

# Frodsham Town Council

You are hereby summoned to attend an Extra Ordinary  
Meeting of Frodsham Town Council  
on Friday 2<sup>nd</sup> August 2019 at 9.30am  
In Castle Park House, Castle Park, Frodsham



## MINUTES

### Meeting 5

**Attended by:** Cllrs Poulton, Lord Pennington, Neild, J Critchley, Ashton, Dawson and J O'Donoghue (Town Clerk)

**Also attended by:** Andrew Kepczyk and Dawn Ogden from Kepczyk Pearce Sanderson, Architects, Surveyors and Historic Building Consultants

Prior to the meeting, and in the absence of the Chair and Vice Chair it was proposed by Cllr Lord Pennington, seconded by Cllr Poulton and unanimously **resolved** to appoint Cllr J Critchley as Chair of the meeting.

No	Item
75	<b>Apologies</b> <b>Noted:</b> Apologies were received and accepted from Cllrs Jones, Oulton, Williamson, D Critchley, Stockton, Mostyn-Jones and Wade.
76	<b>Declarations of interest</b> <b>Noted:</b> There were no declarations of interest
77	<b>Right for the public to speak</b> <b>Noted:</b> Andrew Kepczyk attended the meeting to explain the situation with regard to the liquidation of the previously contracted architects and the process for agreeing new contractual arrangements with Kepczyk Pearce Sanderson. The terms of the contract would remain unchanged and Andrew Kepczyk is registered with the War Memorial Trust. New contracts would be issued and the War Memorial Trust be informed and issue a revised grants contract. It is anticipated that works could commence a week later than planned with a provisional date of 12 <sup>th</sup> August 2019.
78	<b>War Memorial</b>
78.1	To consider appointment of Kepczk Pearson and Sanderson Ltd as architects to the War Memorial Project following the liquidation of formerly appointed architects. <b>Resolved:</b> It was proposed by Cllr Lord Pennington, seconded by Cllr Poulton and unanimously agreed to: suspend standing order 11, given the unusual circumstances, the fact that the tender process has already been completed and that Andrew Kepczyk was the lead architect with the original contracted architects; appoint Kepczyk Pearce Sanderson as consultant architects to the project with immediate effect; confer delegated powers upon the Town Clerk to complete all necessary legal documentation in connection with the project. <b>ACTION: JO</b>
78.2	To consider any further action to be taken <b>Noted:</b> It was agreed that residents; will be informed with regard to the restoration together with the Forest Hills Hotel; Kepczyk Pearce Sanderson will provide information on the project to be displayed on site and on the website; information notices will be placed in the car park adjacent to the entrance gates; Clerk to ask Frodsham Life if they can provide publicity. <b>ACTION: JO/AK</b>

The meeting closed at 9.55am

SIGNED:

DATED: