



FRODSHAM TOWN COUNCIL AMENITIES COMMITTEE

Meeting 6

Attended by: Cllr J Critchley (Chair), Cllrs Ashton, Griffiths, Hayes, Nield, Lord Pennington, Poulton & Sumner & J O'Donoghue (Town Clerk)

Also attended by: Cllr McKeown, Cllr D Critchley, Cllr B Wade & 2 members of the public.

79 Apologies for absence

To receive apologies

Noted: There were no apologies for absence.

80 Declarations of interest

To note any declarations of interest on items which are on the agenda

Noted: There were no declarations of interest on items on the agenda. Cllr Sumner noted that the timing of the meeting was inconvenient for Cllrs with young children.

81 Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

Noted: 1 member of the public attended the meeting and suggested that a working group could be formed to plant up the hanging baskets and column baskets.

82 Minutes of meetings to be approved

To agree and sign the minutes of the Amenities Committee Meeting held 8th December 2020.

Noted: The minutes of the Amenities Committee Meeting held 8th December 2020 were not available at the meeting and will be presented at the next Amenities Committee Meeting to be held on 9th February 2020.

83 Committee Members

To consider inviting members of the community to join the Committee as non-voting members.

Noted: It was agreed to defer the item to allow Cllrs to contact members of the public who have previously been involved as non-voting members of Committees.

84 Grounds Maintenance

- a) To consider Service Level Agreement #1 and determine whether any changes/additions need to be made (copy provided to Cllrs) from April 2021.

- b) To consider Service Level Agreement #2 and determine whether any changes/additions need to be made (copy provided to Cllrs) from April 2021.

RESOLVED: It was resolved that: Cllr Hayes and J O'Donoghue will work on the 2 contracts to combine the specifications and produce 1 specification for consideration at the Amenities Committee Meeting to be held on 9th February 2021.

85 Grounds Maintenance Tender 2021 – 2022

To consider appointing professional independent advisors to ensure that the tender process is carried out with due diligence and that best value for money is obtained for the Council.

Noted: This item was not required.

86 Play Areas

To note the recent play area inspections carried out on 20th November 2020 by Northwich Town Council and agree action to be taken. Works to be carried out at the appropriate time of the year. Works identified as follows:

Top Road	Weed kill and jet wash path surface Cut hedge back to fence line Clean flat swing Slide painting
Park Lane	Cut grass and trim hedge
Townfield Lane	Clean & repair split rubber on embankment slide Trim hedge
Churchfields	Repair bench Improve safety surface under blue swing Replace missing wood on bridge Fill in goal mouth Weed kill under bridge Trim perimeter hedge

Noted: No works were approved.

87 Budget 2021-2022

- a) To note that the following items were agreed at the meeting held 8th December and will be recommended to full council: play areas £10,000, tree works £2,000, Hob Hey Wood £5,100, defib maintenance £2,000, replacement tree wrapping £12,000, daffodil bulbs £100, street furniture £2,000, Xmas lights £750, Manley Road Copse £2,000, Marshlands £2,000.

Noted: The budget items were noted.

- b) To approve budget figures for additional maintenance and grounds maintenance.

RESOLVED: It was agreed to increase the budget for play areas to £20,000 however no figure for additional maintenance (not in SLA) was agreed. It was further agreed to set the budget for the grounds maintenance SLA at £35,329.

2021	Grounds Maintenance SLA 2021	35,329
4801	Contract No 1	0
4802	Contract No 2	0
4803	Play Area repair s/refurb	20,000
4804	Tree Works	2,000
4805	Hob Hey Wood	5,100
4806	Defibrillator Maintenance	2,000
4807	Replacement Lights	12,000
4808	Bulbs	100
4809	Rent & Rates	2,000
4811	Street Furniture	2,000
4812	Xmas Light Bulbs	750
4813	Additional grounds maintenance	0
4814	Manley Road Copse	2,000
4815	Marshlands	2,000
Overhead Expenditure		85,279

88 To receive a report from the Clerk

Noted: There was no further report.

89 Date of next meeting

Noted: The next meeting will be held on Tuesday 9th February 2021.

90 Close of meeting

Noted: The meeting closed at 4.15pm.