



**EVENTS COMMITTEE MINUTES**

Minutes from the meeting of the Events Committee  
held on  
**Tuesday 10 November 2020** at 7.00 pm via Zoom

**Attended by:**

Cllrs J Critchley, Ashton, McKeown, Griffiths, D Critchley, Wade, Hayes, Poulton (non Committee Member) & J O'Donoghue (Town Clerk)

Also attended by: 2 members of the public

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*Meeting 8*

**97.To elect a Chairman**

**RESOLVED:** It was resolved to elect Cllr McKeown as Chair until May 2021.

**98.Apologies for absence**

To receive apologies and consider acceptance.

**NOTED:** There were no apologies.

**99.Declarations of Interest**

To note any declarations of interest.

**NOTED:** There were no declarations of interest.

**100. Minutes of the Meeting 7 held on 23 September 2020**

To agree and sign the minutes as a true record.

**NOTED:** The minutes of the meeting were approved and signed as a true record of the meeting.

**101. Opportunity for Public to Speak**

**102. To consider budget request for 2021 – 2022 (Budget 2020-2021 APPENDIX 1)**

**RESOLVED:** It was resolved to request a budget of £24,550 as follows: Christmas Festival £10,000; New Year Eve Celebrations £5,000; Town Meetings £200; Festival of Walks £1,500; Halloween Event £1,000; Post Covid-19 Event £6,500; Remembrance Day £350.

**103. Remembrance Day**

To note arrangements

**NOTED:** It was noted that Rev Andrew Emison is preparing a video to be screened on 11<sup>th</sup> November from 10.30am. This will be posted on social media and the Town Council's website. Cllrs J Critchley and Ashton agreed to attend Frodsham Memorial to open the memorial gates between 11.15am and 1.15pm to enable organisations to lay wreaths.

**104. Christmas Event**

104.1 To receive a report from Cllr J Critchley.

**NOTED:** Cllr J Critchley provided a report which was noted. Due to COVID-19 there will be no official switch-on of the lights or Christmas tree. Cllr J Critchley thanked the Working Group for their considerable input. Cllr Hayes asked for the Working Group to take forward the idea of members of the public sending Xmas cards to residents of care homes and Cllr J Critchley agreed to discuss with members of the Working Group.

104.2 To consider a suggestion from a resident that households in Frodsham should be invited to decorate a window of their house with Christmas lights or a Christmas scene and switch on the lights for the first time at a prearranged date and time, possibly at 6pm on Sunday 1 December.

104.2 To agree action to be taken.

**NOTED:** It was noted that this will be published on the Working Group Facebook page.

## 105. Festival of Walks Working Group

105.1 To note that the Working Group has started to plan the 2021 Festival of Walks. Initial plans are for a series of self-guided local walks to be launched during the Festival period (Saturday 24 April –Monday 3 May.) with further tentative plans being prepared for a modest programme of led walks, should the public health situation permit. The theme of the Festival will be “Rediscover where you live”.

**NOTED:** Plans for the 2021 Festival of Walks were noted.

105.2 To note the minutes of the Working Group meetings held on 5 October and 4 November 2020.

**NOTED:** The minutes of the Working Group meeting held 5<sup>th</sup> October were noted.

## 106. Clerk’s Items

To receive any urgent items from the Clerk and agree any actions to be taken.

**RESOLVED:** It was agreed to request Northwich Town Council to carry out an inspection of each of the wrapped trees to determine the issues.

## 107. Date of Next Meeting

Tuesday 10 January 2021.

## APPENDIX 1 Events Committee Budget 2020 - 2021

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Trans to/from
<b>EVENTS</b>								
<u>140</u> Events								
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	0	0	1,250	1,250		1,250	0.0%	
4720 Remembrance Sunday	0	0	350	350		350	0.0%	
4721 VE Day	0	0	6,500	6,500		6,500	0.0%	
4722 Halloween	0	84	750	666		666	11.2%	
4730 Christmas Festival	0	0	6,000	6,000		6,000	0.0%	
4740 NY Eve	0	0	3,000	3,000		3,000	0.0%	
4750 Sponsorship Fund	0	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	0	84	19,050	18,966	0	18,966	0.4%	