

Frodsham Town Council



You are hereby summoned to attend a meeting of the **Policy, Process & Revenue Committee** to be held on **Monday 26 October 2020 at 7:00 pm via Zoom.** for the transaction of the following business

POLICY, PROCESS & REVENUE COMMITTEE AGENDA

Meeting 6

This meeting is being held in accordance with Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panels Meeting) (England and Wales) Regulations 2020

Members of the public are invited to join the meeting via Zoom. Please email the Clerk at townclerk@frodsham.gov.uk by 10am on Monday 24 August to obtain joining details. Castle Park House is not currently open to members of the public.

138. Apologies for absence

To receive apologies and consider acceptance.

139. Declarations of Interest

To note any declarations of interest

140. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda.

141. Minutes of the Meeting held on 24 August 2020

To agree and sign the minutes as a true record.

142. Terms of Reference

To note the ToR approved at the Full Council Meeting held 28 September with a membership of the Policy, Process & Revenue Committee of 8 members, quorum of 3. Current membership of this Committee is 9.

143. Finance Reports

143.1 To note the Finance Report Pack September 2020. This includes details of all expenditure and receipt items, bank statements, bank reconciliations, breakdown of expenditure and receipts by budget item, management reports. This pack is circulated with the agenda and published on the website under agenda item.

143.2 To approve and sign the report pack.

144. Budget/Precept 2021 – 2022

To note that each Committee needs to consider their budget in order to make recommendations to the full Council budget setting meeting due to be held on 11th January 2021. Events Committee should approve recommendation of budget at the meeting to be held on 10/11/2020. Amenities

Committee Members: Cllr J Critchley (Chair); Cllr D Critchley; Cllr P Griffiths; Cllr Lord Pennington; Cllr Poulton; Cllr B Stockton; Cllr L Sumner; Cllr C Ashton; Cllr R McKeown

Committee should approve recommendation of budget at the meeting to be held on 8/12/2020.
Policy Process & Revenue Committee should approve recommendation of budget at the meeting to be held on

145. Policy and Procedure

To receive a report from Cllr Poulton with regard to the correct procedure for dealing with complaints from members of the public and the process for instruction of works/commission of services.

146. Land Sale

To consider a proposal from Cllr Poulton and Cllr Lord Pennington regarding sale of Manley Road Copse and Marshlands.

147. Over 70s Vouchers

To note that the current scheme only allows independent businesses to take part (<https://frodsham.gov.uk/2020/09/christmas-voucher-scheme-invitation-local-businesses-copy/>) and consider revisions to the scheme to allow non-independent businesses to take part.

148. Remembrance Day Update

To receive a report from the Clerk.

149. Bonfire Night

To receive a report from Cllr Critchley with regard to providing security guards on the Memorial Field to prevent unregulated groups from setting off fireworks.

150. Grants Scheme

To note that the grants scheme (<https://frodsham.gov.uk/2020/09/frodsham-town-council-2020-grants-scheme-2/>) closes on 1st November 2020 and that to date (20/10/2020) there have been 3 applications for grant funding. Castle Park Arts Centre has requested a grant of £1,800 for improvements to the courtyard garden. Frodsham Youth Association has requested a grant of £2,800 to buy equipment, pay overnight camping fees and fund 2 x Friday evening staff members. Runcorn Rowing Club has requested a grant of £10,000 as a contribution towards consultancy fees for a new boathouse and clubhouse.

151. Path to Frodsham War Memorial

To receive a report from Cllr J Critchley.

152. Frodsham Town Clock

To receive an update from the Clerk

153. Frodsham Community Association

To note email received from Frodsham Community Association with regard to their intention to apply for planning approval to erect a storage unit.

154. Memorial Garden

To receive a report from Cllr J Critchley and agree action to be taken.

155. Chair's Report

To receive a verbal report from Cllr J Critchley

156. Date of Next Meeting – 21 December 2020

157. Close of Meeting

Signed:



Town Clerk

Date: 21-10-2020