

Accounts Report Pack – January 25th 2021

Author: Jo O'Donoghue (Town Clerk and Responsible Finance Officer)

Date: 19th January 2021

Agenda Item 275

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List of Payments made between 01/12/2020 and 01/01/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2020	CWAC	DD	510.00	T7195	CPH office rent
01/12/2020	Scottish Power	DD	10.00	T7194	Cemetery electric
01/12/2020	Prism Ltd	DD	132.65	T7193	Telecoms
01/12/2020	CWAC	DD	125.00	T7192	CPH rates
07/12/2020	[REDACTED]	BACS	274.96	T7169	Reindeer Trail
07/12/2020	Georgia Merry	BACS	385.00	T7170	Light switch on
15/12/2020	[REDACTED]	BACS	632.92	T7163	Salary
15/12/2020	Cheshire Pensions	BACS	1,234.00	T7168	December contribution
15/12/2020	[REDACTED]	BACS	2,343.20	T7166	December salary
15/12/2020	[REDACTED]	BACS	593.52	T7165	December salary
15/12/2020	HMRC	BACS	1,462.51	T7167	December payment
15/12/2020	[REDACTED]	BACS	915.78	T7164	December salary
17/12/2020	CHALC	BACS	50.00	T7174	2 x virtual meetings
17/12/2020	Bates Office Services Ltd	BACS	2.87	T7156	Stationery
17/12/2020	Bates Office Services Ltd	BACS	9.47	T7124	Supplies
17/12/2020	Bates Office Services Ltd	BACS	25.19	T7154	Stationery
17/12/2020	Bates Office Services Ltd	BACS	62.39	T7110	Office supplies
17/12/2020	Ellis Whittam	BACS	99.30	T7172	HR Insurance
17/12/2020	Ellis Whittam	BACS	1,800.00	T7152	HR Support (year 1)
17/12/2020	Lowther Forestry Group Ltd	BACS	4,231.28	T7177	SLA
17/12/2020	Prism Ltd	BACS	180.00	T7176	Telecoms
17/12/2020	John Kirk Storyteller	BACS	60.00	T7171	Xmas Festival
17/12/2020	Northwich Town Council	BACS	1,675.80	T7175	SLA
21/12/2020	B & M Waste Services	DD	92.54	T7197	Cemetery waste
22/12/2020	JDH Business Services	BACS	823.20	T7179	Internal audit
29/12/2020	Prism Ltd	BACS	259.49	T7196	IT services
Total Payments			<u>17,991.07</u>		

Current Bank A/c

Receipts received between 01/12/2020 and 01/01/2021

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
T3042	Banked: 04/12/2020	440.00						
T3042	Jones LC & H	440.00			1300	130	440.00	Intermer [REDACTED]
T3044	Banked: 08/12/2020	540.00						
T3044	D Baines Memorials	540.00			1300	130	540.00	Intermer [REDACTED]
T3050	Banked: 14/12/2020	1.00						
T3050	Friodsham Comm Ass	1.00			1990	100	1.00	Rent
T3045	Banked: 15/12/2020	640.00						
T3045	D T Turner	640.00			1300	130	640.00	Intermer [REDACTED]
T3046	Banked: 16/12/2020	75.00						
T3046	Blackwells	75.00			1301	130	75.00	Memoria [REDACTED]
T3047	Banked: 21/12/2020	540.00						
T3047	D T Turner	540.00			1300	130	540.00	Intermer [REDACTED]
T3048	Banked: 21/12/2020	540.00						
T3048	D T Turner	540.00			1300	130	540.00	Intermer [REDACTED]
T3049	Banked: 23/12/2020	100.00						
T3049	Ticketsource	100.00			1470	140	100.00	Xmas Festival events
Total Receipts:		2,876.00	0.00	0.00			2,876.00	

**Bank Reconciliation Statement as at 31/12/2020
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	31/12/2020	702	182,982.54
			<u>182,982.54</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			182,982.54
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			182,982.54
		Balance per Cash Book is :-	182,982.54
		Difference is :-	0.00

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BRANCH : WARRINGTON 0890536149310600 PAGE 701
 BIC : CPBKGB22 IBAN : GB54CPBK08905361493106
 TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL 17 DEC 20

Date	Description	Withdrawals	Deposits	Balance
01 DEC 20	DD CHESHIRE WEST AND 600788120	125.00		
01 DEC 20	DD TELECOMS TELE1035 173197	132.65		
01 DEC 20	DD SCOTTISHPOWER 54781325010	10.00		
01 DEC 20	DD CHESHIRE WEST FUND 215317	510.00		197,319.96
04 DEC 20	JONES LC & H [REDACTED] INTERMENT		440.00	197,759.96
07 DEC 20	[REDACTED] FTC-REINDEER	274.96		
07 DEC 20	GEORGIA MERRY FRODSHAM TC	385.00		197,100.00
08 DEC 20	D.G.Baines Memoria D Baines memorials		540.00	197,640.00
14 DEC 20	[REDACTED] SALARY FTC	632.92		
14 DEC 20	FROD COM ASS act FCA RENT		1.00	197,008.08
15 DEC 20	[REDACTED]	593.52		
15 DEC 20	[REDACTED]	915.78		
15 DEC 20	HMRC 709PA00115747	1,462.51		
15 DEC 20	[REDACTED]	2,343.20		
15 DEC 20	CHESHIRE PENSIONS 9852093	1,234.00		
15 DEC 20	D T TURNER LTD [REDACTED] ASHES		640.00	191,099.07
16 DEC 20	BALACKWELLS S/C L NJ1550 [REDACTED]		75.00	191,174.07
17 DEC 20	CHES ASSOC OF TOWN 2020/674	50.00		
17 DEC 20	BATES OFFICE SERVI SI384566	2.87		
17 DEC 20	BATES OFFICE SERVI SI363383	9.47		
17 DEC 20	BATES OFFICE SERVI SI382639	25.19		
17 DEC 20	BATES OFFICE SERVI SI354588	62.39		
17 DEC 20	ELLIS WHITTAM SINV021614	99.30		
17 DEC 20	NORTHWICH TOWN COU 4650	1,675.80		
17 DEC 20	ELLIS WHITTAM SINV021613	1,800.00		187,449.05S

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BRANCH : WARRINGTON 0890536149310600 PAGE 702
BIC : CPBKGB22 IBAN : GB54CPBK08905361493106
TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL 31 DEC 20

Date	Description	Withdrawals	Deposits	Balance
17 DEC 20	LOWTHER FORESTRY G 27295	4,231.28		
17 DEC 20	PRISM SOLUTIONS 131554	180.00		
17 DEC 20	JOHN KIRK 201205FRO	60.00		182,977.77
21 DEC 20	DD BAGNALL & MORRIS W F568FRODSHAM	92.54		
21 DEC 20	D T TURNER LTD [REDACTED]		540.00	183,425.23
22 DEC 20	JDH BUSINESS SERVI 3824	823.20		
22 DEC 20	D T TURNER LTD [REDACTED]		540.00	183,142.03
23 DEC 20	TICKETSOURCE CLI CHRISTMAS SANTA		100.00	183,242.03
29 DEC 20	DD PRISM BUSINESS DEV PRSM3947 140431	259.49		182,982.54

**Bank Reconciliation Statement as at 31/12/2020
for Cashbook 3 - Instant Access A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	31/12/2020		25,287.65
			<hr/> 25,287.65
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			25,287.65
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			25,287.65
		Balance per Cash Book is :-	25,287.65
		Difference is :-	0.00

Account Details

General Details					
Number:	0890536149310650	Sort Code:	089053		
Nickname:	FRODSHAM TOWN COUNCIL	Name:	FRODSHAM TOWN COUNCIL		
Available Balance:	£ 25,287.65	Type:	INSTANT ACCESS SAVINGS		
Credit interest rate:	0.03%	Debit interest rate:	0.0		
More Details					
Currency:	£	Branch:	Miller Street		
Date From(dd/MM/yyyy):	01/04/2020	Date To(dd/MM/yyyy):	08/01/2021		
Transactions for:	-NIL-	Amount From:	-NIL-	Amount To:	-NIL-
Transaction Type:	ATM Debit	Transaction Code:	ATM Debit		
Bank Reference:	-NIL-	Customer Reference:	-NIL-		
Transactions List - - FRODSHAM TOWN COUNCIL (£) - 0890536149310650					
Date	Bank Reference	Transaction Description	Customer References	Amount (£)	Running Balance (£)
05/10/2020		Bank Credit Interest		25.74	25,287.65
03/04/2020		Bank Credit Interest		62.82	25,261.91

**Bank Reconciliation Statement as at 31/12/2020
for Cashbook 2 - Investment A/c CCLA**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	31/12/2020		227,583.10
			<u>227,583.10</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			227,583.10
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			227,583.10
		Balance per Cash Book is :-	227,583.10
		Difference is :-	0.00

STATEMENT

Ms J O'Donoghue
Frodsham Town Council
Castle House
Castle Park
FRODSHAM
WA6 6SB
UK

CLIENT: FRODSHAM TOWN COUNCIL

ACCOUNT NAME:

ACCOUNT NUMBER: 0126850001PC

Statement at 31 December 2020

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/12/20	Brought Forward			227,571.50	
01/12/20	Dividend reinvested		11.60	227,583.10	4
31/12/20	Carried Forward			227,583.10	4

Statement of Dividends paid during the month to 31 December 2020

Date	Receiving Account	Amount Paid £
01-12-20	Dividend reinvested	11.60

From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit www.ccla.co.uk

Detailed Income & Expenditure by Budget Heading 01/01/2021

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Policy Process & Revenue</u>								
1076 Precept	0	229,679	229,679	0			100.0%	
1090 Income - Interest	12	537	1,500	963			35.8%	
1110 Income - CHP	0	53	5,000	4,948			1.1%	
1890 Income - Allotments	0	0	927	927			0.0%	
1990 Income - Other	1	1,537	16,000	14,463			9.6%	
7000 Income - CIL	0	1,179	0	(1,179)			0.0%	
9000 Income - Reception Services (C	0	5,060	0	(5,060)			0.0%	
Policy Process & Revenue :- Income	13	238,045	253,106	15,061			94.0%	0
4000 Staff Salary	4,485	42,891	65,761	22,870		22,870	65.2%	
4030 PAYE and NI	1,463	10,244	4,190	(6,054)		(6,054)	244.5%	
4040 Pension	1,234	11,266	10,400	(866)		(866)	108.3%	
4070 Training - Staff	0	395	1,200	805		805	32.9%	
4080 Chairman's Allowance	0	30	0	(30)		(30)	0.0%	
4090 Training - Councillor	50	75	1,000	925		925	7.5%	
4120 Audit Fees	686	346	1,500	1,154		1,154	23.1%	
4130 Professional Fees	1,599	1,636	2,000	364		364	81.8%	
4140 Subscriptions & Memberships	0	1,975	2,200	225		225	89.8%	
4150 Insurance	0	2,769	2,500	(269)		(269)	110.8%	
4160 Stationery	83	170	500	330		330	34.1%	
4170 Postage	0	30	150	120		120	19.7%	
4180 Telephone & Broadband	261	1,531	1,750	219		219	87.5%	
4190 Photocopier	0	323	720	398		398	44.8%	
4200 Website	0	672	1,500	828		828	44.8%	
4210 IT	216	2,163	2,750	587		587	78.6%	
4220 Grants Paid	0	0	20,000	20,000		20,000	0.0%	
4240 Rent	425	3,825	5,100	1,275		1,275	75.0%	
4250 Rates	125	998	1,500	503		503	66.5%	
4260 Pub Consultations	0	0	900	900		900	0.0%	
4270 Adverts	0	0	1,800	1,800		1,800	0.0%	
4430 Over 70s	0	70	0	(70)		(70)	0.0%	
4511 Storage Facility	0	536	1,102	567		567	48.6%	
4512 Vending Machine	0	0	500	500		500	0.0%	
4513 Over 70s	0	(185)	15,000	15,185		15,185	(1.2%)	
4514 Winter Gritting	0	0	1,000	1,000		1,000	0.0%	
4515 Allotments	0	554	1,000	446		446	55.4%	
4516 War Memorial Maintenance	0	0	1,000	1,000		1,000	0.0%	
4517 CCTV	0	4,500	5,000	500		500	90.0%	
4518 Community Safety	0	3,497	7,000	3,503		3,503	50.0%	

Detailed Income & Expenditure by Budget Heading 01/01/2021

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4519 Frodsham Youth Association	0	10,000	10,000	0		0	100.0%	
4612 Regalia	0	0	1,000	1,000		1,000	0.0%	
4613 Neighbourhood Plan	0	248	3,000	2,753		2,753	8.3%	
4735 Mayor Allowance	0	1,030	1,000	(30)		(30)	103.0%	
4800 Neighbourhood Plan	0	23	0	(23)		(23)	0.0%	
4810 Elections	0	0	5,000	5,000		5,000	0.0%	
4990 Sundries	0	1,333	0	(1,333)		(1,333)	0.0%	
8000 Town Clock	0	885	0	(885)		(885)	0.0%	
Policy Process & Revenue :- Indirect Expenditure	10,627	103,828	179,023	75,195	0	75,195	58.0%	0
Movement to/(from) Gen Reserve	(10,615)	134,217						
<u>110 Community</u>								
4440 War Memorial	0	25,948	0	(25,948)		(25,948)	0.0%	
Community :- Indirect Expenditure	0	25,948	0	(25,948)	0	(25,948)		0
Movement to/(from) Gen Reserve	0	(25,948)						
<u>130 Cemetery</u>								
1300 Income - Burial Fees	2,700	18,440	13,000	(5,440)			141.8%	
1301 Income - Memorials	75	880	0	(880)			0.0%	
Cemetery :- Income	2,775	19,320	13,000	(6,320)			148.6%	0
4250 Rates	0	1,422	1,400	(22)		(22)	101.6%	
4320 Maintenance	0	123	0	(123)		(123)	0.0%	
4550 Plaques & Memorials	0	0	200	200		200	0.0%	
4560 Waste Removal	77	562	1,080	518		518	52.0%	
4600 Utilities	8	526	600	74		74	87.6%	
4990 Sundries	0	1,783	400	(1,383)		(1,383)	445.7%	
Cemetery :- Indirect Expenditure	85	4,415	3,680	(735)	0	(735)	120.0%	0
Movement to/(from) Gen Reserve	2,690	14,905						
<u>140 Events</u>								
1470 Xmas donations	100	100	0	(100)			0.0%	
Events :- Income	100	100	0	(100)				0
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	0	0	1,250	1,250		1,250	0.0%	
4720 Remembrance Sunday	0	0	350	350		350	0.0%	
4721 VE Day	0	0	6,500	6,500		6,500	0.0%	
4722 Halloween	0	84	750	666		666	11.2%	

Detailed Income & Expenditure by Budget Heading 01/01/2021

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4730 Christmas Festival	720	720	6,000	5,280		5,280	12.0%	
4740 NY Eve	0	0	3,000	3,000		3,000	0.0%	
4750 Sponsorship Fund	0	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	720	804	19,050	18,246	0	18,246	4.2%	0
Movement to/(from) Gen Reserve	(620)	(704)						
<u>150 Capital</u>								
4570 Burial Ground Extension	0	11,458	0	(11,458)		(11,458)	0.0%	
Capital :- Indirect Expenditure	0	11,458	0	(11,458)	0	(11,458)		0
Movement to/(from) Gen Reserve	0	(11,458)						
<u>170 Amenities</u>								
4801 Contract No 1	1,397	14,613	24,300	9,687		9,687	60.1%	
4802 Contract No 2	3,526	6,451	10,000	3,549		3,549	64.5%	
4803 Play Area repairs/refurb	0	883	4,500	3,617		3,617	19.6%	
4804 Tree Works	0	0	2,000	2,000		2,000	0.0%	
4805 Hob Hey Wood	0	385	5,000	4,615		4,615	7.7%	
4806 Defibrillator Maintenance	0	992	2,000	1,008		1,008	49.6%	
4807 Replacement Lights	0	2,962	10,000	7,038		7,038	29.6%	
4808 Bulbs	0	0	80	80		80	0.0%	
4809 Rent & Rates	0	0	2,000	2,000		2,000	0.0%	
4811 Street Furniture	0	0	1,000	1,000		1,000	0.0%	
4812 Xmas Light Bulbs	0	0	750	750		750	0.0%	
4813 Additional grounds maint	0	2,130	6,000	3,870		3,870	35.5%	
Amenities :- Indirect Expenditure	4,923	28,416	67,630	39,214	0	39,214	42.0%	0
Movement to/(from) Gen Reserve	(4,923)	(28,416)						
<hr/>								
Grand Totals:- Income	2,888	257,465	266,106	8,641			96.8%	
Expenditure	16,355	174,868	269,383	94,515	0	94,515	64.9%	
Net Income over Expenditure	(13,468)	82,597	(3,277)	(85,874)				
Movement to/(from) Gen Reserve	(13,468)	82,597						