

Finance Reports Pack – June 2020

FULL TOWN COUNCIL MEETING 26TH JULY 2020

This pack contains the following:

1. Bank rec and statement Co-op Instant Access
 2. Bank rec and statement Co-op CA
 3. Bank rec and statement CCLA Investment Account
 4. Detailed income and expenditure report
 5. List of income and expenditure items
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Expenditure during the month of June was £28,110.87 and income was £1,680.

Bank Reconciliation Statement as at 31/05/2020
for Cashbook 3 - Instant Access A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	30/04/2020		25,261.91
			<u>25,261.91</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			<u>0.00</u>
			25,261.91
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	0.00
			<u>0.00</u>
			25,261.91
		Balance per Cash Book is :-	25,261.91
		Difference is :-	0.00

Bank Reconciliation Statement as at 30/06/2020
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	30/06/2020	691	282,658.34
			<u>282,658.34</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
04/02/2020 207369 Top Marks-Over 70s		360.00	
			<u>360.00</u>
			282,298.34
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			282,298.34
		Balance per Cash Book is :-	282,298.34
		Difference is :-	0.00

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Detailed Income & Expenditure by Budget Heading 01/06/2020

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Policy Process & Revenue</u>								
1076 Precept	0	229,679	229,679	0			100.0%	
1090 Income - Interest	65	316	1,500	1,184			21.0%	
1110 Income - CHP	0	(143)	5,000	5,143			(2.9%)	
1890 Income - Allotments	0	0	927	927			0.0%	
1990 Income - Other	0	0	16,000	16,000			0.0%	
Policy Process & Revenue :- Income	65	229,852	253,106	23,254			90.8%	0
4000 Staff Salary	5,606	15,612	65,761	50,149		50,149	23.7%	
4030 PAYE and NI	0	2,545	4,190	1,645		1,645	60.7%	
4040 Pension	1,177	2,354	10,400	8,046		8,046	22.6%	
4070 Training - Staff	0	0	1,200	1,200		1,200	0.0%	
4090 Training - Councillor	0	0	1,000	1,000		1,000	0.0%	
4120 Audit Fees	560	(340)	1,500	1,840		1,840	(22.7%)	
4130 Professional Fees	260	(60)	2,000	2,060		2,060	(3.0%)	
4140 Subscriptions & Memberships	35	130	2,200	2,070		2,070	5.9%	
4150 Insurance	0	387	2,500	2,113		2,113	15.5%	
4160 Stationery	0	3	500	497		497	0.6%	
4170 Postage	0	0	150	150		150	0.0%	
4180 Telephone & Broadband	365	732	1,750	1,018		1,018	41.8%	
4190 Photocopier	31	128	720	592		592	17.8%	
4200 Website	192	312	1,500	1,188		1,188	20.8%	
4210 IT	220	658	2,750	2,092		2,092	23.9%	
4220 Grants Paid	0	0	10,000	10,000		10,000	0.0%	
4240 Rent	425	1,275	5,100	3,825		3,825	25.0%	
4250 Rates	125	248	1,500	1,253		1,253	16.5%	
4260 Pub Consultations	0	0	900	900		900	0.0%	
4270 Adverts	0	0	1,800	1,800		1,800	0.0%	
4430 Over 70s	0	430	0	(430)		(430)	0.0%	
4511 Storage Facility	230	230	1,102	873		873	20.8%	
4512 Vending Machine	0	0	500	500		500	0.0%	
4513 Over 70s	0	(430)	15,000	15,430		15,430	(2.9%)	
4514 Winter Gritting	0	0	1,000	1,000		1,000	0.0%	
4515 Allotments	96	107	1,000	893		893	10.7%	
4516 War Memorial Maintenance	0	0	1,000	1,000		1,000	0.0%	
4517 CCTV	0	0	5,000	5,000		5,000	0.0%	
4518 Community Safety	3,340	3,340	7,000	3,660		3,660	47.7%	
4519 Frodsham Youth Association	0	10,000	10,000	0		0	100.0%	
4612 Regalia	0	0	1,000	1,000		1,000	0.0%	
4613 Neighbourhood Plan	150	248	3,000	2,753		2,753	8.3%	

Detailed Income & Expenditure by Budget Heading 01/06/2020

Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4735 Mayor Allowance	0	1,000	1,000	0		0	100.0%	
4800 Neighbourhood Plan	0	(98)	0	98		98	0.0%	
4810 Elections	0	0	5,000	5,000		5,000	0.0%	
4990 Sundries	742	859	0	(859)		(859)	0.0%	
Policy Process & Revenue :- Indirect Expenditure	<u>13,553</u>	<u>39,669</u>	<u>169,023</u>	<u>129,354</u>	<u>0</u>	<u>129,354</u>	<u>23.5%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(13,488)</u>	<u>190,183</u>						
<u>110 Community</u>								
4440 War Memorial	0	(50,347)	0	50,347		50,347	0.0%	
Community :- Indirect Expenditure	<u>0</u>	<u>(50,347)</u>	<u>0</u>	<u>50,347</u>	<u>0</u>	<u>50,347</u>		<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>50,347</u>						
<u>130 Cemetery</u>								
1300 Income - Burial Fees	1,680	5,980	13,000	7,020			46.0%	
Cemetery :- Income	<u>1,680</u>	<u>5,980</u>	<u>13,000</u>	<u>7,020</u>			<u>46.0%</u>	<u>0</u>
4250 Rates	0	0	1,400	1,400		1,400	0.0%	
4550 Plaques & Memorials	0	0	200	200		200	0.0%	
4560 Waste Removal	292	388	1,080	692		692	35.9%	
4600 Utilities	10	105	600	495		495	17.5%	
4990 Sundries	120	197	400	203		203	49.3%	
Cemetery :- Indirect Expenditure	<u>422</u>	<u>690</u>	<u>3,680</u>	<u>2,990</u>	<u>0</u>	<u>2,990</u>	<u>18.8%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>1,258</u>	<u>5,290</u>						
<u>140 Events</u>								
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	0	0	1,250	1,250		1,250	0.0%	
4720 Remembrance Sunday	0	0	350	350		350	0.0%	
4721 VE Day	0	0	6,500	6,500		6,500	0.0%	
4722 Halloween	0	84	750	666		666	11.2%	
4730 Christmas Festival	0	0	6,000	6,000		6,000	0.0%	
4740 NY Eve	0	0	3,000	3,000		3,000	0.0%	
4750 Sponsorship Fund	0	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	<u>0</u>	<u>84</u>	<u>19,050</u>	<u>18,966</u>	<u>0</u>	<u>18,966</u>	<u>0.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(84)</u>						

Detailed Income & Expenditure by Budget Heading 01/06/2020



Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>150 Capital</u>								
4570 Burial Ground Extension	6,773	9,938	0	(9,938)		(9,938)	0.0%	
Capital :- Indirect Expenditure	<u>6,773</u>	<u>9,938</u>	<u>0</u>	<u>(9,938)</u>	<u>0</u>	<u>(9,938)</u>		<u>0</u>
Movement to/(from) Gen Reserve	<u>(6,773)</u>	<u>(9,938)</u>						
<u>170 Amenities</u>								
4801 Contract No 1	3,417	4,813	24,300	19,487		19,487	19.8%	
4802 Contract No 2	0	0	10,000	10,000		10,000	0.0%	
4803 Play Areas	558	558	4,500	3,942		3,942	12.4%	
4804 Tree Works	0	0	2,000	2,000		2,000	0.0%	
4805 Hob Hey Wood	0	0	5,000	5,000		5,000	0.0%	
4806 Defibrillator Maintenance	0	0	2,000	2,000		2,000	0.0%	
4807 Relacement Tree Lights	0	0	10,000	10,000		10,000	0.0%	
4808 Bulbs	0	0	80	80		80	0.0%	
4809 Rent & Rates	0	0	2,000	2,000		2,000	0.0%	
4811 Street Furniture	0	0	1,000	1,000		1,000	0.0%	
4812 Xmas Light Bulbs	0	0	750	750		750	0.0%	
4813 Additional Maintenance	100	100	6,000	5,900		5,900	1.7%	
Amenities :- Indirect Expenditure	<u>4,075</u>	<u>5,471</u>	<u>67,630</u>	<u>62,159</u>	<u>0</u>	<u>62,159</u>	<u>8.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(4,074)</u>	<u>(5,471)</u>						
Grand Totals:- Income	1,745	235,832	266,106	30,274			88.6%	
Expenditure	24,823	5,505	259,383	253,878	0	253,878	2.1%	
Net Income over Expenditure	<u>(23,077)</u>	<u>230,327</u>	<u>6,723</u>	<u>(223,604)</u>				
Movement to/(from) Gen Reserve	<u>(23,077)</u>	<u>230,327</u>						

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		308,729.21					308,729.21	
T2999	Banked: 03/06/2020	480.00						
T2999	MLS Funerals	480.00			1300	130	480.00	Burial - 
T3001	Banked: 23/06/2020	1,200.00						
T3001	Dignity Funerals	1,200.00			1300	130	1,200.00	
Total Receipts for Month		1,680.00	0.00	0.00			1,680.00	
Cashbook Totals		<u>310,409.21</u>	<u>0.00</u>	<u>0.00</u>			<u>308,729.21</u>	

Payments for Month 3

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/06/2020	CWAC	BACS	510.00		85.00	4240	100	425.00	Office rent-June
01/06/2020	Scottish Power	DD	10.00			4600	130	10.00	Cemetery building
01/06/2020	Prism Ltd	DD	115.91		19.32	4180	100	96.59	Phone charges
01/06/2020	CWAC	DD	125.00			4250	100	125.00	Office rates-June
05/06/2020	J O'Donoghue	BACS	243.60			4990	100	243.60	COVID-19 office screen
05/06/2020	J O'Donoghue	BACS	14.39			4990	100	14.39	Zoom licence
08/06/2020	Rabbit Digital	BACS	120.00			4200	100	120.00	Website-May
08/06/2020	Kenia	BACS	72.00			4200	100	72.00	Annual SoundCloud subs
08/06/2020	J O'Donoghue	BACS	14.39			4210	100	14.39	Zoom-duplicate of T6991 error
08/06/2020	UU Sundry Debtors	BACS	96.00			4515	100	96.00	Application fee Kingsway
08/06/2020	SETON	BACS	65.71		10.95	4990	130	54.76	Seton
09/06/2020	AJK Plant Hire Ltd	BACS	8,127.37		1,354.56	4570	150	6,772.81	Burial ground extension
09/06/2020	Rialtas Business Solutions Ltd	BACS	672.00		112.00	4120	100	560.00	Year end close down
09/06/2020	Rialtas Business Solutions Ltd	BACS	312.00		52.00	4130	100	260.00	Annual SLA
09/06/2020	B Hesketh	BACS	150.00			4613	100	150.00	NP Admin May
10/06/2020	Northwich Town Council	BACS	2,424.00		404.00	4801	170	2,020.00	Planting/baskets/water
10/06/2020	Northwich Town Council	BACS	1,675.80		279.30	4801	170	1,396.50	Cemetery/play areas/woodlands
10/06/2020	Northwich Town Council	BACS	592.80		98.80	4803	170	494.00	Ship St bins/strim
10/06/2020	Northwich Town Council	BACS	120.00		20.00	4813	170	100.00	Fallen branch/holes Ship St
10/06/2020	Northwich Town Council	BACS	76.80		12.80	4803	170	64.00	Supply & install locks Ship St
12/06/2020	ICO	DD	35.00			4140	100	35.00	ICO renewal
15/06/2020	M Moran	BACS	546.68			4000	100	546.68	FTC-SALARY
15/06/2020	B Bowe	BACS	586.08			4000	100	586.08	FTC-SALARY
15/06/2020	F Kenny	BACS	898.38			4000	100	898.38	FTC-SALARY
15/06/2020	HMRC	BACS	1,336.49			4000	100	1,336.49	MAY PAYMENT
15/06/2020	J O'Donoghue	BACS	2,238.12			4000	100	2,238.12	MAY SALARY
15/06/2020	Cheshire Pensions	BACS	1,177.09			4040	100	1,177.09	MAY PENSION
17/06/2020	KDE	BACS	78.60		13.10	4990	130	65.50	SANITISER/DISPENSER
17/06/2020	Prism Ltd	BACS	322.68		53.78	4180	100	268.90	Phone-COVID-19
17/06/2020	CANDA COPYING	BACS	37.22		6.20	4190	100	31.02	Copies
22/06/2020	B & M Waste Services	DD	69.41		11.57	4560	130	57.84	Waste May
24/06/2020	FTC Account	BACS	91.80			4990	100	91.80	wrong coding
24/06/2020	FTC Account	BACS	91.80			4990	100	91.80	wrong coding
24/06/2020	H & L Self Storage Ltd	BACS	91.80		15.30	4511	100	76.50	14/06 to 14/07
24/06/2020	H & L Self Storage Ltd	BACS	91.80		15.30	4511	100	76.50	14-05 to 14-06
24/06/2020	H & L Self Storage Ltd	BACS	91.80		15.30	4511	100	76.50	14/03 to 14/04
24/06/2020	J O'Donoghue	BACS	234.00			4560	130	234.00	Skip cemetery
24/06/2020	Tim Church	BACS	300.00			4990	100	300.00	Covid-19-toilet facilities
24/06/2020	Truvelo (UK) Ltd	BACS	4,008.00		668.00	4518	100	3,340.00	Truvelo (UK) Ltd
25/06/2020	Prism Ltd	DD	246.35		41.06	4210	100	205.29	IT
Total Payments for Month			28,110.87	0.00	3,288.34			24,822.53	
Balance Carried Fwd			282,298.34						
Cashbook Totals			310,409.21	0.00	3,288.34			307,120.87	

**THE PUBLIC
SECTOR
DEPOSIT FUND**

Senator House, 85 Queen Victoria Street, London EC4V 4ET

Client Service:
Freephone: 0800 022 3505
Fax: 0207 489 6126

STATEMENT

Ms J O'Donoghue
Frodsham Town Council
Castle House
Castle Park
FRODSHAM
WA6 6SB
UK

CLIENT: FRODSHAM TOWN COUNCIL

ACCOUNT NAME:

ACCOUNT NUMBER: 0126850001PC

Statement at 30 June 2020

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/06/20	Brought Forward			227,344.42	
01/06/20	Dividend reinvested		65.43	227,409.85	4
30/06/20	Carried Forward			227,409.85	4

Statement of Dividends paid during the month to 30 June 2020

Date	Receiving Account	Amount Paid £
01-06-20	Dividend reinvested	65.43

From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit www.ccla.co.uk

CCLA

CCLA Investment Management Limited (Registered in England No. 2183088) is authorised and regulated by the Financial Conduct Authority. Registered address: Senator House, 85 Queen Victoria Street, London, EC4V 4ET. The Public Sector Deposit Fund is a UK short-term LVNAV Qualifying Money Market Fund.

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BIC : CPBKGB22 IBAN : GB54CPBK08905361493106

TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL

15 JUN 20

Date	Description	Withdrawals	Deposits	Balance
29 MAY 20	BROUGHT FORWARD			309,089.21
01 JUN 20	DD CHESHIRE WEST AND 600788120	125.00		
01 JUN 20	DD TELECOMS TELE1035 154894	115.91		
01 JUN 20	DD SCOTTISHPOWER 54781325010	10.00		
01 JUN 20	DD CHESHIRE WEST FUND 215317	510.00		308,328.30
03 JUN 20	MLS INDEPENDENT FU MLS FD		480.00	308,808.30
05 JUN 20	JO O'DONOGHUE FTC-EXP-ZOOM	14.39		
05 JUN 20	JO O'DONOGHUE FTC-EXP-SCREEN	243.60		308,550.31
08 JUN 20	JO O'DONOGHUE FTC-FTC-ZOOM	14.39		
08 JUN 20	MS E KENNY FTC-EXP-SCLOUD	72.00		
08 JUN 20	RABBIT 2885	120.00		
08 JUN 20	MS G S HESHKETH 626	150.00		
08 JUN 20	RBS SM21715	312.00		
08 JUN 20	RBS 27767	672.00		
08 JUN 20	AJK PLANT HIRE LTD 25385	8,127.37		
08 JUN 20	UU SUNDRY DEBTORS 540000403198	96.00		
08 JUN 20	SETON 9303136070	65.71		298,920.84
10 JUN 20	NORTHWICH TOWN COU 4280	76.80		
10 JUN 20	NORTHWICH TOWN COU 4274	120.00		
10 JUN 20	NORTHWICH TOWN COU 4275	592.80		
10 JUN 20	NORTHWICH TOWN COU 4254	1,675.80		
10 JUN 20	NORTHWICH TOWN COU 4290	2,424.00		294,031.44
11 JUN 20	TRUVELO UK LTD 16694	4,008.00		290,023.44
12 JUN 20	DD ICO Z1711123	35.00		289,988.44
15 JUN 20	M MORAN FTC-SALARY	546.68		
15 JUN 20	MRS J BOWE FTC-SALARY	586.08		288,855.68S

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 BIC : CPBKGB22 IBAN : GB54CPBK08905361493106
 TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL

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30 JUN 20

Date	Description	Withdrawals	Deposits	Balance
15 JUN 20	BROUGHT FORWARD			288,855.68
15 JUN 20	MS E KENNY FTC-SALARY	898.38		
15 JUN 20	HMRC 709PA00115747	1,336.49		
15 JUN 20	JO O'DONOGHUE FTC-SALARY	2,238.12		
15 JUN 20	CHESHIRE PENSIONS 9852093	1,177.09		283,205.60
17 JUN 20	KDE LTD INV/1578955	78.60		
17 JUN 20	PRISM SOLUTIONS QUOTE 16961	322.68		
17 JUN 20	CANDA COPYING LTD 411683	37.22		282,767.10
22 JUN 20	DD BAGNALL & MORRIS WF568FRODSHAM	69.41		282,697.69
23 JUN 20	JO O'DONOGHUE FTC-EXP-SKIP TRC	234.00		
23 JUN 20	000000 CREDIT 4400400106880001		1,200.00	283,663.69
24 JUN 20	FRODSHAM TOWN CNCL 4304	91.80		
24 JUN 20	FRODSHAM TOWN CNCL 4484	91.80		
24 JUN 20	H&L STORAGE LTD 4134	91.80		
24 JUN 20	H&L STORAGE LTD 4304	91.80		
24 JUN 20	H&L STORAGE LTD 3969	91.80		
24 JUN 20	CHARITIES AID FOUN FTC-COVID-19	300.00		282,904.69
25 JUN 20	DD PRISM BUSINESS DEV PRSM3947 123095	246.35		282,658.34

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BIC : IBAN :

TYPE : INSTANT FRODSHAM TOWN COUNCIL

31 MAR 20

Date	Description	Withdrawals	Deposits	Balance
29 MAY 19	BROUGHT FORWARD			25,136.42
04 OCT 19	INTEREST		62.67	25,199.09

**Bank Reconciliation Statement as at 01/06/2020
for Cashbook 2 - Investment A/c CCLA**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	30/06/2020		227,409.85
			<u>227,409.85</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			227,409.85
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			227,409.85
		Balance per Cash Book is :-	227,409.85
		Difference is :-	0.00