeting, date to be confirmed.
<b>35</b>	<b>Councillors' Reports</b>

	To receive reports from councillors who have attended meetings of external bodies. <b>Noted:</b> Cllr J Critchley reported that the Drive Safely for Longer workshops had been a great success. Cllr Jones reported that he attended the opening of the Halton Curve and congratulated the North Cheshire Rail Users Group on their contribution to achieving this. Cllr D Critchley advised residents to buy tickets on the train as the ticket machine was overcharging.
<b>36</b>	<b>Clerk's Report</b> - To note any information items. <b>Noted:</b> Friends of Castle Park have provided a report which was circulated prior to the meeting. Cllrs were reminded that the election expenses form must be returned to CWAC by 30 <sup>th</sup> May even if the amount is nil.
<b>37</b>	<b>Date of next meeting</b> - Monday 22 July 2019 There will be an extra-ordinary meeting to discuss and agree the Annual Return, date to be confirmed.
<b>38</b>	<b>Close of Meeting</b> The meeting closed at 9.23pm.

**APPENDIX A  
PCSO REPORT**

**Police update  
Frodsham Town Council Meeting  
Monday 20<sup>th</sup> May 2019**

**Apologies:**

I first of all want to send my apologies for not attending tonight's meeting and introducing myself to the new councillors we have. As those of you who have been councillors previously will know, I do my best to attend every meeting, however as we speak I am about to board a plane to Majorca so can't be with you this evening!

**Summer Ward Walks:**

I have booked in my diary 4 summer ward walks for this July.

The summer ward walks are a chance for councillors and residents to walk around the local wards with myself and discuss any issues we have been having.

They are Lakes Ward on Tuesday 23<sup>rd</sup> July at 6pm meeting at the community centre car park.  
Castle Ward on Wednesday 24<sup>th</sup> July at 6pm meeting at the entrance to Castle Park House.  
Overton and Five Crosses Ward on Saturday 27<sup>th</sup> July at 1pm meeting at the Methodist Church car park and Waterside Ward on Saturday 27<sup>th</sup> July at 3pm meeting at Saltworks car park.

I hope as many of you can come along as possible and if any residents wish to attend that would be great.

**Criminal Damage:**

We have seen an increase in vehicle damage in the Ship Street/Ashton Drive area in recent months. This has seen wing mirrors kicked off and car aerials removed. We are in the process of putting together a covert operation to trace the minority that have caused problems for the area.

**Speeding:**

The Community Speed Watch Group continues to grow. We have seen interest from outside of Frodsham and are now expanding to Kingsley and Helsby. The existing groups have been very active over the past couple of months. I am also continuing to utilise Smiley S.I.D (Speed Indicator Device) and have also been active using the TruCam enforceable device on Fluin Lane, Bridge Lane and Manley Road. The TruCam device ensures any motorists caught exceeding the speed limit will be reported to Our Central Ticket Office who determine the penalty issued to the motorist.

I am as always looking to recruit more members to our Community Speed Watch Group to ensure we fully utilise both speed devices that we have. So if any councillors or members of the public would be interested, please email [neil.flanagan@cheshire.pnn.police.uk](mailto:neil.flanagan@cheshire.pnn.police.uk)

**Young People:**

The past month has seen myself and my colleague doing the transition talks to pupils in Years 6 at Primary Schools moving up to Helsby High School in September. This is something I have done for a number of years now and see it as a useful tool to engage with pupils at an early stage in their High School life and tell them of some of the expectancies placed upon them as they move up to High School.

Last month I went out with some Year 5 and 6 pupils at Frodsham Weaver Vale Primary School with one of the non-enforceable speed devices along with Smiley S.I.D. We set up on Ship Street near the school and monitored the speed of traffic. Vehicles greatly exceeding the new 20mph speed limit were stopped and the children spoke to the driver about their speed near the school. This was a great success and I will be doing the same with pupils at Frodsham Manor House Primary School next month.

I will also be attending Frodsham CofE Primary School summer fair on Friday 21<sup>st</sup> June as well as teaching road safety to pupils at the schools.

**Driver Engagement Days:**

On Saturday 1<sup>st</sup> June and Wednesday 3<sup>rd</sup> July we will be holding Driver Engagement Days in the area. These days in the past have been very impactful on the areas, with high volume of Police Officers/PCSO's which in turn shows to the public that their concerns/complaints are listened to and acted upon. We will be looking at various motoring offences including speeding, mobile phone use, not using seat belts, insurance etc.

**Social Media:**

For anyone that doesn't already know, you can follow a lot of my activities on Facebook and Twitter. My Facebook account is Frodsham Police and my Twitter account is @frodshampol

**Police surgery:**

Upcoming Police Surgeries for June/July are as follows:

- **Tuesday 4<sup>th</sup> June – Castle Park House, Castle Park, Frodsham – 10am – 11am**
- **Friday 7<sup>th</sup> June – Frodsham Community Police Base, Ship Street – 3pm – 4pm**
- **Tuesday 11<sup>th</sup> June - Frodsham Community Police Base, Ship Street – 6pm – 7pm**
- **Monday 17<sup>th</sup> June – Castle Park House, Castle Park, Frodsham – 10am – 11am**
- **Thursday 20<sup>th</sup> June - Frodsham Community Police Base, Ship Street – 5pm – 6pm**
- **Tuesday 2<sup>nd</sup> July - Frodsham Community Police Base, Ship Street – 5pm – 6pm**
- **Monday 8<sup>th</sup> July – Castle Park House, Castle Park, Frodsham – 10am – 11am**
- **Monday 8<sup>th</sup> July - Frodsham Community Police Base, Ship Street – 4pm – 5pm**
- **Thursday 18<sup>th</sup> July - Frodsham Community Police Base, Ship Street – 3pm – 4pm**
- **Monday 22<sup>nd</sup> July – Castle Park House, Castle Park, Frodsham – 6pm – 7pm**
- **Wednesday 24<sup>th</sup> July - Frodsham Community Police Base, Ship Street – 2pm – 3pm**
- **Monday 29<sup>th</sup> July - Frodsham Community Police Base, Ship Street – 4pm – 5pm**