

Steering Group Meeting - Monday 30th September 2019 at 1.30pm Castle Park House

Attendees:

Caroline Ashton (CA), Resident FTC

Peter Vickery (PV), Resident

Chris Burrows (CB), Resident

Martin Maris (MM), Resident

Ashley McCraight (AM), Resident

Steve Carmody (SC), Resident

Christine Webber (CW), Resident

Apologies: Gill Hesketh (GH), Mark Warren (MW), Andrew Rowe (AR), Fiona Barry (FB)

The minutes of the last meeting were accepted except for “Chapter 5 / Green Spaces Policies” area. Whilst it was agreed that the separation of these was discussed, the consensus of those present at the meeting on 16th September, was that next action was for CA was to contact MM on his return from holiday to update. This will be resolved at our next meeting on 14th October.

Actions 1, 3 and 4 ongoing, action 3 questioned (see above).

HHS Update

MM received an email from HHS stating that they could not find the Student Survey data. It asked if we wanted the survey repeated. MM responded that we did and was advised on 13th September that this would be completed within the week. No response received as yet. MM to chase up.

Green Gates Update

The FNP received an email from Green Gates. In the absence of GH, PV agreed to respond on behalf of FNP Steering Group advising that their letter has been acknowledged and that the points raised will be covered within appropriate Policy areas in the final Plan. A reminder about GDPR protocol will also be mentioned

Chapter 5 / Green Spaces Policy Update

Discussions followed around changes/suggestions made to Chapter 5 concluded that significant changes such as these require the agreement of both chapter authors. MM and CA to meet and review these policy area again before our next meeting, where they will be further discussed.

Matters Arising

Evidence Log – SC to circulate updated version of Evidence Log that is going to be inserted into Section 1.5 of overall document.

Chapter 6 – PV to contact MW as changes are required to the Chapter to bring it in line with formats already agreed in the Chapter 4 Exemplar. PV will offer to meet MW and agree updates with his approval.

AOB

MM & CA to meet with the CWaC Well-Being Manager, with a view to obtaining appropriate stats and insights into potential future trends that might be appropriate for inclusion in Chapter 5.

The meeting closed at 3.00pm

Next Meetings:

14th October 7pm Viewing Gallery, Frodsham Leisure Centre

28th October Castle Park House 1.30 – 3.30pm

11th November 7pm Viewing Gallery, Frodsham Leisure Centre

25th November Castle Park House 1.30 – 3.30pm

9th December 7pm Viewing Gallery, Frodsham Leisure Centre

Actions from this meeting:

ACTION	OUTCOME
1. Policy writing subgroups to continue with drafts	Ongoing
2. SC drafting Chapter 1 Introduction	Ongoing
3. PV drafting Chapter 2 Vision	Ongoing
4. CB to collate Aspirations	Ongoing
5. MM to chase HHS for update	Email sent 1.10.19 and HHS agreed to return stats by Mon 7.10.19
6. PV to respond to Green Gates letter	Email sent 01/10/2019
7. MM and CA to meet re Chapter 5 / Green Spaces	By next meeting
8. SC to circulate updated Evidence Log	On hold until Chapter 5 / Green Spaces areas resolved
9. PV to contact MW re Chapter 6 updates	Email sent 01/10/2019
10. MM and CA to meet with CWaC Well-Being Manager	By next meeting