

# Frodsham Town Council



**Minutes from the  
Frodsham Town Council Meeting  
held on Monday 13<sup>th</sup> January 2020 at 7pm  
at Castle Park House, Castle Park, Frodsham**

**Attended by:** Cllrs J Critchley (Chair), Stockton, Sumner, Ashton (until 7.30pm), Jones, Griffiths, Wade, Dawson, Hayes, Williamson, Poulton

## Meeting 9

No	Item
138	<b>Apologies</b> <b>Resolved:</b> Apologies were received and accepted from Cllrs Lord Penningon, D Critchley, Nield and Mostyn-Jones.
139	<b>Declarations of Interest</b> <b>Noted:</b> There were no declarations.
140	<b>Agreement on budget requirements for 2020-2021</b> To discuss and agree budget requirement. <b>Resolved:</b> It was proposed by Cllr Poulton, seconded by Cllr Griffiths and unanimously agreed to set a budget of £259,383. Earmarked reserves of £13,000 for the cemetery to be taken from general reserves. (Appendix A)
141	<b>Consider and set precept for 2020-2021</b> To discuss and agree the precept. <b>Resolved:</b> It was proposed by Cllr Dawson, seconded by Cllr Jones and agreed (9:1 in favour) to request a precept of £229,679, difference between budget and precept to be met from general reserves. This represents an average Band D charge £62/year, a reduction of 14.8% and a saving of £10.78/year for an average Band D property.
142	<b>Clerk's Items</b> To consider any urgent items received since the agenda was published and agree any actions. <b>Noted:</b> It was noted that the late Caroline Poulton has provided a chain of office for the Chair of Frodsham Town Council. Councillors thanked Cllr Poulton for his mother's generous gesture.
143	<b>Date of next meeting</b> Monday 27 <sup>th</sup> January 2020 at 7pm

## BUDGET 2020-2021 - APPROVED 13/01/2020

<i>Events Committee</i>	
<b>Budget 2020 - 2021</b>	
Town meetings	£ 200.00
Festival of walks	£ 1,250.00
Remembrance Sunday	£ 350.00
Xmas festival	£ 6,000.00
NY eve	£ 3,000.00
Sponsorship fund	£ 1,000.00
VE Day 2020	£ 6,500.00
Halloween	£ 750.00
<b>TOTAL Events Budget</b>	<b>£ 19,050.00</b>
<i>Amenities Committee</i>	
<b>Budget 2020 - 2021</b>	
<b>MAINTENANCE (Contract #1)</b>	
London Rd/Fluin Lane field (litter pick X 14, grass cutting/strim X 14/hedge cutting X1)	
Churchfields field/community orchard/play area (litter pick X 14, grass cutting X 14/strim/hedge cutting X 1)	
Top Road playing field (litter pick/grass cutting X 14)	
Townfield Lane playing field (litter pick/grass cutting/strim X 14)	
Memorial site (litter pick/grass cutting/strim X 14/mow meadow X 1/clear undergrowth behind railings X 1/strim by railings and gates X 1)	
Ship St community orchard (grass cutting/strim X 7)	
Park Lane (litter pick/grass cutting/strim X 14/hedge cutting X 1)	
Hawthorne Road community orchard (litter pick/grass cutting/strim X 7)	
Hob Hey Wood community orchard (litter pick/grass cutting/strim X 7)	
Cemetery (sweep roadways X 3/empty gullies X 1/mow front banks X 2/empty soil bin X 2/empty grass bunker X 2/cut front hedge and perimeter X 2/strim outside gates X 2)	£ 16,000.00
<b>MAINTENANCE (Contract #2)</b>	
RoSPA play area inspections and litter pick X 12/ weekly checks	
Defibrillator checks X 12	
Allotment inspections X 12	
Cemetery (grass cutting every 7-10 days during growing season/leaf blowing and collection/move material within cemetery and soil bins/maintain cemetery garden/maintain grave areas/clean and maintain cemetery toilets/general monitoring x 52 weeks)	

Festival of Walks banners (make frame for Tarvin Road/fix and remove banners x 5)		
Apply herbicides around graves/beds/trees and roadways at cemetery as required		
Community orchards weed spraying around trees and strimming		
Memorial field and memorial weekly checks and litter picking		
Community fields weeks checks and litter picking		
Crowmere & Marl Pits weekly check and litter picking		
Marshlands grass cutting/hedge trimming/pathway strimming/weekly litter pick		
Manley Road Copse weekly walk/hedge cutting and strimming		
Hob Hey Wood monthly walk through/minor maintenance/fallen trees/footpath strimming		
Weekly allotment check	£	17,000.00
Planters x 4 weekly checks/weeding		
<b>HANGING BASKETS (Contract #3)</b>		
To plant/hang/take down hanging baskets X 49 and lampost baskets X 14	£	2,400.00
To water all baskets (based on 40 visits @ £122.50/visit)	£	4,900.00
Rent & rates	£	2,000.00
Street furniture	£	1,000.00
Xmas lights	£	750.00
<b>OTHER</b>		
Play area repairs	£	4,000.00
Annual play inspections	£	500.00
Daffodil bulbs	£	80.00
Tree works	£	2,000.00
Hob Hey Wood	£	5,000.00
<b>CAPITAL PROJECTS</b>		
Replacement tree lights (wrap)	£	10,000.00
Defibrillator maintenance	£	2,000.00
<b>TOTAL AMENITIES BUDGET</b>		
	<b>£</b>	<b>67,630.00</b>
<i>Policy Process &amp; Revenue Committee</i>		
<b>Budget 2020 - 2021</b>		
<b>Cemetery</b>		
Rates	£	1,400.00
Utilities	£	600.00
Waste removal (£90 x 12)	£	1,080.00
Plaques & memorials	£	200.00
Sundries	£	400.00
<b>TOTAL CEMETERY</b>	<b>£</b>	<b>3,680.00</b>
<b>Staff</b>		
Salaries	£	65,761.00
PAYE & NI (FTC contribution)	£	4,190.00
Pension	£	10,400.00

<b>TOTAL STAFF</b>	<b>£</b>	<b>80,351.00</b>
<b>Training</b>		
Staff	£	1,200.00
Councillor	£	1,000.00
<b>TOTAL TRAINING</b>	<b>£</b>	<b>2,200.00</b>
<b>Office</b>		
Rent	£	5,100.00
Rates	£	1,500.00
Postage	£	150.00
Photocopier rent	£	720.00
Stationery	£	500.00
Telephone and broadband	£	1,750.00
IT support	£	1,750.00
RBS software/end yr/support	£	1,000.00
<b>TOTAL OFFICE</b>	<b>£</b>	<b>12,470.00</b>
<b>OTHER</b>		
Subscriptions	£	2,200.00
Audit fees	£	1,500.00
Frodsham Life	£	1,800.00
Grants paid	£	10,000.00
Mayor's allowance	£	1,000.00
Public consultations	£	900.00
Professional fees	£	2,000.00
Website	£	1,500.00
Insurance	£	2,500.00
Elections	£	5,000.00
Storage facility	£	1,102.00
Vending machine	£	500.00
Over 70's	£	15,000.00
Winter gritting	£	1,000.00
Allotments	£	1,000.00
War memorial & railings	£	1,000.00
<b>TOTAL OTHER</b>	<b>£</b>	<b>48,002.00</b>
<b>PROJECTS</b>		
CCTV	£	5,000.00
Community Safety	£	7,000.00
Donation to FYA	£	10,000.00
Regalia	£	1,000.00
Neighbourhood Plan	£	3,000.00
<b>TOTAL PROJECTS</b>	<b>£</b>	<b>26,000.00</b>
<b>TOTAL PPR BUDGET</b>	<b>£</b>	<b>172,703.00</b>
<b>TOTAL FTC BUDGET</b>	<b>£</b>	<b>259,383.00</b>

Parish Council Precept 2020-2021		
A	2020/21 Precept Request (£)	229,679
B	2020/21 Taxbase	3,704.5
C	2020/21 Band D charge	62.00
D	2019/20 Band D charge	72.78
E	% change in charge	-14.8%

Band	A	B	C	D	E	F	G	H
Ratio	6/9ths	7/9ths	8/9ths	9/9ths	11/9ths	13/9ths	15/9ths	18/9ths
Charge (£)	41.33	48.22	55.11	62.00	75.78	89.56	103.33	124.00
Change from 2019/20 (£)	-7.19	-8.39	-9.58	-10.78	-13.17	-15.57	-17.97	-21.56