

Grounds Maintenance Service Level Agreement
and Call-off Contract 2021 / 22

SUBMISSION FORM

Company Name:	
Company Address:	
Main contact name:	
Email:	
Telephone:	
VAT No:	

Please complete the following boxes – they will expand as you add information.

Please provide a brief description of your organisation, outlining its size and scale e.g., number of staff, machinery etc.

Please outline how you will schedule activity?

Please outline how you will monitor and report back on progress?

Please outline how your organisation deals with compliments / complaints?

Please provide details of your organisation's insurance protection in relation to employer's liability and public liability.

Policy	Insurance Company	Value £
Employer's liability		
Public liability		

Budget (annual)

	Main SLA £	Call-off £
Budget Form – These figures are from the worksheet		
Total		

Future Years.

FTC may consider making this a 3-year Service Level Agreement. If you intend to add an annual uplift, what percentage would this be?

 %

Deadline for submission of Tenders by noon on 1st June 2021.

Submission must be by email including:

- Submission Form (This form)
- Appendix A (Budget Form)
- Health & Safety Policy
- Insurance & Indemnity Certificates
- Operator Certificates inc. pesticides
- Waste Disposal Certificate
- Street Works Certificate
- Play Area Operation Certificates
- Quality Assurance Certificates (if any)

The email must have the subject heading: **Confidential Grounds Maintenance Tender**