

# Frodsham Town Council



You are hereby summoned to attend a meeting of the **Events Committee** to be held on

Tuesday 19<sup>th</sup> January 2021 at 6.00 pm via Zoom  
for the transaction of the following business

Members of the public are invited to join the meeting via Zoom. Please email the Clerk at [townclerk@frodsham.gov.uk](mailto:townclerk@frodsham.gov.uk) by 10:00am on Tuesday 19<sup>th</sup> January 2021 to obtain joining details. Castle Park House is not currently open to members of the public.

## EVENTS COMMITTEE AGENDA

### *Meeting 9*

108. To elect a Vice Chair

109. Apologies for absence

To receive apologies and consider acceptance.

110. Declarations of Interest

To note any declarations of interest.

111. Minutes of the Meeting 8 held on 11<sup>th</sup> November 2020

To agree and sign the minutes as a true record.

112. Opportunity for Public to Speak

Members of the public are invited to address Cllrs on items which are on the agenda.

113. Christmas Festival Finance Report 2020

(a) To note that the following payments were authorised by Cllr McKeown (Chair) on 7<sup>th</sup> December 2020: 1 x story teller online (£60); 1 x light ceremony online pre-recorded (£385); 1 x 9 cardboard reindeers for reindeer trail (£274.96).

(b) To note that the following payment was authorised by Cllr McKeown (Chair) 13<sup>th</sup> January 2021: 1 x virtual panto £160.00.

(c) To note that some of the virtual events, organised by the working group, required ticket payment. The working group set this up with TicketSource and £100 has been received by Frodsham Town Council in respect of the following events: Father Christmas Zooms 19-20/12/2020 (£68.00), Princess Elsa Zoom Party 20/12/2020 (£16.00), Christmas Story Hunt 5/12/2020 (£16.00).

(d) To approve payment of the invoice received for the Christmas tree from Yuletide Decorations in the sum of £2,574.

114. Christmas Festival Working Group

To consider appointing members of the Christmas Festival Working Group to the Events Committee as non-voting members of the Committee.

115. Christmas Tree

(a) To discuss the procurement of the Xmas Tree for 2020

(b) To consider options for 2021.

116. Festival of Walks Working Group

To note the minutes of the Working Group meeting held on 2<sup>nd</sup> December 2020.

117. Clerk's Items

To receive any urgent items from the Clerk and agree any actions to be taken.

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118. Date of Next Meeting

Tuesday 9<sup>th</sup> March 2021



Signed:

Town Clerk

Date: 14<sup>th</sup> January 2021

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