

# Frodsham Town Council



Minutes from an **Extra Ordinary Meeting of Frodsham Town Council** held on **Tuesday 16<sup>th</sup> November at 6.30pm**

## Meeting 16

Attended by: Cllrs J Critchley, D Critchley, M Poulton, Lord Pennington, Wade, McKeown, Hayes, Griffiths, Nield, Stockton, Ashton & J O'Donoghue (Town Clerk)

Also attended by Cllr L Riley (Chair of Castle Park Trust & CWAC Cllr)

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## PART A

### 235. Apologies for absence

To receive apologies

**RESOLVED:** Apologies were received and accepted from Cllr Sumner. Cllr Williamson did not attend the meeting and no apologies were received.

### 236. Declarations of interest

To note any declarations of interest on items which are on the agenda.

**NOTED:** There were no declarations of interest.

### 237. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

**NOTED:** Cllr L Riley attended the meeting and apologised, on behalf of Officers of Cheshire West and Cheshire Council, for the lack of communication between the various different departments within CWAC and with Frodsham Town Council, Frodsham Town Council members of staff and tenants of Castle Park House with regard to planned changes to the ground floor. Cllr Riley stated that she was not aware and neither the Senior Surveyor (Property Services) nor the Rural Locality Manager were aware, that a removal firm had been booked to dismantle the reception area of the ground floor on 12<sup>th</sup> November.

### 238. Castle Park House

To note cancellation of reception service contract with Cheshire West and Chester Council (and Frodsham Town Council) by Cheshire West and Chester Council with effect from 16th November 2020 with a 3-month notice period.

**NOTED:** It was noted that the termination notice of Facilities Management Services has been received dated 17<sup>th</sup> November 2020. It was agreed that the Clerk will write to the Chief Executive of Cheshire West and Chester Council.

## 239. PART B

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Number 240 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

## 240. Confidential Staffing Report

To receive a report from the Clerk and agree actions to be taken.

**NOTED:** The confidential report dated 17/11/2020 was noted together with the implications for current reception staff. It was further noted that 2 quotations have been received for Frodsham Town Council to retain a firm of professional HR Consultants for a period of 3 years.

**RESOLVED:** It was resolved to appoint Ellis Whittam HR Consultants for a period of 3 years from 18<sup>th</sup> November 2020.