

Finance Report – September 2019

Documents provided:

1. Detailed income and expenditure by budget heading
2. List of payments made between 1/09/2019 and 30/09/2019
3. List of income received between 1/09/2019 and 30/09/2019
4. Cashbook 1 bank statement and bank reconciliation
5. Cashbook 2 bank statement and bank reconciliation
6. Cashbook 3 bank statement and bank reconciliation

Detailed Income & Expenditure by Budget Heading 10/10/2019

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Policy & Process</u>								
1076 Precept	0	269,066	269,066	0			100.0%	
1090 Income - Interest	134	910	500	(410)			182.0%	
1100 Income - Grants & Donation	0	8,087	32,376	24,289			25.0%	
1110 Income - CHP	426	3,356	3,000	(356)			111.8%	
1420 Income - Walk Book	0	1	0	(1)			0.0%	
1460 Income - Silver Sunday	450	450	0	(450)			0.0%	
1990 Income - Other	165	4,487	16,000	11,513			28.0%	
Policy & Process :- Income	<u>1,175</u>	<u>286,357</u>	<u>320,942</u>	<u>34,585</u>			<u>89.2%</u>	<u>0</u>
4000 Staff Salary	4,901	30,026	90,837	60,811		60,811	33.1%	
4030 PAYE and NI	1,515	10,000	0	(10,000)		(10,000)	0.0%	
4040 Pension	1,336	8,014	0	(8,014)		(8,014)	0.0%	
4060 Expenses - Staff Other	0	135	0	(135)		(135)	0.0%	
4070 Training - Staff	0	440	1,200	760		760	36.7%	
4080 Chairman's Allowance	0	(100)	1,000	1,100		1,100	(10.0%)	
4090 Training - Councillor	110	767	400	(367)		(367)	191.8%	
4110 Bank Charges	0	0	25	25		25	0.0%	
4120 Audit Fees	0	0	1,500	1,500		1,500	0.0%	
4130 Professional Fees	0	1,926	0	(1,926)		(1,926)	0.0%	
4140 Subscriptions & Memberships	55	3,696	2,000	(1,696)		(1,696)	184.8%	
4150 Insurance	0	2,322	2,300	(22)		(22)	100.9%	
4160 Stationery	0	79	1,000	921		921	7.9%	
4170 Postage	0	96	150	54		54	64.1%	
4180 Telephone & Broadband	97	709	1,750	1,041		1,041	40.5%	
4190 Photocopier	0	309	0	(309)		(309)	0.0%	
4200 Website	120	672	1,500	828		828	44.8%	
4210 IT	213	1,248	1,750	502		502	71.3%	
4220 Grants Paid	0	0	6,000	6,000		6,000	0.0%	
4240 Rent	425	3,018	5,100	2,082		2,082	59.2%	
4250 Rates	123	736	1,500	765		765	49.0%	
4260 Pub Consultations	0	0	500	500		500	0.0%	
4270 Adverts	0	0	300	300		300	0.0%	
4310 Fuel	61	323	1,500	1,177		1,177	21.5%	
4420 Xmas Lights	0	440	0	(440)		(440)	0.0%	
4735 Mayor Allowance	140	265	1,000	735		735	26.5%	
4990 Sundries	808	1,265	0	(1,265)		(1,265)	0.0%	
Policy & Process :- Indirect Expenditure	<u>9,904</u>	<u>66,385</u>	<u>121,312</u>	<u>54,927</u>	<u>0</u>	<u>54,927</u>	<u>54.7%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(8,729)</u>	<u>219,972</u>						

Detailed Income & Expenditure by Budget Heading 10/10/2019

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
110 Community								
1100 Income - Grants & Donation	0	1,000	0	(1,000)			0.0%	
1410 Income - Allotments	0	927	810	(117)			114.5%	
Community :- Income	<u>0</u>	<u>1,927</u>	<u>810</u>	<u>(1,117)</u>			<u>238.0%</u>	<u>0</u>
4240 Rent	0	1,600	1,000	(600)		(600)	160.0%	
4250 Rates	0	0	1,000	1,000		1,000	0.0%	
4320 Maintenance	0	6,351	16,000	9,649		9,649	39.7%	
4400 H & S	0	0	250	250		250	0.0%	
4410 Street Furniture	0	18	1,000	982		982	1.8%	
4420 Xmas Lights	0	4,345	750	(3,595)		(3,595)	579.3%	
4430 Over 70s	14	14	12,000	11,986		11,986	0.1%	
4440 War Memorial	2,140	2,140	115,710	113,570		113,570	1.8%	
4600 Utilities	0	25	0	(25)		(25)	0.0%	
4990 Sundries	613	613	0	(613)		(613)	0.0%	
Community :- Indirect Expenditure	<u>2,766</u>	<u>15,106</u>	<u>147,710</u>	<u>132,604</u>	<u>0</u>	<u>132,604</u>	<u>10.2%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(2,766)</u>	<u>(13,178)</u>						
120 Environment								
1990 Income - Other	0	478	0	(478)			0.0%	
Environment :- Income	<u>0</u>	<u>478</u>	<u>0</u>	<u>(478)</u>				<u>0</u>
4320 Maintenance	0	441	10,000	9,559		9,559	4.4%	
Environment :- Indirect Expenditure	<u>0</u>	<u>441</u>	<u>10,000</u>	<u>9,559</u>	<u>0</u>	<u>9,559</u>	<u>4.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>37</u>						
130 Cemetery								
1300 Income - Burial Fees	3,470	12,693	10,000	(2,693)			126.9%	
1301 Income - Memorials	75	765	0	(765)			0.0%	
Cemetery :- Income	<u>3,545</u>	<u>13,458</u>	<u>10,000</u>	<u>(3,458)</u>			<u>134.6%</u>	<u>0</u>
4240 Rent	0	0	6,000	6,000		6,000	0.0%	
4250 Rates	0	699	0	(699)		(699)	0.0%	
4320 Maintenance	200	160	2,000	1,840		1,840	8.0%	
4550 Plaques & Memorials	0	106	0	(106)		(106)	0.0%	
4560 Waste Removal	87	381	0	(381)		(381)	0.0%	
4600 Utilities	8	129	0	(129)		(129)	0.0%	
4990 Sundries	298	298	0	(298)		(298)	0.0%	
Cemetery :- Indirect Expenditure	<u>593</u>	<u>1,773</u>	<u>8,000</u>	<u>6,227</u>	<u>0</u>	<u>6,227</u>	<u>22.2%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>2,952</u>	<u>11,685</u>						

Detailed Income & Expenditure by Budget Heading 10/10/2019

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>140 Events</u>								
1450 Income - Xmas market	375	375	0	(375)			0.0%	
Events :- Income	<u>375</u>	<u>375</u>	<u>0</u>	<u>(375)</u>				<u>0</u>
4240 Rent	0	77	0	(77)		(77)	0.0%	
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	0	0	1,250	1,250		1,250	0.0%	
4720 Remembrance Sunday	0	0	350	350		350	0.0%	
4730 Christmas Festival	441	1,401	6,000	4,599		4,599	23.4%	
4740 NY Eve	0	0	2,250	2,250		2,250	0.0%	
4750 Sponsorship Fund	0	209	0	(209)		(209)	0.0%	
4990 Sundries	0	77	0	(77)		(77)	0.0%	
Events :- Indirect Expenditure	<u>441</u>	<u>1,764</u>	<u>10,050</u>	<u>8,286</u>	<u>0</u>	<u>8,286</u>	<u>17.6%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(66)</u>	<u>(1,389)</u>						
<u>150 Capital</u>								
4210 IT	0	0	1,000	1,000		1,000	0.0%	
4280 Infrastructure & Street Scene	0	0	1,000	1,000		1,000	0.0%	
4420 Xmas Lights	0	0	5,000	5,000		5,000	0.0%	
4570 Burial Ground Extension	0	3,020	45,000	41,980		41,980	6.7%	
4760 Play areas	0	80	0	(80)		(80)	0.0%	
Capital :- Indirect Expenditure	<u>0</u>	<u>3,100</u>	<u>52,000</u>	<u>48,900</u>	<u>0</u>	<u>48,900</u>	<u>6.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(3,100)</u>						
<u>160 Projects</u>								
1440 Income - Mayor Fund	0	(500)	0	500		500	0.0%	
Projects :- Direct Expenditure	<u>0</u>	<u>(500)</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>500</u>		<u>0</u>
4800 Neighbourhood Plan	130	688	1,000	313		313	68.8%	
4810 Elections	0	0	10,000	10,000		10,000	0.0%	
4820 FYA	0	10,000	10,000	0		0	100.0%	
4830 WW1	0	0	680	680		680	0.0%	
4840 Community Safety	0	0	4,000	4,000		4,000	0.0%	
Projects :- Indirect Expenditure	<u>130</u>	<u>10,688</u>	<u>25,680</u>	<u>14,993</u>	<u>0</u>	<u>14,993</u>	<u>41.6%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(130)</u>	<u>(10,188)</u>						
Grand Totals:- Income	5,095	302,595	331,752	29,157			91.2%	
Expenditure	13,835	98,756	374,752	275,996	0	275,996	26.4%	
Net Income over Expenditure	<u>(8,740)</u>	<u>203,838</u>	<u>(43,000)</u>	<u>(246,838)</u>				
Movement to/(from) Gen Reserve	<u>(8,740)</u>	<u>203,838</u>						

Time: 11:42

Current Bank A/c

List of Payments made between 01/09/2019 and 30/09/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/09/2019	Prism Ltd	DD	115.91	T6613	Phone charges
02/09/2019	CWAC	DD	123.00	T6637	Rates CHP September
02/09/2019	CWAC	DD	510.00	T6607	Office rental 1/09 to 30/09
02/09/2019	Scottish Power	DD	10.00	T6638	Cemetery power
03/09/2019	LAND REGISTRY	DD	18.00	T6622	Title plans Hob Hey Wood
04/09/2019	CWac Leisure CIC	BACS	10.00	T6638	Room hire NP
04/09/2019	Rabbit Digital	BACS	120.00	T6625	Web services
04/09/2019	Bates Office Services Ltd	BACS	16.79	T6626	Over 70 stamp
04/09/2019	[REDACTED]	BACS	120.00	T6621	NP Admin
06/09/2019	Jenny Penny Flowers	BACS	25.00	T6639	Resident 100
06/09/2019	Thomas Fattorini Ltd	BACS	192.18	T6623	Badge mods LFP
10/09/2019	Applegreen PLC	DD	73.34	Diesel	Applegreen PLC
12/09/2019	CHALC	BACS	75.00	T6642	Being a good cllr - B Stockton
12/09/2019	B & M Waste Services	BACS	103.98	T6635	Cemetery waste
12/09/2019	Northwich Town Council	BACS	735.00	T6636	Watering 1/08,8/08,21/08,29/08
13/09/2019	[REDACTED]	BACS	761.96	T6627	Salary
13/09/2019	[REDACTED]	BACS	876.02	T6628	Salary
13/09/2019	[REDACTED]	BACS	499.76	T6629	Salary
13/09/2019	[REDACTED]	BACS	2,180.21	T6630	Salary
13/09/2019	[REDACTED]	BACS	583.41	T6631	Salary
13/09/2019	HMRC	BACS	1,514.79	T6632	PAYE & NI
13/09/2019	Cheshire Pensions	BACS	1,335.69	T6633	Pension
18/09/2019	MID CHESHIRE GROUNDS	BACS	240.00	T6645	Emergency cut and collect
18/09/2019	CHALC	BACS	35.00	T6647	Planning 1 - L Jones
18/09/2019	National Allotment Society	BACS	66.00	T6641	National Allotment Society
18/09/2019	H & L Self Storage Ltd	BACS	91.80	T664	Storage 14/09 to 14/10
18/09/2019	Jo O'Donoghue	BACS	21.00	T6646	Temporary Event Notice CWAC
19/09/2019	Wharton's Lake Garage	BACS	319.46	T6651	Van MOT and service
19/09/2019	KPS Architects Ltd	BACS	2,568.00	T6649	First instalment
19/09/2019	Shaw & Sons Ltd	BACS	357.60	T6643	Burial register
20/09/2019	Starkidz	BACS	504.00	T6650	Character show Xmas Festival
23/09/2019	Keely Oliver's Catering	BACS	140.00	T6656	Catering for Silver Sunday
25/09/2019	Prism Ltd	DD	255.89	T6658	IT support
27/09/2019	Post Office Ltd	BACS	260.00	T6653	Van tax
Total Payments			14,858.79		

11:42

Current Bank A/c

Cash Received between 01/09/2019 and 30/09/2019

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
05/09/2019	Buckley Memorials	T2847	Memorial permit	75.00
10/09/2019	CWAC	T2843	Room hire CPR1/357	172.00
16/09/2019	CWAC	T2844	Room hire CPR1/356	57.00
20/09/2019	CWAC	T2852	Room hire CPR1/355	62.00
20/09/2019	CWAC	T2851	Room hire CPR1/346	135.00
11/09/2019	Dignity	T2838	Interment Powell CA FM 135	1,060.00
25/09/2019	Dignity Funerals	T2856	Interment - CA197 - Tittle	440.00
25/09/2019	Dignity Funerals	T2855	Interment - CA196 - Parsley	910.00
10/09/2019	F Pennington	T2840	Pendant modification	164.55
03/09/2019	HMRC VAT	T2842	VAT 1/04 to 31/07	4,154.75
25/09/2019	Hodge	T2850	Xmas market	55.00
17/09/2019	Hoverforce	T2845	Donation Silver Sunday	250.00
11/09/2019	I Turner	T2839	Interment Wade CA FM 136	1,060.00
25/09/2019	Louden	T2849	Xmas market	55.00
24/09/2019	M Rowland	T2854	Xmas market	55.00
10/09/2019	Mitchell Group	T2846	Donation - Silver Sunday	200.00
23/09/2019	P Murphy	T2853	Xmas market	55.00
10/09/2019	Sally Sauce	T2844	Xmas market	100.00
30/09/2019	Watson	T2857	Xmas market	55.00
Total Receipts				9,115.30

Bank Reconciliation Statement as at 02/10/2019
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	30/09/2019	669	281,351.79
			<u>281,351.79</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			281,351.79
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			281,351.79
		Balance per Cash Book is :-	281,351.79
		Difference is :-	0.00

phone 03457 213 213

MS J O'DONOGHUE
Frodsham Town Council
Castle Park House
Castle Park
Frodsham Cheshire
WA6 6SB

M809/J1080363000

14100

Community Directplus Account

Summary

Date	Description	Money out	Money in	Balance
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Account title
FRODSHAM TOWN COUNCIL

30 AUG 19	OPENING BALANCE			287,095.28
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Sort code
089053

2 SEP 19	DD CHESHIRE WEST AND 600788120	123.00		
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Account number
61493106 00

2 SEP 19	DD TELECOMS TELE1035 130283	115.91		
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Statement date
13 September 2019

2 SEP 19	DD SCOTTISHPOWER 54781325010	10.00		
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Statement number
668

2 SEP 19	DD CHESHIRE WEST FUND 215317	510.00		286,336.37
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Page number
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3 SEP 19	DD LAND REGISTRY 9243906	18.00		
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3 SEP 19	HMRC VTR XRV126000100963		4,154.75	290,473.12
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4 SEP 19	CWAC LEISURE CIC 31944	10.00		
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4 SEP 19	BATES OFFICE SERVICE 145701	16.79		
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4 SEP 19	MS G S HESHKETH FTC-NP	120.00		
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4 SEP 19	RABBIT 2763	120.00		290,206.33
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5 SEP 19	BUCKLEY MEMORIALS		75.00	290,281.33
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6 SEP 19	THOMAS FATTORINI L 1243743	192.18		290,089.15
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9 SEP 19	PO CREDIT		164.55	290,253.70
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10 SEP 19	DD APPLGREEN PLC DD 111005222	73.34		
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10 SEP 19	SALLY SAUCE FCM SAUCE		100.00	
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10 SEP 19	CHESHIRE WEST AND BLANKS		172.00	
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10 SEP 19	MITCHELL GROUP DONATION		200.00	290,652.36
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11 SEP 19	000000 CREDIT 4371800131880001		2,120.00	292,772.36
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12 SEP 19	JENNY PENNY T6639	25.00		
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12 SEP 19	CHES ASSOC OF TOWN 2019/399	75.00		
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12 SEP 19	B&M WASTE SERVICES IW336883	103.98		
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12 SEP 19	NORTHWICH TOWN COU 3736	735.00		291,833.38
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13 SEP 19	[REDACTED] FTC-SALARY	499.76		
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13 SEP 19	[REDACTED] FTC-SALARY	583.41		
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13 SEP 19	[REDACTED] FTC-SALARY	761.96		289,988.25 S
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Statement closing balance

289,988.25 S

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Deposits into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

For more information on eligible deposits please refer to www.FSCS.org.uk

phone 03457 213 213

MS J O'DONOGHUE
Frodsham Town Council
Castle Park House
Castle Park
Frodsham Cheshire
WA6 6SB

81770/J1052351000

14100

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
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Account title
**FRODSHAM TOWN
COUNCIL**

Sort code
089053

Account number
61493106 00

Statement date
30 September 2019

Statement number
669

Page number
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	13 SEP 19	OPENING BALANCE			289,988.25
	13 SEP 19	██████████ FTC-SALARY	876.02		
	13 SEP 19	HMRC 709PA00115747	1,514.79		
	13 SEP 19	██████████ FTC-SALARY	2,180.21		
	13 SEP 19	CHESHIRE PENSIONS 9852093	1,335.69		284,081.54
	16 SEP 19	CHESHIRE WEST AND BLANKS		57.00	284,138.54
	17 SEP 19	HOVER FORCE LTD SILVER SUNDAY		250.00	284,388.54
	18 SEP 19	JO O'DONOGHUE FTC-EXP	21.00		
	18 SEP 19	CHES ASSOC OF TOWN 2019/267	35.00		
	18 SEP 19	THE NATIONAL ALLOT FRODSHAM TOWN C.	66.00		
	18 SEP 19	HELSEBY & LONGDEN L 2962	91.80		
	18 SEP 19	MID CHESHIRE GROUND SI-3292	240.00		283,934.74
	20 SEP 19	WHARTON'S LAKE GAR 4605	319.46		
	20 SEP 19	SHAW & SONS LTD 4FRO501	357.60		
	20 SEP 19	STARKIDZ 1003	504.00		
	20 SEP 19	KPS ARCHITECTS LTD 2012/A01	2,568.00		280,185.68
	23 SEP 19	KEELY OLIVERS CAT 0064	140.00		
	23 SEP 19	MURPHY P FCM Murphy		55.00	280,100.68
	24 SEP 19	Mark Rowland FCM Rowland		55.00	
	24 SEP 19	CHESHIRE WEST AND BLANKS		197.00	280,352.68
	25 SEP 19	DD PRISM BUSINESS DEV PRSM3947 100038	255.89		280,096.79
	27 SEP 19	207323 0008480702870000	260.00		279,836.79
	30 SEP 19	000000 CREDIT 4373700149880001		1,460.00	
	30 SEP 19	WATSON A R S96 FCM WATSON		55.00	281,351.79
		Statement closing balance			281,351.79

Statement opening balance
289,988.25

Money out
10,766.46

Money in
2,129.00

Statement closing balance
281,351.79

International Bank
Account Number

GB54 CPBK 0890 5361 4931 06

Bank Identification Code
CPBK GB22

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Bank Reconciliation Statement as at 10/10/2019
for Cashbook 2 - Investment A/c CCLA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	30/09/2019		226,349.17
			<u>226,349.17</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			226,349.17
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			226,349.17
		Balance per Cash Book is :-	226,349.17
		Difference is :-	0.00

T2862

STATEMENT

Ms J O'Donoghue
Frodsham Town Council
Castle House
Castle Park
FRODSHAM
WA6 6SB
UK

CLIENT: FRODSHAM TOWN COUNCIL

ACCOUNT NAME:

ACCOUNT NUMBER: 0126850001PC

Statement at 30 September 2019

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/09/19	Brought Forward			226,214.92	
02/09/19	Dividend reinvested		134.25	226,349.17	4
30/09/19	Carried Forward			226,349.17	4

Statement of Dividends paid during the month to 30 September 2019

Date	Receiving Account	Amount Paid £
02-09-19	Dividend reinvested	134.25

Bank Reconciliation Statement as at 10/10/2019
for Cashbook 3 - Instant Access A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	30/09/2019	283	25,136.42
			<u>25,136.42</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			25,136.42
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			25,136.42
		Balance per Cash Book is :-	25,136.42
		Difference is :-	0.00

Statements-0890536149310650

BRANCH : WARRINGTON

0890536149310650

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BIC :

IBAN :

TYPE : INSTANT

FRODSHAM TOWN COUNCIL

29 MAY 19

DATE	DESCRIPTION	WITHDRAWALS	DEPOSITS	BALANCE
26 MAR 19	BROUGHT FORWARD			25,084.55
5 APR 19	INTEREST		51.87	25,136.42