



EVENTS COMMITTEE MINUTES from the meeting held 19<sup>th</sup> January 2021

Meeting 9

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Attended by: Cllr McKeown (Chair), Cllr Griffiths, Cllr Wade, Cllr Ashton, Cllr Williamson, Cllr Hayes

Also attended by: Cllr Stockton (non Committee Member) & 6 members of the public

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108. To elect a Vice Chair

**RESOLVED:** It was unanimously agreed to elect Cllr Wade as Vice Chair of the Events Committee.

109. Apologies for absence

To receive apologies and consider acceptance.

**NOTED:** There were no apologies for absence.

110. Declarations of Interest

To note any declarations of interest.

**NOTED:** There were no declarations of interest in items on the agenda.

111. Minutes of the Meeting 8 held on 11<sup>th</sup> November 2020

To agree and sign the minutes as a true record.

**RESOLVED:** It was resolved to approve and sign the minutes with a note under minute reference 104.1 to note that no written report was provided by the Christmas Festival Working Group.

112. Opportunity for Public to Speak

Members of the public are invited to address Cllrs on items which are on the agenda.

**NOTED:** 1 member of the public thanked members of the Christmas Festival Working Group for providing an excellent event under extremely difficult circumstances. Thanks were also extended to members of the Festival of Walks Working Group.

113. Christmas Festival Finance Report 2020

- (a) To note that the following payments were authorised by Cllr McKeown (Chair) on 7<sup>th</sup> December 2020: 1 x story teller online (£60); 1 x light ceremony online pre-recorded (£385); 1 x 9 cardboard reindeers for reindeer trail (£274.96).

**NOTED:** The payments were noted.

- (b) To note that the following payment was authorised by Cllr McKeown (Chair) 13<sup>th</sup> January 2021: 1 x virtual panto £160.00.

**NOTED:** The payment was noted.

- (c) To note that some of the virtual events, organised by the working group, required ticket payment. The working group set this up with TicketSource and £100 has been received by Frodsham Town Council in respect of the following events: Father Christmas Zooms 19-20/12/2020 (£68.00), Princess Elsa Zoom Party 20/12/2020 (£16.00), Christmas Story Hunt 5/12/2020 (£16.00).

**NOTED:** The receipt was noted.

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(d) To approve payment of the invoice received for the Christmas tree from Yuletide Decorations in the sum of £2,574.

**RESOLVED:** Cllr McKeown provided a verbal report and it was resolved to **DEFER** the item to the Full Council Meeting to be held on 25<sup>th</sup> January 2021.

**114. Christmas Festival Working Group**

To consider appointing members of the Christmas Festival Working Group to the Events Committee as non-voting members of the Committee.

**NOTED:** It was noted that the Working Group will be meeting this week and that Cllr McKeown and the Clerk have been invited to meet with members of the group prior to the next Events Committee Meeting. This meeting will be reported to the next meeting of the Events Committee. Councillors thanked members of the group for their amazing input into the 2020 event.

**115. Christmas Tree**

(a) To discuss the procurement of the Xmas Tree for 2020

**RESOLVED:** Cllr McKeown provided a verbal report and it was resolved to **DEFER** the item to the Full Council Meeting to be held on 25<sup>th</sup> January 2021.

(b) To consider options for 2021.

**NOTED:** This item was not discussed.

**116. Festival of Walks Working Group**

To note the minutes of the Working Group meeting held on 2<sup>nd</sup> December 2020.

**NOTED:** The minutes were noted. Cllr Aston additionally noted: the 2021 Festival will be dedicated to the memory of Joe Beswick; the walks are designed to be self-led and electronic versions of the walks will be available; costs are estimated to be minimal and within budget.

**117. Clerk's Items**

To receive any urgent items from the Clerk and agree any actions to be taken.

**NOTED:** There were no further items.

**118. Date of Next Meeting**

Tuesday 9<sup>th</sup> March 2021