

# Frodsham Town Council

**Minutes** from an EXTRAORDINARY MEETING of **Frodsham Town Council** held at 6.30pm on **Wednesday 24<sup>th</sup> February 2021** via Zoom.



Meeting 20

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Attended by: Cllr J Critchley (Chair), Cllr D Critchley, Cllr C Ashton, Cllr P Griffiths, Cllr R McKeown, Cllr P Williamson, Cllr M Nield, Cllr B Wade, Cllr M Poulton & J O'Donoghue (Clerk)

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## 293. Apologies for absence

To receive apologies

**RESOLVED:** Apologies were received and accepted from Cllr Lord Pennington.

## 294. Declarations of interest

To note any declarations of interest on items which are on the agenda.

**Noted:** There were no declarations of interest.

## 295. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

**Noted:** 2 members of the public had requested permission to speak prior to the meeting in accordance with the procedures. 1 member of the public addressed each item on the agenda and 1 member of the public addressed the Council on general issues in relation to management of FTC.

## 296. Management of FTC

To review the roles of the Chair, Committee Chairs, Councillors and the Clerk in relation to the management of FTC.

**Noted:** The roles were noted together with the information circulated by the Clerk prior to the meeting.

**RESOLVED:** Cllr McKeown requested a vote of no confidence in the Chair which was seconded by Cllr Griffiths and carried unanimously. Cllr Critchley (Chair) stated that she would consider her position and respond in due course.

## 297. Email protocol

To review the protocol for responding to emails from Councillors and Officers

**RESOLVED:** It noted that FTC do not have a policy for responding to emails from Councillors and Officers and agreed that Cllrs Griffiths and Hayes will work on a policy to be considered by PP&R Committee at a future meeting. **ACTION: PG & HH**

## 298. Control of expenditure by Working Groups

- (a) To consider commissioning an independent investigation of the procedures followed by all working groups, to ensure all relevant protocols have been complied with, in particular in relation to approval for ordering and paying for goods and services. [Clerk to research likely costs]

**RESOLVED:** It was resolved not to commission an independent investigation of the procedures followed by all working groups.

- (b) To draft a new, clear protocol for all working groups.

**RESOLVED:** It was agreed that all Chairs and Vice Chairs of each Committee will work on a

draft protocol for all working groups to include financial reporting. Clerk to arrange meeting to begin discussion. **ACTION: JO**

299. Social Media Policy

To review the social media policy for posting and responding to posts on social media platforms

**Noted:** All Cllrs to read the current social media policy for discussion at a future meeting.

300. FTC Reputation

To discuss ways to improve

**Noted:** Discussion took place and it was agreed that: there needs to be better communication with residents; events could be organised which would involve a greater number of residents; improvements could be made to FTC website and social media profile; need to publicise positive aspects of the Town Council.