

Finance Reports Pack – 16th June 2019

May accounts to be approved by email and retrospectively signed at the next meeting of FTC

Documents included:

Bank reconciliation and statement – Co-operative Current Account

Bank reconciliation and statement – Co-operative Instant Access

Bank reconciliation – CCLA Investment Account

Detailed income and expenditure report (1-05-2020 to 31-05-2020)

List of income and expenditure items (1-05-2020 to 31-05-2020)

Summary:

Expenditure during the month of May 2020 was £26,275.77 and income was £1,840.00.

Bank balances at 31st May 2020 as follows:

Co-operative Current Account £309,089.21

Co-operative Instant Access £25,261.91

CCLA Investment Account £227,344.42

Bank Reconciliation Statement as at 31/05/2020
for Cashbook 2 - Investment A/c CCLA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	31/05/2020		227,344.42
			<u>227,344.42</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			227,344.42
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			227,344.42
		Balance per Cash Book is :-	227,344.42
		Difference is :-	0.00

Bank Reconciliation Statement as at 31/05/2020
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	31/05/2020		309,089.21
			<u>309,089.21</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
04/02/2020 207369 Top Marks-Over 70s		360.00	
			<u>360.00</u>
			308,729.21
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			308,729.21
		Balance per Cash Book is :-	308,729.21
		Difference is :-	0.00



Statements-0890536149310600

BRANCH : WARRINGTON

0890536149310600

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BIC : CPBKGB22

IBAN : GB54CPBK08905361493106

TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL

26 MAY 20

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
30 APR 20	BROUGHT FORWARD			333,604.98
1 MAY 20	DD CHESHIRE WEST AND 600788120	122.50		
1 MAY 20	DD TELECOMS TELE1035 152335	115.91		
1 MAY 20	DD SCOTTISHPOWER 54781325010	10.00		
1 MAY 20	DD CHESHIRE WEST FUND 215317	510.00		332,846.57
4 MAY 20	207367 0014561730870000	80.00		
4 MAY 20	[REDACTED]	72.00		
4 MAY 20	CASTLE PARK ARTS C MAYOR-FTC-HEAL	100.00		
4 MAY 20	CASTLE PARK ARTS C MAYOR-FTC	500.00		
4 MAY 20	FRODSHAM YOUTH ASS MAYOR-FTC	1,750.00		
4 MAY 20	FRODSHAM YOUTH ASS FRODSHAM TC	10,000.00		320,344.57
7 MAY 20	CANDA COPYING LTD FRODSHAM TOWN COUN	116.59		320,227.98
11 MAY 20	[REDACTED]	3.00		
11 MAY 20	RABBIT 2858	120.00		
11 MAY 20	HARRISON DESIGN DE 025-1920	1,050.00		
11 MAY 20	NORTHWICH TOWN COU 4221	1,675.80		
11 MAY 20	HARRISON DESIGN DE 036-1920	2,748.00		
11 MAY 20	HAWK PUBLISHING LT 917102	54.00		314,577.18
12 MAY 20	CHESHIRE PENSIONS 9852093	1,177.09		313,400.09
15 MAY 20	[REDACTED]	613.96		
15 MAY 20	[REDACTED] FTC-SALARY	664.56		
15 MAY 20	[REDACTED]	898.38		
15 MAY 20	HMRC 709PA00115747	1,270.11		
15 MAY 20	[REDACTED] FTC-SALARY	2,238.12		307,714.96
20 MAY 20	DD BAGNALL & MORRIS W F568FRODSHAM	29.66		307,685.30
26 MAY 20	DD PRISM BUSINESS DEV PRSM3947 121958	263.09		307,422.215



Statements-0890536149310600

BRANCH : WARRINGTON

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BIC : CPBKGB22

IBAN : GB54CPBK08905361493106

TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL

29 MAY 20

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
26 MAY 20	BROUGHT FORWARD			307,422.21
26 MAY 20	TRESTDDER C+N FSC- XXXXXXXXXX FUNERAL		1,840.00	309,262.21
29 MAY 20	XXXXXXXXXX FTC-EXP-SIM/SMARTY	8.00		
29 MAY 20	XXXXXXXXXX FTC-EXP-PHONE	165.00		309,089.21

Bank Reconciliation Statement as at 31/05/2020
for Cashbook 3 - Instant Access A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	30/04/2020		25,261.91
			<u>25,261.91</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			25,261.91
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			25,261.91
		Balance per Cash Book is :-	25,261.91
		Difference is :-	0.00

The co-operative bank

Customer: FRODSHAM TOWN COUNCIL(B46YLZ)
Account: 0890536149310650-FRODSHAM TOWN
Date Range: From : 01/04/2020 To : 12/06/2020
Today's Cleared 25,261.91
Balance:

Today's Uncleared 25,261.91
Balance:

Transactions

Date : 12/06/2020

Date	Description	Bank Reference	Customer Reference	Credit	Debit	Additional Information	Running Balance
03/04/2020	Bank Credit Interest			62.82			25261.91

Detailed Income & Expenditure by Budget Heading 31/05/2020

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Policy Process & Revenue</u>								
1076 Precept	0	229,679	229,679	0			100.0%	
1090 Income - Interest	0	177	1,500	1,323			11.8%	
1110 Income - CHP	0	(143)	5,000	5,143			(2.9%)	
1890 Income - Allotments	0	0	927	927			0.0%	
1990 Income - Other	0	0	16,000	16,000			0.0%	
Policy Process & Revenue :- Income	0	229,714	253,106	23,392			90.8%	0
4000 Staff Salary	5,592	10,007	65,761	55,754		55,754	15.2%	
4030 PAYE and NI	1,270	2,545	4,190	1,645		1,645	60.7%	
4040 Pension	0	1,177	10,400	9,223		9,223	11.3%	
4070 Training - Staff	0	0	1,200	1,200		1,200	0.0%	
4090 Training - Councillor	0	0	1,000	1,000		1,000	0.0%	
4120 Audit Fees	0	(900)	1,500	2,400		2,400	(60.0%)	
4130 Professional Fees	0	(320)	2,000	2,320		2,320	(16.0%)	
4140 Subscriptions & Memberships	0	95	2,200	2,105		2,105	4.3%	
4150 Insurance	0	387	2,500	2,113		2,113	15.5%	
4160 Stationery	3	3	500	497		497	0.6%	
4170 Postage	0	0	150	150		150	0.0%	
4180 Telephone & Broadband	270	366	1,750	1,384		1,384	20.9%	
4190 Photocopier	97	97	720	623		623	13.5%	
4200 Website	120	120	1,500	1,380		1,380	8.0%	
4210 IT	219	438	2,750	2,312		2,312	15.9%	
4220 Grants Paid	0	0	10,000	10,000		10,000	0.0%	
4240 Rent	425	850	5,100	4,250		4,250	16.7%	
4250 Rates	123	123	1,500	1,378		1,378	8.2%	
4260 Pub Consultations	0	0	900	900		900	0.0%	
4270 Adverts	0	0	1,800	1,800		1,800	0.0%	
4430 Over 70s	0	430	0	(430)		(430)	0.0%	
4511 Storage Facility	0	0	1,102	1,102		1,102	0.0%	
4512 Vending Machine	0	0	500	500		500	0.0%	
4513 Over 70s	0	(430)	15,000	15,430		15,430	(2.9%)	
4514 Winter Gritting	0	0	1,000	1,000		1,000	0.0%	
4515 Allotments	0	11	1,000	989		989	1.1%	
4516 War Memorial Maintenance	0	0	1,000	1,000		1,000	0.0%	
4517 CCTV	0	0	5,000	5,000		5,000	0.0%	
4518 Community Safety	0	0	7,000	7,000		7,000	0.0%	
4519 Frodsham Youth Association	10,000	10,000	10,000	0		0	100.0%	
4612 Regalia	0	0	1,000	1,000		1,000	0.0%	
4613 Neighbourhood Plan	98	98	3,000	2,903		2,903	3.3%	

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4735 Mayor Allowance	2,350	1,000	1,000	0		0	100.0%	
4800 Neighbourhood Plan	(98)	(98)	0	98		98	0.0%	
4810 Elections	0	0	5,000	5,000		5,000	0.0%	
4990 Sundries	117	117	0	(117)		(117)	0.0%	
Policy Process & Revenue :- Indirect Expenditure	<u>20,586</u>	<u>26,116</u>	<u>169,023</u>	<u>142,907</u>	<u>0</u>	<u>142,907</u>	<u>15.5%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(20,586)</u>	<u>203,598</u>						
<u>110 Community</u>								
4440 War Memorial	0	(50,347)	0	50,347		50,347	0.0%	
Community :- Indirect Expenditure	<u>0</u>	<u>(50,347)</u>	<u>0</u>	<u>50,347</u>	<u>0</u>	<u>50,347</u>		<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>50,347</u>						
<u>130 Cemetery</u>								
1300 Income - Burial Fees	1,840	4,300	13,000	8,700			33.1%	
Cemetery :- Income	<u>1,840</u>	<u>4,300</u>	<u>13,000</u>	<u>8,700</u>			<u>33.1%</u>	<u>0</u>
4250 Rates	0	0	1,400	1,400		1,400	0.0%	
4550 Plaques & Memorials	0	0	200	200		200	0.0%	
4560 Waste Removal	25	96	1,080	984		984	8.9%	
4600 Utilities	10	95	600	505		505	15.8%	
4990 Sundries	0	77	400	323		323	19.2%	
Cemetery :- Indirect Expenditure	<u>35</u>	<u>268</u>	<u>3,680</u>	<u>3,412</u>	<u>0</u>	<u>3,412</u>	<u>7.3%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>1,805</u>	<u>4,032</u>						
<u>140 Events</u>								
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	0	0	1,250	1,250		1,250	0.0%	
4720 Remembrance Sunday	0	0	350	350		350	0.0%	
4721 VE Day	0	0	6,500	6,500		6,500	0.0%	
4722 Halloween	0	84	750	666		666	11.2%	
4730 Christmas Festival	0	0	6,000	6,000		6,000	0.0%	
4740 NY Eve	0	0	3,000	3,000		3,000	0.0%	
4750 Sponsorship Fund	0	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	<u>0</u>	<u>84</u>	<u>19,050</u>	<u>18,966</u>	<u>0</u>	<u>18,966</u>	<u>0.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(84)</u>						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>150 Capital</u>								
4570 Burial Ground Extension	3,165	3,165	0	(3,165)		(3,165)	0.0%	
Capital :- Indirect Expenditure	<u>3,165</u>	<u>3,165</u>	<u>0</u>	<u>(3,165)</u>	<u>0</u>	<u>(3,165)</u>		<u>0</u>
Movement to/(from) Gen Reserve	<u>(3,165)</u>	<u>(3,165)</u>						
<u>170 Amenities</u>								
4801 Contract No 1	1,397	1,397	24,300	22,904		22,904	5.7%	
4802 Contract No 2	0	0	10,000	10,000		10,000	0.0%	
4803 Play Areas	0	0	4,500	4,500		4,500	0.0%	
4804 Tree Works	0	0	2,000	2,000		2,000	0.0%	
4805 Hob Hey Wood	0	0	5,000	5,000		5,000	0.0%	
4806 Defibrillator Maintenance	0	0	2,000	2,000		2,000	0.0%	
4807 Relacement Tree Lights	0	0	10,000	10,000		10,000	0.0%	
4808 Bulbs	0	0	80	80		80	0.0%	
4809 Rent & Rates	0	0	2,000	2,000		2,000	0.0%	
4811 Street Furniture	0	0	1,000	1,000		1,000	0.0%	
4812 Xmas Light Bulbs	0	0	750	750		750	0.0%	
4813 Additional Maintenance	0	0	6,000	6,000		6,000	0.0%	
Amenities :- Indirect Expenditure	<u>1,397</u>	<u>1,397</u>	<u>67,630</u>	<u>66,234</u>	<u>0</u>	<u>66,234</u>	<u>2.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(1,396)</u>	<u>(1,396)</u>						
Grand Totals:- Income	1,840	234,014	266,106	32,092			87.9%	
Expenditure	25,182	(19,317)	259,383	278,700	0	278,700	(7.4%)	
Net Income over Expenditure	<u>(23,342)</u>	<u>253,331</u>	<u>6,723</u>	<u>(246,608)</u>				
Movement to/(from) Gen Reserve	<u>(23,342)</u>	<u>253,331</u>						

List of Payments made between 01/05/2020 and 31/05/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/05/2020	Prism Ltd	DD	115.91	T6985	Phone services May
01/05/2020	CWAC	DD	122.50	T6987	Council tax
01/05/2020	Scottish Power	DD	10.00	T6988	Cemetery
01/05/2020	CWAC	DD	510.00	T6986	Office rent May
04/05/2020	Jo O'Donoghue	BACS	72.00	T6963	Hand sanitiser
04/05/2020	Castle Park Arts Centre HEAL	BACS	100.00	T6961	Mayors Fund
04/05/2020	Castle Park Arts Centre	BACS	500.00	T6962	Mayors Fund
04/05/2020	Frodsham Community Association	BACS	1,750.00	T6960	Mayors Fund
04/05/2020	Frodsham Youth Association	BACS	10,000.00	T6964	Budget grant
07/05/2020	CANDA COPYING	BACS	116.59	T6966	Photocopier hire
11/05/2020	Harrison Design Development	BACS	2,748.00	T6971	Cemetery mapping
11/05/2020	E Kenny	BACS	3.00	T6968	Expenses
11/05/2020	Hawk Publications Ltd	BACS	54.00	T6969	COVID-19 OPEN HANDS PRINT
11/05/2020	Northwich Town Council	BACS	1,675.80	T6972	April contract
11/05/2020	Harrison Design Development	BACS	1,050.00	T6970	Final payment
11/05/2020	Rabbit Digital	BACS	120.00	T6953	April payment
12/05/2020	Cheshire Pensions	BACS	1,177.09	T6959	April payment
15/05/2020	M Moran	BACS	664.56	T6956	Salary
15/05/2020	E Kenny	BACS	898.38	T6955	Salary
15/05/2020	HMRC	BACS	1,270.11	T6958	April
15/05/2020	J Bowe	BACS	613.96	T6954	Salary
15/05/2020	Jo O'Donoghue	BACS	2,238.12	T6957	Salary
20/05/2020	B & M Waste Services	DD	29.66	T6965	Cemetery waste
26/05/2020	Prism Ltd	DD	263.09	T6980	IT support
29/05/2020	Jo O'Donoghue	BACS	8.00	T6983	FTC-EXP-SIM
29/05/2020	Jo O'Donoghue	BACS	165.00	T6984	FTC-EXP-IPHONE
Total Payments			<u>26,275.77</u>		

11/06/2020

Frodsham Town Council 2020/2021

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Cashbook 1

User: JO

Current Bank A/c

Receipts received between 01/05/2020 and 31/05/2020

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
T2998	Banked: 26/05/2020	1,840.00						
T2998	Tresidder Funeral Services	1,840.00			1300	130	1,840.00	Somers
Total Receipts:		1,840.00	0.00	0.00			1,840.00	