

Frodsham Town Council

Events Committee
held on Monday 13th July 2020 at 3pm
via Zoom



Please note that Castle Park House is closed to members of the public. Members of the public attended via Zoom.

At the beginning of the meeting Cllr Poulton requested that Cllr J Critchley act as Chair for the meeting and this was agreed.

Attended by committee members: Cllr J Critchley (Acting Chair), Cllr D Critchley, Cllr M Poulton, Cllr P Griffiths, Cllr B Wade (from item 74)

Attended by non-committee members: Cllr C Ashton, Cllr A Dawson

Also attended by: 1 member of the public

In attendance: J O'Donoghue (Town Clerk)

MINUTES

Meeting 6

No	Item
70	Apologies for absence NOTED: Cllr D Mostyn-Jones did not attend the meeting and sent her apologies which were accepted. Cllr H Hayes did not attend the meeting and sent her apologies which were accepted. Cllrs Lord Pennington and Williamson did not attend the meeting and it is understood by the Clerk that they informed Cllr Poulton that they would not be attending the meeting.
71	Declaration of interests NOTED: There were no declarations of interest
72	Minutes of meeting 5 held 12/03/2020 To approve and sign as a true record RESOLVED: It was proposed by Cllr Poulton, seconded by Cllr D Critchley and unanimously agreed to approve and sign the minutes.
73	Opportunity for the public to speak NOTED: It was noted that the Clerk had given permission for a group of residents to hold a Zumba meeting at Townfield Lane Park for the previous 4 weeks during lockdown on either a Tuesday between 4pm and 6pm or Thursday between 4pm and 6pm or Friday 10am to 12md dependant on the weather. The trainer makes no charge to attendees, has public liability insurance, restricts the class size to 5 and observes all regulations with regard to social distancing.
74	To note Event Update (1st July) from Cheshire West and Chester Council NOTED: The advice was noted
75	Halloween Event To receive a report from Cllr Poulton NOTED: Cllr Poulton provided a verbal report which was noted.
75.1	To agree actions to be taken RESOLVED: It was proposed by Cllr Griffiths, seconded by Cllr Poulton and unanimously agreed to cancel the event. Clerk to cancel booking with Frodsham Community Centre.
76	Roundtable Bonfire Night To receive a report from the Clerk NOTED: The event will not take place this year.
76.1	To agree actions to be taken NOTED: There were no further actions to be taken.
77	Remembrance Day To receive a report from Cllr Poulton NOTED: Cllr Poulton provided a verbal report and it was noted: the event will need to be scaled down this year; it would be useful to be able to record the event and Cllr Dawson confirmed that he had the equipment to do this.

No	Item
77.1	To agree action to be taken RESOLVED: It was agreed that Cllr Ashton will speak to the Minister and Cllr Dawson will liaise with Churches Together and report back to the next meeting.
78	Christmas Event To receive a report from Cllr Poulton/J Critchley NOTED: Cllr J Critchley provided a verbal report and it was noted that: the Christmas Working Group have held a meeting; the Christmas Parade is unlikely to go ahead; the Christmas Market cannot take place at the Leisure Centre as it is not planned to open before January 2021. Cllr Ashton suggested that a meeting take place with the Working Group and Community Pubwatch to consider Christmas Event.
78.1	To agree action to be taken RESOLVED: It was agreed that Cllr J Critchley will invite members of Community Pubwatch to a future Christmas Working Group meeting.
79	New Year's Eve Celebrations To receive a report from Cllr Poulton/J Critchley NOTED: A verbal report was provided which was noted and it was agreed to plan for the usual firework display provided by the supplier from 2019
79.1	To agree action to be taken RESOLVED: It was agreed that the TC will contact the previous firework organiser to book event, time of event to be confirmed. Cllr M Poulton to contact the minister to confirm timing of church service.
80	Frodsham Market To receive a verbal report from Cllr Poulton NOTED: Cllr Poulton provided a verbal report and the updates from Cheshire West and Chester Council were noted.
80.1	To agree action to be taken NOTED: No further actions were agreed.
81	Remembrance Day To receive report from Cllr Poulton NOTED: Item not required
81.1	To agree actions to be taken NOTED: Item note required
82	Clerk's items To receive any urgent items from the Clerk and agree any actions to be taken NOTED: It was noted that a request has been received for use of Townfield Lane play area as a venue for a professional fitness class. The Clerk was asked to confirm with the applicant whether there was a charge for the class.
83	Date of next meeting – to be confirmed
PART B – EXCLUSION OF PRESS AND PUBLIC	
84	To resolve to exclude the public and press from the meeting on agenda items 85 and 85.1 as they contain exempt information as defined in Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended). RESOLVED: It was resolved to exclude press and public from the meeting to consider items 85 and 85.1 on the agenda.
85	Frodsham Life To receive a verbal report from Cllr Poulton NOTED: Cllr Poulton provided a verbal report which was noted.
85.1	To agree action to be taken RESOLVED: Cllr Poulton agreed to contact Churches Together with regard to distribution of 5000 copies of a quarterly information sheet for FTC. Cllr Poulton confirmed that a quote has been received for £427.00 for 5000 copies. The Clerk agreed to get a further quote. It was agreed to recommend to full council that a quarterly information sheet (4xA4) is provided to residents.
86	Close of meeting The meeting closed at 16:02