



**Frodham Town Council
Informal Meeting Notes - Options Appraisal**

Decisions made by Councillors in attendance on 4th February

1. Independent evaluation panel members identified as:

- a. Anne Boyd, Chief Executive – Active Cheshire
- b. Jackie Weaver, Chief Officer – ChALC
- c. Alison Chandler, Lead Officer – Prevent
- d. Martin Hill, Headteacher – Helsby High School
- e. Rev. Angela Askwith, Curate – St Laurence Church
- f. Nikki Miloleizik, Youth Leader – Frodsham Youth Association

Action – Cllr Hayes to draft invitation to participate, including introductory briefing document to be sent w/e 7th February.

2. Assessment criteria – themes of investigation agreed as:

- a. Desirability – the degree to which each option meets the strategic objective and priorities of stakeholders
- b. Viability – the degree to which each option is financially viable and sustainable
- c. Feasibility – the degree to which each option can be implemented
- d. Social Value – the degree to which each option impacts people’s lives (social return on investment)

Desirability – stakeholders agreed as residents of Frodsham, Frodsham Town Council and Cheshire West and Chester Council.

Viability – whole life costs to be taken into account (25 years).

Feasibility – full project implementation to be considered.

Social Value – both positive and negative impact assessment.

Action – Cllr Hayes to prepare some draft assessment questions for review w/c 10th February.

Discussion / decisions for Councillors at subsequent meetings (tbc)

- 3. Agree assessment questions, including weightings to be used.
- 4. Agree information required for each option and presentation format.
- 5. Agree timescales and milestones for completion.