

Finance Reports Pack

Full Council – 23rd September 2019

This pack contains the following:

1. Bank reconciliation and statement – Co-op instant Access
 2. Bank reconciliation and statement – Co-op
 3. Bank reconciliation and statement – CCLA Investment Account
 4. Detailed income and expenditure report
-

The VAT payment for the period 1st April to 31st July 2019 in the sum of £4,154.75 has been received from HMRC.

Bank balances at 31/08/19 as follows:

Co-op Instant	£287,095.28
Co-op	£ 25,135.42
CCLA	£226,214.92

**Bank Reconciliation Statement as at 31/07/2019
for Cashbook 3 - Instant Access A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	31/08/2019	283	25,136.42
			<u>25,136.42</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			<u>0.00</u>
			25,136.42
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	0.00
			<u>0.00</u>
			25,136.42
		Balance per Cash Book is :-	25,136.42
		Difference is :-	0.00



Statements-0890536149310650

BRANCH : WARRINGTON

0890536149310650

PAGE 283

BIC :

IBAN :

TYPE : INSTANT

FRODSHAM TOWN COUNCIL

29 MAY 19

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
26 MAR 19	BROUGHT FORWARD			25,084.55
5 APR 19	INTEREST		51.87	25,136.42

Bank Reconciliation Statement as at 31/08/2019
for Cashbook 2 - Investment A/c CCLA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	31/08/2019		226,214.92
			<u>226,214.92</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			<u>0.00</u>
			226,214.92
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	0.00
			<u>0.00</u>
			226,214.92
		Balance per Cash Book is :-	226,214.92
		Difference is :-	0.00

STATEMENT

Ms J O'Donoghue
Frodsham Town Council
Castle House
Castle Park
FRODSHAM
WA6 6SB
UK

CLIENT: FRODSHAM TOWN COUNCIL

ACCOUNT NAME:

ACCOUNT NUMBER: 0126850001PC

Statement at 31 August 2019

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/08/19	Brought Forward			226,063.46	
01/08/19	Dividend reinvested		151.46	226,214.92	4
31/08/19	Carried Forward			226,214.92	4

Statement of Dividends paid during the month to 31 August 2019

Date	Receiving Account	Amount Paid £
01-08-19	Dividend reinvested	151.46

**Bank Reconciliation Statement as at 31/08/2019
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	31/08/2019	667	287,095.28
			<u>287,095.28</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			287,095.28
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			287,095.28
		Balance per Cash Book is :-	287,095.28
		Difference is :-	0.00

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MS J O'DONOGHUE
Frodsham Town Council
Castle Park House
Castle Park
Frodsham Cheshire
WA6 6SB

M445J1076171000

14100

Community Directplus Account

Summary

Date	Description	Money out	Money in	Balance
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Account title
**FRODSHAM TOWN
COUNCIL**

31 JUL 19	OPENING BALANCE			295,607.38
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Sort code
089053

Account number
61493106 00

Statement date
8 August 2019

Statement number
665

Page number
1 of 1

1 AUG 19	DD WATER PLUS 4075954477	82.40		
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1 AUG 19	DD CHESHIRE WEST AND 600788120	123.00		
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1 AUG 19	DD TELECOMS TELE1035 126280	115.91		
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1 AUG 19	DD SCOTTISHPOWER 54781325010	10.00		
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1 AUG 19	DD CHESHIRE WEST FUND 215317	510.00		
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1 AUG 19	MS E KENNY FTC/EXP	7.40		
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1 AUG 19	ROBERT GLEAVE & SO 90	10.14		
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1 AUG 19	FRODSHAM COMMUNITY FRODSHAM TC	50.00		
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1 AUG 19	MUCAARD-UK FRODSHAM TC	50.00		
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1 AUG 19	COMMUNITY HEARTBEA 3217	129.60		
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1 AUG 19	THE PLAY INSPECTIO 37000	390.00		
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1 AUG 19	UK VENDING LTD 186211	118.03		
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1 AUG 19	000000 CREDIT 4367700116880001		957.50	
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1 AUG 19	SUMNER L R ALLOTMENT17-SUMNER		25.00	294,993.40
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2 AUG 19	RABBIT 2753	120.00		
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2 AUG 19	MS G S HESHKETH FRODSHAM TC	247.50		
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2 AUG 19	FRODSHAM YOUTH ASS FRODSHAM TC	10,000.00		
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2 AUG 19	CHAPS STG R00509DX INOVYN CHLORVINYLS		500.00	
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2 AUG 19	BUCKLEY MEMORIALS		75.00	285,200.90
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5 AUG 19	CHESHIRE WEST AND BLANKS		4,269.20	
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5 AUG 19	FROD COM ASS act RETURN OF MONIES		5,000.00	294,470.10
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6 AUG 19	DD LAND REGISTRY 9243906	9.00		
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6 AUG 19	FROD COM ASS act RETURN OF MONIES		5,000.00	299,461.10
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7 AUG 19	CANDA COPYING LTD FRODSHAM TOWN COUN	116.59		299,344.51
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8 AUG 19	ORBIT NEWS LTD 43020	360.00		298,984.51 S
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Statement closing balance

298,984.51 S

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

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Castle Park House
Castle Park
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WA6 6SB

M573/J1077328000

14100

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title FRODSHAM TOWN COUNCIL	8 AUG 19	OPENING BALANCE			298,984.51
	8 AUG 19	CANDA COPYING LTD 402658	54.94		298,929.57
	9 AUG 19	CHESHIRE WEST AND BLANKS		132.50	299,062.07
Sort code 089053	13 AUG 19	DD APPLGREEN PLC DD 111005222	21.14		
Account number 61493106 00	13 AUG 19	000000 CREDIT 4368900260880001		440.00	299,480.93
Statement date 20 August 2019	14 AUG 19	L D RIMMER FTC-EXP	10.00		
Statement number 666	14 AUG 19	CWAC LEISURE CIC 31837	10.00		
Page number 1 of 1	14 AUG 19	FRODSHAM COMMUNITY INV02492	77.00		
Statement opening balance 298,984.51	14 AUG 19	H&L STORAGE LTD 2804	91.80		
Money out 10,631.49	14 AUG 19	SLOC ENTERPRISES L MEM22317	300.00		298,992.13
Money in 722.60	15 AUG 19	L D RIMMER FTC SALARY	583.41		
	15 AUG 19	M MORAN FTC SALARY	683.84		
	15 AUG 19	MRS J BOWE FTC SALARY	840.68		
	15 AUG 19	MS E KENNY FTC SALARY	876.02		
	15 AUG 19	HMRC 709PA00115747	1,612.40		
	15 AUG 19	JO O'DONOGHUE FTC SALARY	2,180.41		
	15 AUG 19	CHESHIRE PENSIONS 9852093	1,335.69		
	15 AUG 19	000000 CREDIT 4369100634880000		150.00	291,029.68
	19 AUG 19	207322 0007323157870000	25.00		291,004.68
Statement closing balance 289,075.52	20 AUG 19	DD LAND REGISTRY 9243906	15.00		
	20 AUG 19	DD BAGNALL & MORRIS W F568FRODSHAM	83.18		
	20 AUG 19	SLOC CHESHIRE SLOC/19/3	30.00		
International Bank Account Number GB54 CPBK 0890 5361 4931 06	20 AUG 19	JO O'DONOGHUE FTC-EXP	30.40		
Bank Identification Code CPBK GB22	20 AUG 19	ROBERT GLEAVE & SO 202	90.58		
	20 AUG 19	KDE LTD INV/1561016	528.00		
	20 AUG 19	BLUEARROW TRAFFIC 9263	1,152.00		289,075.52
Statement closing balance					289,075.52

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

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MS J O'DONOGHUE

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 Castle Park House
 Castle Park
 Frodsham Cheshire
 WA6 6SB

M2174/J1078607800

14100

Community Directplus Account

Summary **Date** **Description** **Money out** **Money in** **Balance**

Account title
FRODSHAM TOWN COUNCIL

Sort code
089063

Account number
61493106 00

Statement date
30 August 2019

Statement number
667

Page number
1 of 1

Summary	Date	Description	Money out	Money in	Balance
	20 AUG 19	OPENING BALANCE			289,076.52
	21 AUG 19	CHESHIRE WEST AND BLANKS		52.50	289,128.02
	23 AUG 19	FRIENDS OF HOB HEY FRODSHAM TC	291.95		288,836.07
	27 AUG 19	DD PRISM BUSINESS DEV PRSM3947 97575	270.29		288,565.78
	28 AUG 19	DD LAND REGISTRY 9243906	6.00		288,559.78
	29 AUG 19	L D RIMMER FTC-EXP	5.00		
	29 AUG 19	KDE LTD INV/1561524	408.00		
	29 AUG 19	NORTHWICH TOWN COU 3677	1,029.00		287,117.78
	30 AUG 19	EDWARDS INTERIORS FRODSHAM TC	120.00		
	30 AUG 19	000000 CREDIT 4370600820880000		75.00	
	30 AUG 19	GRIFFITHS M PLOT 10 - TOWNFIEL		22.50	287,095.28
Statement closing balance					287,095.28

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Statement opening balance
289,076.52

Money out
2,130.24

Money in
160.00

Statement closing balance
287,095.28

International Bank Account Number
 GB54 CPBK 0390 6361 4931 06

Bank Identification Code
 CPBK GB22

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

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Detailed Income & Expenditure by Budget Heading 31/08/2019

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Policy & Process</u>								
1076 Precept	0	269,066	269,066	0			100.0%	
1090 Income - Interest	0	624	500	(124)			124.9%	
1100 Income - Grants & Donation	0	8,087	32,376	24,289			25.0%	
1110 Income - CHP	233	2,930	3,000	71			97.7%	
1420 Income - Walk Book	0	1	0	(1)			0.0%	
1990 Income - Other	4,269	4,323	16,000	11,677			27.0%	
Policy & Process :- Income	4,502	285,031	320,942	35,912			88.8%	0
4000 Staff Salary	5,164	25,125	90,837	65,712		65,712	27.7%	
4030 PAYE and NI	1,612	8,486	0	(8,486)		(8,486)	0.0%	
4040 Pension	1,336	6,678	0	(6,678)		(6,678)	0.0%	
4060 Expenses - Staff Other	0	135	0	(135)		(135)	0.0%	
4070 Training - Staff	30	440	1,200	760		760	36.7%	
4080 Chairman's Allowance	0	(100)	1,000	1,100		1,100	(10.0%)	
4090 Training - Councillor	0	657	400	(257)		(257)	164.3%	
4110 Bank Charges	0	0	25	25		25	0.0%	
4120 Audit Fees	0	0	1,500	1,500		1,500	0.0%	
4130 Professional Fees	0	1,926	0	(1,926)		(1,926)	0.0%	
4140 Subscriptions & Memberships	300	3,641	2,000	(1,641)		(1,641)	182.1%	
4150 Insurance	0	2,322	2,300	(22)		(22)	100.9%	
4160 Stationery	30	79	1,000	921		921	7.9%	
4170 Postage	7	96	150	54		54	64.1%	
4180 Telephone & Broadband	322	612	1,750	1,138		1,138	35.0%	
4190 Photocopier	162	309	0	(309)		(309)	0.0%	
4200 Website	120	552	1,500	948		948	36.8%	
4210 IT	0	1,035	1,750	715		715	59.1%	
4220 Grants Paid	0	0	6,000	6,000		6,000	0.0%	
4240 Rent	517	2,593	5,100	2,507		2,507	50.8%	
4250 Rates	123	613	1,500	888		888	40.8%	
4260 Pub Consultations	0	0	500	500		500	0.0%	
4270 Adverts	0	0	300	300		300	0.0%	
4310 Fuel	21	262	1,500	1,238		1,238	17.4%	
4420 Xmas Lights	440	440	0	(440)		(440)	0.0%	
4735 Mayor Allowance	125	125	1,000	875		875	12.5%	
4990 Sundries	456	456	0	(456)		(456)	0.0%	
Policy & Process :- Indirect Expenditure	10,767	56,481	121,312	64,831	0	64,831	46.6%	0
Movement to/(from) Gen Reserve	(6,265)	228,549						

12:37

Detailed Income & Expenditure by Budget Heading 31/08/2019

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>110 Community</u>								
1100 Income - Grants & Donation	0	1,000	0	(1,000)			0.0%	
1410 Income - Allotments	48	927	810	(117)			114.5%	
Community :- Income	<u>48</u>	<u>1,927</u>	<u>810</u>	<u>(1,117)</u>			<u>238.0%</u>	<u>0</u>
4240 Rent	0	1,600	1,000	(600)		(600)	160.0%	
4250 Rates	0	0	1,000	1,000		1,000	0.0%	
4320 Maintenance	1,501	6,351	16,000	9,649		9,649	39.7%	
4400 H & S	0	0	250	250		250	0.0%	
4410 Street Furniture	0	18	1,000	982		982	1.8%	
4420 Xmas Lights	340	4,345	750	(3,595)		(3,595)	579.3%	
4430 Over 70s	0	0	12,000	12,000		12,000	0.0%	
4440 War Memorial	0	0	115,710	115,710		115,710	0.0%	
4600 Utilities	0	25	0	(25)		(25)	0.0%	
Community :- Indirect Expenditure	<u>1,841</u>	<u>12,339</u>	<u>147,710</u>	<u>135,371</u>	<u>0</u>	<u>135,371</u>	<u>8.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(1,793)</u>	<u>(10,412)</u>						
<u>120 Environment</u>								
1990 Income - Other	0	478	0	(478)			0.0%	
Environment :- Income	<u>0</u>	<u>478</u>	<u>0</u>	<u>(478)</u>				<u>0</u>
4320 Maintenance	292	441	10,000	9,559		9,559	4.4%	
Environment :- Indirect Expenditure	<u>292</u>	<u>441</u>	<u>10,000</u>	<u>9,559</u>	<u>0</u>	<u>9,559</u>	<u>4.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(292)</u>	<u>37</u>						
<u>130 Cemetery</u>								
1300 Income - Burial Fees	1,350	9,223	10,000	777			92.2%	
1301 Income - Memorials	300	690	0	(690)			0.0%	
Cemetery :- Income	<u>1,650</u>	<u>9,913</u>	<u>10,000</u>	<u>87</u>			<u>99.1%</u>	<u>0</u>
4240 Rent	0	0	6,000	6,000		6,000	0.0%	
4250 Rates	0	699	0	(699)		(699)	0.0%	
4320 Maintenance	0	(40)	2,000	2,040		2,040	(2.0%)	
4550 Plaques & Memorials	0	106	0	(106)		(106)	0.0%	
4560 Waste Removal	69	295	0	(295)		(295)	0.0%	
4600 Utilities	92	120	0	(120)		(120)	0.0%	
Cemetery :- Indirect Expenditure	<u>161</u>	<u>1,180</u>	<u>8,000</u>	<u>6,820</u>	<u>0</u>	<u>6,820</u>	<u>14.8%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>1,489</u>	<u>8,733</u>						

12:37

Detailed Income & Expenditure by Budget Heading 31/08/2019

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>140 Events</u>								
4240 Rent	77	77	0	(77)		(77)	0.0%	
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	0	0	1,250	1,250		1,250	0.0%	
4720 Remembrance Sunday	0	0	350	350		350	0.0%	
4730 Christmas Festival	960	960	6,000	5,040		5,040	16.0%	
4740 NY Eve	0	0	2,250	2,250		2,250	0.0%	
4750 Sponsorship Fund	0	209	0	(209)		(209)	0.0%	
4990 Sundries	0	77	0	(77)		(77)	0.0%	
Events :- Indirect Expenditure	<u>1,037</u>	<u>1,323</u>	<u>10,050</u>	<u>8,727</u>	<u>0</u>	<u>8,727</u>	<u>13.2%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(1,037)</u>	<u>(1,323)</u>						
<u>150 Capital</u>								
4210 IT	0	0	1,000	1,000		1,000	0.0%	
4280 Infrastructure & Street Scene	0	0	1,000	1,000		1,000	0.0%	
4420 Xmas Lights	0	0	5,000	5,000		5,000	0.0%	
4570 Burial Ground Extension	0	3,020	45,000	41,980		41,980	6.7%	
4760 Play areas	0	80	0	(80)		(80)	0.0%	
Capital :- Indirect Expenditure	<u>0</u>	<u>3,100</u>	<u>52,000</u>	<u>48,900</u>	<u>0</u>	<u>48,900</u>	<u>6.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(3,100)</u>						
<u>160 Projects</u>								
1440 Income - Mayor Fund	(500)	(500)	0	500		500	0.0%	
Projects :- Direct Expenditure	<u>(500)</u>	<u>(500)</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>500</u>		<u>0</u>
4800 Neighbourhood Plan	258	558	1,000	443		443	55.8%	
4810 Elections	0	0	10,000	10,000		10,000	0.0%	
4820 FYA	0	10,000	10,000	0		0	100.0%	
4830 WW1	0	0	680	680		680	0.0%	
4840 Community Safety	0	0	4,000	4,000		4,000	0.0%	
Projects :- Indirect Expenditure	<u>258</u>	<u>10,558</u>	<u>25,680</u>	<u>15,123</u>	<u>0</u>	<u>15,123</u>	<u>41.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>242</u>	<u>(10,058)</u>						
Grand Totals:- Income	<u>6,199</u>	<u>297,349</u>	<u>331,752</u>	<u>34,403</u>			<u>89.6%</u>	
Expenditure	<u>13,856</u>	<u>84,922</u>	<u>374,752</u>	<u>289,830</u>	<u>0</u>	<u>289,830</u>	<u>22.7%</u>	
Net Income over Expenditure	<u>(7,656)</u>	<u>212,427</u>	<u>(43,000)</u>	<u>(255,427)</u>				
Movement to/(from) Gen Reserve	<u>(7,656)</u>	<u>212,427</u>						