

Frodsham Town Council

Minutes of

Frodsham Town Council

held on Monday 27th January 2020 at 7.00pm in Castle Park House, Castle Park, Frodsham



Attended by: Cllrs J Critchley (Chair), M Poulton, C Ashton, H Hayes, P Williamson, D Critchley, B Wade, D Mostyn-Jones, P Griffiths, B Stockton, L Sumner, L Jones

Also attended by: 8 members of the public, Cllr L Gittins (Leader of CWAC), Cllr L Riley (CWAC), N Flanagan (PCSO), 2 representatives from Cycle North Cheshire, C Burrows (InFrodsham.uk)

Meeting 10

PART A	
No	Item
144	Apologies Resolved: It was agreed to accept apologies from Cllr Lord Pennington, Cllr Dawson and Cllr Nield.
145	Declarations of interest Noted: Cllrs D Mostyn-Jones, B Wade and L Sumner declared an interest in item 150 due to their membership of the Green Gates Community Group.
146	Right for the public to speak To receive a presentation from Cycle North Cheshire in relation to agenda item 161 Noted: The Council received a presentation and were asked to respond to the consultation in support. To receive a report from InFrodsham.uk Noted: The Council received a report asking the Council to promote the free online service available to community groups, businesses and organisations in Frodsham and this was agreed. To receive a report from PCSO N Flanagan Noted: PCSO Flanagan provided a thorough report which is appended to the minutes (Appendix A)
147	Leader of Cheshire West and Chester Council, Cllr L Gittins Question and answer session Noted: Cllr Gittins thanked the Council for inviting her as she is keen to promote relationships with Town and Parish Councils for the benefit of the local community. The following was noted: the ChALC annual conference is coming up and there is a wish to hold more than 1 conference per year; CWAC are currently putting together the budget and working on the 4-year plan; work continues with Cycle North Cheshire who are actively coming up with solutions to issues; CWAC will be looking towards a balanced budget this year however there is a funding gap of £23M. Cllr J Critchley asked about the car parking strategy and evaluation and it was confirmed that this is being discussed at the Scrutiny Committee held 27 th January and that the detailed report will be circulated once available. Cllr Poulton asked when recreation facilities would be improved particularly in relation to Salt Works and it was noted that the Playing Pitch Strategy is being updated under the 10-year plan in relation to the playing pitches and changing room on Salt Works. Cllr Ashton asked about improvements/maintenance of public footpaths and rights of way and it was noted that clearing paths had previously been outsourced so CWAC are now looking at alternatives including work with volunteers, £330M has been lost in funding since 2010 and CWAC cannot provide the same level of work as it did 10 years ago. Cllr Gittins concluded stating that Councillors could contact her directly regarding any issues they may have and provided her email address to Councillors.
148	Cheshire West and Chester Councillors To receive a report from Cllr L Riley & Cllr A Dawson Noted: Cllr Riley attended the meeting and reported that: CWAC declared a climate emergency in May 2019 however did not debate the use of solar panels on school roofs

	proposed by Frodsham Roots; opportunities have been missed by CWAC to support local initiatives aimed at tackling climate issues.
149	Co-option To note applications and expressions of interest Noted: The Clerk reported that there have been 3 expressions of interest and 1 formal application has been received to date. The closing date for applications is 4pm on Monday 9 th March 2020.
150	Ship Street Play Area
150.1	To note the report from the informal meeting held on 18 th December 2019 Noted: The informal report was noted.
150.2	To approve actions to be taken Noted: It was noted that the working group will prepare the criteria for evaluation however the evaluation should not be carried out by those who prepare the criteria, this should be carried out by an impartial evaluation team.
150.3	To agree date of first meeting Noted: Cllr Hayes will circulate some dates for a meeting and provide any documentation required.
150.4	To note Freedom of Information request for details of all expenditure on new play equipment since 2012 from a member of the Green Gates Group Noted: The FOI request was noted and the Clerk has responded with the requested information.
151	To approve and sign minutes
151.1	To approve minutes of meeting number 8 held on 25 th November 2019 Resolved: It was proposed by Cllr Poulton, seconded by Cllr D Critchley and unanimously agreed to approve and sign the minutes.
151.2	To approve minutes of meeting number 9 held on 13 th January 2020 Resolved: It was proposed by Cllr Poulton, seconded by Cllr Griffiths and unanimously agreed to approve and sign the minutes.
152	Finance
152.1	To note the expenditure during December was £39,404.31 , income was £21,410.39 which includes a VAT refund for the period 1 st August 2019 to 31 st November 2019 of £12,305.35. Noted: The expenditure, income and VAT refund were noted.
152.2	To approve and sign the accounts to include bank reconciliations and income and expenditure Resolved: It was proposed by Cllr Poulton, seconded by Cllr Griffiths and unanimously agreed to approve and sign the accounts.
153	Frodsham Youth Association To approve release of agreed donation (budget figure of £10,000) to FYA on 1 st April 2020 Resolved: It was proposed by Cllr Jones, seconded by Cllr Mostyn-Jones and unanimously agreed to release the agreed £10,000 donation on 1 st April 2020.
153.1	To approve annual donation of £10,000 on 1 st April 2021 and 1 st April 2022 Resolved: It was proposed by Cllr Wade, seconded by Cllr Williamson and unanimously agreed to approve an annual donation of £10,000 to be released on 1 st April 2021, 1 st April 2022 and 1 st April 2023.
154	CCTV To receive an update from the Clerk Noted: The Clerk provided an update which was circulated prior to the meeting.
155	Staff Training To note that the Clerk and Admin Officer will be attending a training day on the new regulations for accessibility websites on Tuesday 28 th January Noted: Attendance was noted and the Clerk will provide a report to the next PP&R Committee Meeting to be held on Monday 24 th February 2020.

156	<p>Planning Committee</p> <p>To note the minutes of the Planning Committee held 18th November 2019, 17th December 2019, 20th January 2020 and the decisions taken</p> <p>Noted: The minutes and decisions taken were noted.</p>
157	<p>Policy Process & Revenue Committee</p> <p>To note the minutes of the PPR Committee held 16th December 2019 and the decisions taken</p> <p>Noted: The minutes and decisions taken were noted.</p>
157.1	<p>To consider the recommendation that the current bank account be moved to Unity Trust Bank</p> <p>Resolved: It was proposed by Cllr Poulton, seconded by Cllr Jones and unanimously agreed to open a current account with Unity Trust with the Town Clerk as administrator and the Administration Officer and Cllr J Critchley as authorised users for internet banking.</p>
158	<p>Amenities Committee</p> <p>To note the minutes of the Amenities Committee held 10th December 2019 and the decisions taken</p> <p>Noted: The minutes and decisions taken were noted.</p>
159	<p>Events Committee</p> <p>To note the minutes of the Events Committee held 14th January 2020 and the decisions taken</p> <p>Noted: The minutes and decisions taken were noted.</p>
159.1	<p>To receive a report from Cllr Poulton regarding VE DAT 2020 celebrations</p> <p>Noted: Cllr Poulton provided a report and thanked the 6 Councillors who attended the inaugural meeting. It was noted that: 21 people in total attended the meeting and the next meeting will be held at a date to be decided in early February; the Queen's Head have agreed to produce a programme of events for the celebrations; there will be a traditional street market with the emphasis on food and drink; Cllr Poulton will be meeting with the Police & Crime Commissioner to discuss; all 4 schools will be invited to be involved.</p>
160	<p>Fly Tipping</p> <p>To receive a report from Cllr Mostyn-Jones</p> <p>Noted: It was noted that there has been a considerable amount of fly tipping in the Town and that residents should be encouraged to use the "report it" app to inform Cheshire West and Chester Council where they see incidents of fly tipping.</p>
161	<p>CWAC Consultation</p> <p>http://inside.cheshirewestandchester.gov.uk/get_involved/consultations/local_cycling_and_walking_infrastructure_plan_consultation</p> <p>To agree response to the local cycling and walking infrastructure plan consultation</p> <p>Resolved: It was proposed by Cllr Poulton, seconded by Cllr Jones and unanimously agreed that the Clerk write a letter of support to CWAC.</p>
162	<p>Market Towns</p> <p>To note correspondence received from Rural Services Network and agree action to be taken</p> <p>Noted: It was agreed that the Clerk will write to confirm the commitment required.</p>
163	<p>Clerk's report</p> <p>To receive any information items and agree any action to be taken</p> <p>Noted: Work will be commencing at Sutton Weaver Swing Bridge on Wednesday 5th February to repair cracking that has appeared in the road surfacing of the bridge. To minimise inconvenience for motorists all work will be carried out over six consecutive nights with the bridge remaining open at all times, but with lane closures in place, controlled by temporary traffic signals. The works will be delivered by the Canal & River Trust and funded by Cheshire West and Chester Council. The access road for the extension to the burial ground has been completed. It has been agreed to leave the turfing until the Spring, together with any grass seeding which will need to be undertaken. The Clerk will be meeting with Harrison Design within the next couple of weeks to consider the earth mound which currently remains. There will be cost and environmental considerations in the removal of the earth. The gold-leafing on the monument railings and gates will not be completed until the Spring.</p> <p>It was noted that several confidential items have been brought to the attention of the Clerk and Councillors since the publication of the agenda and agreed that these items should be</p>

	considered under a Part B item. Resolved: It was proposed by Cllr Poulton, seconded by Cllr Ashton and unanimously agreed to exclude members of the press and public from Part B of the meeting under Schedule 12a of the Local Authorities (Minutes and Access to Information) Regulations due to the confidential nature of the subjects under consideration.
PART B – EXCLUSION OF PRESS AND PUBLIC	
Part B.1	Mayor’s Awards Resolved: It was proposed by Cllr D Critchley, seconded by Cllr J Critchley and agreed to develop a logo for the Mayor of Frodsham Town Council for use on civic award certificates.
Part B.2	Website Noted: It was agreed that PP&R Committee will review whether to include Councillors Corner on the website have and noted that there will be a cost element in making any changes
Part B.3	Planning Application Complaint To discuss and agree action to be taken Noted: The meeting closed without resolution.
PART A	
164	Date of next meeting – 23rd March 2020
165	Close of meeting Noted: The meeting closed at 9.42pm

**APPENDIX A
PCSO REPORT**

Bike Marking:

On Saturday 11th January we are held a bike marking event in the bus park at Helsby High School. This allowed anyone who had a new bike for Christmas or had an older bike that had not already been marked to be marked with bike register. We managed to mark 10 bikes for the 2 hours we were there and have now arranged a further bike marking event at the same location for Saturday 4th April between 1:30pm and 3:30pm.

Chester Police North Rural Football Tournament:

I am pleased to announce that following the success of the inaugural Chester Police North Rural Football Tournament held in 2018, I have organised a further event that will take place at Frodsham Leisure Centre on Monday 15th June between 4pm and 7pm.

The event is a 5-a-side event for all local primary schools and is designed to provide closer links between the schools, young people and Cheshire police. The children participating will be a mixture of boys and girls and will be from years 5 and 6.

We are hoping for 12 schools to compete in mini groups with the winners and a most sporting team progressing through to the semi-finals and then the two winners compete for the trophy and prize. All participants will receive a medal at the end of the tournament and the winners and runners up will each receive a small trophy.

Traffic related issues:

Last Friday I held a police surgery specifically dedicated to traffic related issues. Unsurprisingly it was the best attended surgery I have ever held. I received numerous complaints in relation to vans parked on High Street near to the junction of Trinity Gardens and also parking issues on Brookside Road and Marsh Lane.

I have also been out with the enforceable Speed Gun on High Street, Fluin Lane, Bridge Lane and Manley Road over recent weeks. As well as deploying Smiley S.I.D in a number of location including Bradley Lane and Ship Street.

We are looking to hold a Traffic Enforcement Day in Frodsham and Helsby on Saturday 14th March. This follows on from a successful one we held prior to Christmas and will once again see myself and my colleagues be assisted by Police Constable and Special Constables.

Vehicle/shed Breaks:

It appears that over the past week we have been hit with a few vehicle and shed breaks or attempted breaks. I have put out messages on social media reminding residents to be extra vigilant and ensure vehicles are securely locked with no valuables on display and that sheds are also made as secure as possible.

Young People:

I was at Frodsham Weaver Vale Primary School last Thursday delivering Internet Safety Talks to children in Years 3 and 4 and also speaking to pupils in Years 1 and 2 about the role of the police in the community.

I ran a mini football tournament at Frodsham Youth Club on Friday 17th January and continue to work closely with Nic and the team there who do a great job of giving our young people a safe place to hang out.

Coming up I have an Internet safety day booked in with Frodsham CofE Primary School on Tuesday 11th February and also Let's Walk Road Safety Course with Year 3 and 4 pupils at Frodsham Weaver Vale Primary School on Wednesday 4th March.

We are also continuing to do our regular drop in sessions at Helsby High School for both Students and teachers.

Frodsham Christmas Festival:

Although it seems a long time ago now, the annual Frodsham Christmas Festival at the end of November was a great success as always. We had a few traffic related issues whilst the roads were being closed off but otherwise all seemed to go well and was enjoyed by thousands of people.

Social Media:

For anyone that doesn't already know, you can follow a lot of my activities on Facebook and Twitter. My Facebook account is Frodsham Police and my Twitter account is @frodshampol

Police surgery:

Upcoming Police Surgeries for February/March are as follows:

- **Sunday 2nd February – Frodsham Community Police Base, Ship Street – 5pm – 6pm**
- **Thursday 6th February – Frodsham Community Police Base, Ship Street – 6pm – 7pm**
- **Thursday 13th February – Frodsham Parish Hall, Church Street – 10:30am – 11:30am**
- **Friday 14th February – Castle Park House, Castle Park, Frodsham – 12pm – 1pm**
- **Friday 14th February – Frodsham Community Police Base, Ship Street – 3pm – 4pm**
- **Wednesday 19th February - Frodsham Community Police Base, Ship Street – 2pm – 3pm**
- **Monday 24th February – Castle Park House, Castle Park, Frodsham – 11am – 12pm**
- **Thursday 27th February - Frodsham Community Police Base, Ship Street – 6pm – 7pm**
- **Tuesday 3rd March – Frodsham Community Police Base, Ship Street – 3pm – 4pm**
- **Sunday 15th March – Frodsham Community Police Base, Ship Street – 5pm – 6pm**
- **Monday 16th March - Castle Park House, Castle Park, Frodsham – 10am – 11am**
- **Saturday 21st March – Frodsham Community Police Base, Ship Street – 1pm – 2pm**
- **Monday 23rd March - Castle Park House, Castle Park, Frodsham – 6pm – 7pm**
- **Wednesday 25th March – Frodsham Community Police Base, Ship Street – 3pm – 4pm**
- **Thursday 26th March – Frodsham Parish Hall, Church Street – 10:30am – 11:30am**