

BUDGET SETTING REPORT

1. End of year prediction

Cash balances at the end of the financial year are predicted to be £296,623

2. Committee budgets 2020-2021

The Committee structure has been revised during the current financial year so it is not possible to compare committee budgets with the previous year. For this reason the 2019-2020 budget is shown as Appendix A and the proposed 2020-2021 budget is shown in Appendix B. All the committees have met to agree their action plans for the coming year and are requesting budgets to achieve this:

Policy Process & Revenue	£164,703
Events	£18,300
Amenities	£59,630
TOTAL	£242,633

3. Reserves 2020-2021

There are general reserves (contingencies) of £45,000 included to enable FTC to manage unexpected costs.

There are ear-marked reserves of £13,000 for cemetery improvements.

4. Projected budget for 2020-2021

Total: £287,633 Committee budgets plus general reserve

5. Income in 2020-2021

In previous years CWAC provided a Council Tax Reduction Scheme so residents would not have to pay the full cost of the precept. This will not be continued into 2020-2021. Other known income:

Interest	£ 1,500.00
Rent CPH	£ 5,000.00
Reception CWAC	£ 17,336.00
Allotments	£ 927.00
Burial fees	£ 13,000.00
TOTAL	£ 37,763.00

6. Precept

The precept is calculated by taking the precept request figure and dividing it by the taxbase (based on Band D properties) which is provided by CWAC. The taxbase figure provided for 2020-2021 is 3,704.05.

If the Council request a precept of £242,633 (£45,000 general reserve to be taken from existing balances) the result would be as follows:

2020/21 Precept Request (£)	242,633
2020/21 Taxbase	3,704.5
2020/21 Band D charge	65.50
2019/20 Band D charge	72.78
% change in charge	-10.0%

The Band D precept charge for Frodsham Town Council in 2019/20 was £72.78. CWAC has confirmed that if FTC want this charge to be the same in 2020/21, FTC will need to request a precept of £269,614.

BUDGET 2019-2020

Events Committee	
Town meetings	£ 200.00
Festival of walks	£ 1,250.00
Remembrance Sunday	£ 350.00
Xmas festival	£ 6,000.00
NY eve	£ 2,250.00
Sponsorship fund	£ -
VE Day 2020	£ -
Halloween	£ -
TOTAL Events Budget	£ 10,050.00
Environment Committee	
Maintenance	£ 10,000.00
Community Committee	
Maintenance	£ 16,000.00
H&S	£ 250.00
Street furniture	£ 1,000.00
Rent & rates	£ 2,000.00
Xmas lights	£ 750.00
Over 70s	£ 12,000.00
War memorial	£ 115,710.00
TOTAL	£ 147,710.00
Cemetery Committee	
Rent & rates	£ 6,000.00
Maintenance	£ 2,000.00
TOTAL	£ 8,000.00
P&P Committee	
Advert	£ 300.00
Rent/service	£ 6,600.00
Charges	£ 3,825.00
Office costs	£ 6,650.00
Communications	£ 2,000.00
Training	£ 1,600.00
Van/fuel/insurance	£ 1,500.00

Salaries	£ 90,837.00
Grants	£ 6,000.00
TOTAL	£ 119,312.00

<i>Earmarked Capital Projects</i>	
Infrastructure and street scene	£ 1,000.00
Xmas lights	£ 5,000.00
IT	£ 1,000.00
Burial ground	£ 45,000.00
TOTAL	£ 52,000.00

<i>Projects</i>	
Neighbourhood Plan	£ 1,000.00
Elections	£ 10,000.00
FYA	£ 10,000.00
WW1	£ 680.00
Community safety	£ 4,000.00
TOTAL	£ 25,680.00

TOTAL BUDGET	£ 372,752.00
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APPENDIX B

PROPOSED BUDGET 2020-2021

<i>Events Committee</i>	
Proposed budget 2020 - 2021	
Town meetings	£200.00
Festival of walks	£1,250.00
Remembrance Sunday	£350.00
Xmas festival	£6,000.00
NY eve	£2,250.00
Sponsorship fund	£1,000.00
VE Day 2020	£6,500.00
Halloween	£750.00
TOTAL Events Budget	£18,300.00
<i>Amenities Committee</i>	
Proposed budget 2020 - 2021	
MAINTENANCE (SLA Lowthers)	
London Rd/Fluin Lane field (litter pick X 14, grass cutting/strim X 14/hedge cutting X1)	
Churchfields field/community orchard/play area (litter pick X 14, grass cutting X 14/strim/hedge cutting X 1)	
Top Road playing field (litter pick/grass cutting X 14)	

Townfield Lane playing field (litter pick/grass cutting/strim X 14)	
Memorial site (litter pick/grass cutting/strim X 14/mow meadow X 1/clear undergrowth behind railings X 1/strim by railings and gates X 1)	
Ship St community orchard (grass cutting/strim X 7)	
Park Lane (litter pick/grass cutting/strim X 14/hedge cutting X 1)	
Hawthorne Road community orchard (litter pick/grass cutting/strim X 7)	
Hob Hey Wood community orchard (litter pick/grass cutting/strim X 7)	
Cemetery (sweep roadways X 3/empty gullies X 1/mow front banks X 2/empty soil bin X 2/empty grass bunker X 2/cut front hedge and perimeter X 2/strim outside gates X 2)	£16,000.00
MAINTENANCE (SLA NORTHWICH TOWN COUNCIL)	
RoSPA play area inspections and litter pick X 12/ weekly checks	
Defibrillator checks X 12	
Allotment inspections X 12	
Cemetery (grass cutting every 7-10 days during growing season/leaf blowing and collection/move material within cemetery and soil bins/maintain cemetery garden/maintain grave areas/clean and maintain cemetery toilets/general monitoring x 52 weeks)	
Festival of Walks banners (make frame for Tarvin Road/fix and remove banners x 5)	
Apply herbicides around graves/beds/trees and roadways at cemetery as required	
Community orchards weed spraying around trees and strimming	
Memorial field and memorial weekly checks and litter picking	
Community fields weeks checks and litter picking	
Crowmere & Marl Pits weekly check and litter picking	
Marshlands grass cutting/hedge trimming/pathway strimming/weekly litter pick	
Manley Road Copse weekly walk/hedge cutting and strimming	
Hob Hey Wood monthly walk through/minor maintenance/fallen trees/footpath strimming	
Weekly allotment check	
Planters x 4 weekly checks/weeding	£17,000.00
HANGING BASKETS (SLA NORTHWICH TOWN COUNCIL)	
To plant/hang/take down hanging baskets X 49 and lamppost baskets X 14	£2,400.00
To water all baskets (based on 40 visits @ £122.50/visit)	£4,900.00
Rent & rates	£2,000.00
Street furniture	£1,000.00
Xmas lights	£750.00

OTHER	
Play area repairs	£3,000.00
Annual play inspections	£500.00
Daffodil bulbs	£80.00
Tree works	£2,000.00
Hob Hey Wood	£5,000.00
CAPITAL PROJECTS	
Replacement tree lights (wrap)	£5,000.00
TOTAL AMENITIES BUDGET	£59,630.00
<i>Policy Process & Revenue Committee</i>	
Proposed budget 2020 - 2021	
Cemetery	
Rates	£1,400.00
Utilities	£600.00
Waste removal (£90 x 12)	£1,080.00
Plaques & memorials	£200.00
Sundries	£400.00
TOTAL CEMETERY	£3,680.00
Staff	
Salaries	£65,761.00
PAYE & NI (FTC contribution)	£4,190.00
Pension	£10,400.00
TOTAL STAFF	£80,351.00
Training	
Staff	£1,200.00
Councillor	£1,000.00
TOTAL TRAINING	£2,200.00
Office	
Rent	£5,100.00
Rates	£1,500.00
Postage	£150.00
Photocopier rent	£720.00
Stationery	£500.00
Telephone and broadband	£1,750.00
IT support	£1,750.00
RBS software/end yr/support	£1,000.00
TOTAL OFFICE	£12,470.00
OTHER	
Subscriptions	£2,200.00
Audit fees	£1,500.00
Frodsham Life	£1,800.00
Grants paid	£6,000.00
Mayor's allowance	£1,000.00
Public consultations	£900.00
Professional fees	£2,000.00
Website	£1,500.00
Insurance	£2,500.00

Elections	£5,000.00
Storage facility	£1,102.00
Vending machine	£500.00
Over 70's	£15,000.00
Winter gritting	£1,000.00
Allotments	£1,000.00
War memorial & railings	£1,000.00
TOTAL OTHER	£44,002.00
PROJECTS	
CCTV	£5,000.00
Community Safety	£7,000.00
Donation to FYA	£10,000.00
TOTAL PROJECTS	£22,000.00
TOTAL PPR BUDGET	£164,703.00
TOTAL FTC BUDGET	£242,633.00