

Financial Management Report – April 2019

This pack contains:

Summary of expenditure

Bank statements

Detailed spend against budget

Detailed breakdown of payments & receipts

Monthly breakdown of receipts & payments

Bank reconciliation

Accounts Analysis – Budget compared to Actuals to end April 2019 – Summary

2019-20	Budget	1 Qtr	2 Qtr	3 Qtr	4 Qtr	Total	Balance
Environment	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00
Community	147,710.00	494.50	0.00	0.00	0.00	494.50	147,215.50
Cemetery	8,000.00	909.30	0.00	0.00	0.00	909.30	7,090.70
Events	10,050.00	1,111.00	0.00	0.00	0.00	1,111.00	8,939.00
P&P	119,312.00	14,873.01	0.00	0.00	0.00	14,873.01	104,438.99
Capital/projects	77,680	75.00	0.00	0.00	0.00	75.00	77,605.00
VAT		530.62	0.00	0.00	0.00	530.62	-530.62
Total Payments	373,432	17,993.43	0.00	0.00	0.00	17,993.43	355,438.57
Total Receipts	331,752	277,137.37	0.00	0.00	0.00	277,137.37	-54,614.63

Bank Reconciliation

30/04/2019

Balance b/f	309723.20
Plus Receipts	277137.37
Less Payments	-17993.43
Balance c/f	<u>568867.14</u>

Bank Accounts

<u>CCLA</u>	225632.93
Bank of Scotland	0.00
Co-operative Instant Access	25084.55
Co-operative Directplus	320738.24
Less unrepresented cheques	-1461.26
Less 18/19 Unrepresented cheques	-1127.32
Plus uncleared receipts	0.00
	<u>568867.14</u>

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
Monthly Cash Book														
1 Summary														
2														
3 Payments	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total	
4	2019	2019	2019	2019	2019	2019	2019	2019	2019	2020	2020	2020	Total	
5														
6 Maintenance (Env)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7 Walks	693.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693.00	0.00
8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9 Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 Tree Planting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12														
13 Maintenance (Com)	126.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126.00	0.00
14 H&S	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 Street Furniture (Com)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16 Rents	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17 Xmas Lights	368.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	368.50	0.00
18 NY Eve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19 Christmas Festival	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20 Over 70s	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 War Memorial	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22 Sponsorship Fund	418.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	418.00	0.00
23 Cemetery Rates, Rents	867.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	867.80	0.00
24 Cemetery maintenance	41.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.50	0.00
25 Remembrance Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26 Advert	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27 Bookkeeping	362.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	362.26	0.00
28 Rentservice	1,708.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,708.18	0.00
29 Rates	120.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.50	0.00
30 Bank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31 Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32 Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33 Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34 Stationery	81.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81.21	0.00
35 Subs	2,940.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,940.08	0.00
36 Tel/CT	216.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	216.23	0.00
37 Regalia	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38 Town Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39 Website	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00
40 Pub Cons	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41 Promoting Frodsam	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42 Chairman's Allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43 Staff (Training&Expenses)	158.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	158.40	0.00
44 Clir (Training&Expenses)	52.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.00	0.00

Budget

Month:

Apr-19

Payments	Budget 2019/2020	Actual (to date)	Balance of Budget
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Environment	10,000	0.00	10,000.00
1. Maintenance	10,000	0.00	10,000.00
3. Tree Planting	0	0.00	0.00
Other	0	0.00	0.00
Environment Total	10,000	0.00	10,000.00

Community	16,000	126.00	15,874.00
1. Maintenance	16,000	126.00	15,874.00
2. H&S	250	0.00	250.00
4. Street Furniture	1,000	0.00	1,000.00
5. Rent and Rates	2,000	0.00	2,000.00
6. Xmas Lights	750	368.50	381.50
Over 70's	12,000	0.00	12,000.00
War Memorial	115,710	0.00	115,710.00
Community Total	147,710	494.50	147,215.50

Cemetery	6,000	867.80	5,132.20
Rents, Rates & Services	6,000	867.80	5,132.20
Maintenance	2,000	41.50	1,958.50
Cemetery Total	8,000	909.30	7,090.70

Promoting Frodsham	0	0.00	0.00
Town Meetings	200	0.00	200.00
Festival of Walks	1,250	693.00	557.00
Remembrance Service	350	0.00	350.00
Christmas Festival	6,000	0.00	6,000.00
NY Eve	2,250	0.00	2,250.00
Sponsorship Fund	0	418.00	-418.00
Events Total	10,050	1,111.00	8,939.00

P&P	300	0.00	300.00
1. Advert	300	0.00	300.00
2. Rent/Service	5,100	1,708.18	3,391.82
Rates	1,500	120.50	1,379.50
3. Charges			
Bank	25	0.00	25.00
Audit	1,500	0.00	1,500.00
Insurance	2,300	0.00	2,300.00
4. Office Costs			
Postage	150	0.00	150.00
Stationery	1,000	81.21	918.79
Subs	2,000	2,940.08	-940.08
Tel/CT	3,500	216.23	3,283.77
5. Comms			
Website/Podcasts	1,500	120.00	1,380.00
Pub Cons	500	0.00	500.00
6. Chairman's Allowance	0	0.00	0.00

RESERVES		
Contingency	15,000.00	
Working capital	30,000.00	
Total Reserves	45,000.00	

Receipts		
Precept	269,066	271,442.00
Allotments	810	35.00
Burial Fees	10,000	800.00
CWAC & Lottery Grant	2,376	0.00
Bank Interest	500	141.91
CPH Income	3,000	599.50
Walk Book Sales	0	0.00
Rent of Field	0	0.00
Ear-marked Resve Play Area	0	0.00
Grants	30,000	0.00
Other	16,000	4,118.96
VAT	0	0.00
Total Receipts	331,752	277,137.37

Total Payments		
VAT		-530.62
	530.62	
	17,993.43	355,289.19

CAPITAL PROGRAMME		
	77,680	75.00
		77,605.00

PROJECTS		
Neighbourhood Plan	1,000	75.00
Elections	10,000	0.00
FYA	10,000	0.00
WW1	680	0.00
Community Safety	4,000	0.00
		925.00

CAPITAL		
EARMARKED CAPITAL PROJECTS		
Play Areas	0	0.00
Van purchase	0	0.00
Infrastructure and Street Scene	1,000	0.00
Xmas Lights	5,000	0.00
IT	1,000	0.00
Burial Ground	45,000	0.00
		45,000.00

P&P Total		
7. Training & Expenses	1,200	158.40
Staff	400	348.00
Council		
9. Van, Fuel and Insurance	1,500	56.17
10. Salaries		
Staff	90,837	9,057.98
Regalia	0	0.00
11. Grants	6,000	0.00
12. Bookkeeping	0	362.26
		-362.26
	119,312	14,873.01
		104,438.99

Payments

Chq No	Date	Min Book	To Whom Paid		Net Total	VAT	Total
DD	01/04/2019	T6426	CWAC	Office Rent April 19	425.00	85.00	510.00
DD	01/04/2019	T6438	CWAC	Rates Office	120.50		120.50
DD	01/04/2019	T6431	Scottish Power	Office	9.68	1.32	11.00
207315	02/04/2019	T6435	Blachere Illumination UK Ltd	Christmas Lights	368.50	73.70	442.20
207316	02/04/2019	T6436	Vow Retail Ltd	Bulldog Clips	4.09	0.82	4.91
207317	02/04/2019	T6437	CWAC	Rates Cemetery Half Year	699.35		699.35
BACS	02/04/2019	T6440	Bates Office Services Ltd	Dishwasher Tablets	10.81	2.16	12.97
BACS	02/04/2019	T6442	J. Prescott	Bookkeeping	207.38		207.38
BACS	02/04/2019	T6444	Gill Hesketh	Neighbourhood Plan	75.00		75.00
BACS	02/04/2019	T6843	Hawk Publications Ltd	Festival of Walks Leaflets & Posters	693.00	34.00	727.00
STO	07/04/2019	T6439	Rabbit Digital	Website March 19	120.00		120.00
BACS	11/04/2019	T6447	J. O'Donoghue	Expenses	158.40		158.40
BACS	11/04/2019	T6448	DM Payroll Services	Payroll 2019-2020	147.00		147.00
BACS	11/04/2019	T6450	CHALC	Affiliation Fee	1,470.04		1,470.04
BACS	11/04/2019	T6451	B&M Waste Services	Cemetery Bin Empty March 19	63.00	12.60	75.60
BACS	11/04/2019	T6452	J. Bowe	Salary Month 1	578.08		578.08
BACS	11/04/2019	T6453	E. Kenny	Salary Month 1	749.00		749.00
BACS	11/04/2019	T6454	M. Moran	Salary Month 1	683.84		683.84
BACS	11/04/2019	T6455	J. O'Donoghue	Salary Month 1	2,764.36		2,764.36
BACS	11/04/2019	T6456	L. Rimmer	Salary Month 1	583.61		583.61
BACS	11/04/2019	T6457	HMRC	PAYE & NIC Month 1	2,368.58		2,368.58
BACS	11/04/2019	T6458	Cheshire Pensions	Pensions Month 1	1,330.51		1,330.51
BACS	11/04/2019	T6459	CWAC	Support Sessions to Friends of Hob Hey Wood	1,050.00	210.00	1,260.00
BACS	11/04/2019	T6649	Bates Office Services Ltd	Stationery	35.72	7.14	42.86
BACS	11/04/2019	T6450	CHALC	Affiliation Fee (duplicate payment)	1,470.04		1,470.04
DD	13/04/2019	T6441	Waterplus	Water - Cemetery	7.05		7.05
BACS	16/04/2019	T6461	H&L Self Storage Ltd	Storage unit	76.50	15.30	91.80
BACS	16/04/2019	T6460	Fibrous Funeral Supplies	Plaque	98.40	19.68	118.08
BACS	16/04/2019	T6445	Flat Pack Music	Sponsorship for The Magic Flute	209.00		209.00
BACS	16/04/2019	T6276	L Rimmer	Herbicide	126.00		126.00
BACS	17/04/2019	T6462	N&C Building Products	Cemetery toilet keys	41.50	8.30	49.80
BACS	24/04/2019	T6446	Frodsham Community Association	Sponsorship for barn dance	209.00		209.00
DD	25/04/2019	T6475	Prism	IT Services	216.23	43.25	259.48
BACS	30/04/2019	T6479	Bates Office Services Ltd	Office supplies	30.59	6.12	36.71
BACS	30/04/2019	T6478	CHALC	Good Councillor Guide x 16	52.00		52.00
BACS	30/04/2019	T6464	J Prescott	Bookkeeping	154.88		154.88
DD	30/04/2019	T6474	Applegreen plc	Fuel	56.17	11.23	67.40
				TOTAL	17,462.81	530.62	17,993.43

Receipts

Voucher No	Date	Description	Precept	Allotments	Burial Fees	Bank Interest	CPH Income	Other	VAT Refund	Total
T2746	17/04/2019	Radar key						3.00		3.00
T2745	17/04/2019	Photocopying (resident)						2.00		2.00
T2748	17/04/2019	Room hire					38.00			38.00
T2747	24/04/2019	Room hire					79.00			79.00
T2749	23/04/2019	CWAC Reception costs						4,008.96		4,008.96
T2742	09/04/2019	Precept	271,442.00							271,442.00
T2767	29/04/2019	Dean allotment rent (4 London Rd)		35.00						35.00
T2738	05/04/2019	Room hire					62.50			62.50
T2740	24/04/2019	Memorial permit						65.00		65.00
T2744	24/04/2019	Interment			800.00					800.00
T2735	24/04/2019	Reimbursement Land Reg fees						40.00		40.00
T2737	01/04/2019	CWAC IBS Room Hire 294/320					140.00			140.00
T2738	03/04/2019	CWAC IBS Room Hire 321					62.50			62.50
T2739	05/04/2019	CWAC IBS Room Hire 295/322					110.00			110.00
T2657	01/04/2019	CWAC IBS Room hire 267/273					107.50			107.50
T2773	01/04/2019	CCLA dividend					141.91			141.91
		TOTAL	271,442.00	35.00	800.00	141.91	599.50	4,118.96		277,137.37