

Frodsham Town Council



You are hereby summoned to attend a meeting of the **Events Committee** to be held on

Wednesday 23 September at 3.30pm

in the Town Council Office, Castle Park, Frodsham and via Zoom for the transaction of the following business

Members of the public are invited to join the meeting via Zoom. Please email the Clerk at townclerk@frodsham.gov.uk by 10:00am on Wednesday 23 September to obtain joining details. Castle Park House is not currently open to members of the public.

EVENTS COMMITTEE AGENDA

Meeting 7

87. Apologies for absence

To receive apologies and consider acceptance.

88. Declarations of Interest

To note any declarations of interest.

89. Minutes of the Meeting 6 held on 13 July 2020

To agree and sign the minutes as a true record.

90. Opportunity for Public to Speak

91. Remembrance Day

91.1 To note the information and guidance provided by Cheshire West and Chester Council to include: the necessity to apply, by 25th September, to CWAC for permission to hold an event (COVID-19 regulations); the necessity to provide a full risk assessment for the event and provision of marshals, signage and sanitizing stations.

91.2 To consider whether FTC are able to meet COVID-19 requirements in order to hold the event this year.

92. Christmas Event

92.1 To receive a report from Cllr J Critchley.

92.2 To agree action to be taken.

93. New Year's Eve Celebrations

93.1 To note quotation received for a firework display from 7.30pm on 31st December, same format as last year.

93.2 To agree action to be taken.

94. Information Leaflet

94.1 To note quotations received for 5000 information leaflets to be delivered quarterly by volunteers from Churches Together.

94.2 To agree action to be taken.

95. Clerk's Items

To receive any urgent items from the Clerk and agree any actions to be taken.

Committee Members: Cllrs Poulton (Chair), J Critchley, C Ashton, R McKeown, P Griffiths, D Critchley, B Wade, H Hayes

96. Date of Next Meeting

To be confirmed.



Signed:

Town Clerk Date: 18 September 2020