

FINANCE REPORTS PACK

POLICY, PROCESS & REVENUE COMMITTEE MEETING 16 DECEMBER 2019

This report pack contains:

Income & expenditure accounts	November 2019
Bank statements	Current Account Co-op November 2019
	Instant Access Co-op November
	CCLA November 2019

Detailed income and expenditure by budget heading month 8

List of all payments made and received month 8

Total payments during November 2019 were £41,616.43

Total receipts during November 2019 were £11,247.26

A VAT claim has been submitted for the period 1/08/19 to 30/11/19 in the sum of £12,305.35

Bank Reconciliation Statement as at 04/12/2019
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	29/11/2019	675	213,623.32
			<u>213,623.32</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			213,623.32
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			213,623.32
		Balance per Cash Book is :-	213,623.32
		Difference is :-	0.00

phone 03457 213 213

MS J O'DONOGHUE
Frodsham Town Council
Castle Park House
Castle Park
Frodsham Cheshire
WA6 6SB

M494/J1087905000

14100

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
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Account title
**RODSHAM TOWN
COUNCIL**

Sort code
089053

Account number
61493106 00

Statement date
12 November 2019

Statement number
673

Page number
1 of 1

Statement opening balance
243,882.49

Money out
27,772.68

Money in
5,906.38

Statement closing balance
222,016.19

International Bank
Account Number

GB54 CPBK 0890 5361 4931 06

Bank Identification Code
CPBK GB22

Summary	Date	Description	Money out	Money in	Balance
	31 OCT 19	OPENING BALANCE			243,882.49
	1 NOV 19	DD CHESHIRE WEST AND 600788120	123.00		
	1 NOV 19	DD TELECOMS TELE1035 136012	115.91		
	1 NOV 19	DD SCOTTISHPOWER 54781325010	10.00		
	1 NOV 19	DD CHESHIRE WEST FUND 215317	510.00		
	1 NOV 19	MS G S HESHKETH Frodsham TC	270.00		
	1 NOV 19	ORBIT NEWS LTD 43359	720.00		
	1 NOV 19	KPS ARCHITECTS LTD 2012/A/02	2,568.00		
	1 NOV 19	Slan N Greenfield FCM mrs Greenfel		55.00	
	1 NOV 19	CHESHIRE WEST AND BLANKS		255.50	239,876.08
	4 NOV 19	No 5 The Barbers (NO5 BARBERSXMAS		200.00	
	4 NOV 19	MCGRATH JG T/A CSS MAYOR AWARDS		600.00	240,676.08
	5 NOV 19	CHESHIRE WEST AND BLANKS		206.00	240,882.08
	6 NOV 19	T Madarasi-Pap FCM by CCC		55.00	
	6 NOV 19	SAVIN HILL FCM SAVIN HILL		100.00	241,037.08
	7 NOV 19	CANDA COPYING LTD FRODSHAM TOWN COUN	116.59		
	7 NOV 19	CHESHIRE WEST AND BLANKS		4,334.88	245,255.37
	8 NOV 19	Watson & Sons Limi FCM - FLAHERTY		100.00	245,355.37
	11 NOV 19	BATES OFFICE SERVI FRODSHAM TC	1.81		
	11 NOV 19	[REDACTED] ES	3.17		
	11 NOV 19	RABBIT 2787	120.00		
	11 NOV 19	KDE LTD INV/1566745	1,068.00		
	11 NOV 19	KDE LTD INV/1566746	1,173.13		
	11 NOV 19	HARRISON DESIGN DE 011-1819	1,888.50		
	11 NOV 19	WALKER CONSERVATIO 77	18,990.22		222,110.54
	12 NOV 19	FRIENDS OF HOB HEY FRODSHAM TC	94.35		222,016.19

Statement closing balance 222,016.19

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

phone 03457 213 213

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Castle Park House
Castle Park
Frodsham Cheshire
WA6 6SB

M556/J1088454000

14100

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
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Account title RODSHAM TOWN COUNCIL	12 NOV 19	OPENING BALANCE			222,016.19
	13 NOV 19	CHESHIRE WEST AND BLANKS		49.50	
	13 NOV 19	C Street FCM DANIELS STREET		100.00	222,165.69
Sort code 089053	14 NOV 19	CWAC LEISURE CIC 32403	20.00		
	14 NOV 19	B&M WASTE SERVICES IW364700	107.52		
Account number 61493106 00	14 NOV 19	CANDA COPYING LTD 405562	60.62		221,977.55
Statement date 25 November 2019	15 NOV 19	[REDACTED] SALARY	368.56		
	15 NOV 19	[REDACTED] TC-SALARY	876.02		
Statement number 674	15 NOV 19	[REDACTED] C-SALARY	945.84		
	15 NOV 19	HMRC 709PA00115747	1,613.81		
Page number 1 of 1	15 NOV 19	[REDACTED] SALARY	2,180.41		
	15 NOV 19	CHESHIRE PENSIONS 9852093	1,369.01		214,623.90
Statement opening balance 222,016.19	18 NOV 19	[REDACTED] FTC-EXP	2.75		
	18 NOV 19	[REDACTED] EXP	4.27		
Money out 10,811.83	18 NOV 19	[REDACTED] TC-EXP	7.26		
	18 NOV 19	H&L STORAGE LTD 3291	91.80		214,517.82
Money in 2,289.50	19 NOV 19	PO CREDIT		280.00	214,797.82
	21 NOV 19	ROBERT GLEAVE & SO 531	4.03		
	21 NOV 19	BATES OFFICE SERVI sl188328	70.44		
Statement closing balance 213,493.86 S	21 NOV 19	SHELLY SIGNS 24279	1,278.00		
	21 NOV 19	NORTHWICH TOWN COU 3897	1,380.00		212,065.35
	22 NOV 19	PRISM SOLUTIONS 113948	102.00		
International Bank Account Number GB54 CPBK 0890 5331 4931 06	22 NOV 19	000000 CREDIT 4379000866880000		1,710.00	
Bank Identification Code CPBK GB22	22 NOV 19	CRL OFFICE A/C CHESHIRE RELOCATIO		150.00	213,823.35
	25 NOV 19	DD PRISM BUSINESS DEV PRSM3947 106655	259.49		
	25 NOV 19	CHES ASSOC OF TOWN 2019/454	70.00		213,493.86 S
Statement closing balance					213,493.86 S

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **ODIS** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

Time: 14:13

Current Bank A/c

List of Payments made between 01/11/2019 and 30/11/2019

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/11/2019	CWAC	BACS	123.00	T6731	Non domestic rates
01/11/2019	Prism Ltd	BACS	115.91	T6702	Phone services
01/11/2019	KPS Architects Ltd	BACS	2,568.00	T6710	War memorial
01/11/2019	Orbit News Ltd	BACS	720.00	T6720	Xmas Festival centre spread
01/11/2019	[REDACTED]	BACS	270.00	T6719	NP admin Oct
01/11/2019	CWAC	BACS	510.00	T6733	Office rent
01/11/2019	Scottish Power	DD	10.00	T6732	Cemetery
07/11/2019	CANDA COPYING	DD	116.59	T6728	Quarterly rental
11/11/2019	Bates Office Services Ltd	BACS	1.81	T6723	Keyboard
11/11/2019	Rabbit Digital	BACS	120.00	T6722	October
11/11/2019	Walker Conservation	BACS	18,990.22	T6722	War memorial
11/11/2019	KDE	BACS	1,068.00	T6724	Repairs Xmas lights
11/11/2019	Harrison Design Development	BACS	1,888.50	T6727	Cemetery extension
11/11/2019	[REDACTED]	BACS	3.17	T6726	Postage charges
11/11/2019	KDE	BACS	1,173.13	T6725	Xmas lights
14/11/2019	B & M Waste Services	BACS	107.52	T6730	Waste collection
14/11/2019	CWac Leisure CIC	BACS	20.00	T6735	Room hire NP
14/11/2019	CANDA COPYING	BACS	60.62	T6729	Photocopier hire
14/11/2019	Friends of Hob Hey Wood	BACS	94.35	T6736	PLI insurance
15/11/2019	[REDACTED]	BACS	945.84	T6711	Salary
15/11/2019	[REDACTED]	BACS	876.02	T6712	Salary
15/11/2019	[REDACTED]	BACS	368.56	T6713	Salary
15/11/2019	[REDACTED]	BACS	2,180.41	T6714	Salary
15/11/2019	Cheshire Pensions	BACS	1,369.01	T6717	Pensions
15/11/2019	HMRC	BACS	1,613.81	T6716	PAYE/NI
18/11/2019	H & L Self Storage Ltd	BACS	91.80	T6735	Rental 14/11/18-14/12/19
18/11/2019	[REDACTED]	BACS	4.27	T6747	Cabinet keys
18/11/2019	[REDACTED]	BACS	7.26	T6740	Cabinet keys
18/11/2019	[REDACTED]	BACS	2.75	Tide tables	Jo O'Donoghue
21/11/2019	Bates Office Services Ltd	BACS	70.44	T6748	Office supplies
21/11/2019	Robert Gleave and Sons	BACS	4.03	T6746	Light bulbs
21/11/2019	Northwich Town Council	BACS	1,380.00	T6749	Crown lift trees
21/11/2019	Shelly Signs	BACS	1,278.00	T6737	Shelly Signs - WW1
25/11/2019	Prism Ltd	DD	259.49	T6758	IT services
25/11/2019	CHALC	BACS	70.00	T6753	Intro training Hayes/Griffiths
25/11/2019	Prism Ltd	BACS	102.00	T6756	New mailbox x 3
25/11/2019	[REDACTED]	BACS	120.98	T6754	Santa & elf costumes
25/11/2019	[REDACTED]	BACS	198.00	T6752	Radio hire
25/11/2019	[REDACTED]	BACS	203.97	T6742	Hire of snow machine#1
25/11/2019	[REDACTED]	BACS	203.97	T6741	Hire of snow machine#2
25/11/2019	Georgia Merry	BACS	250.00	T6755	Entertainer
25/11/2019	Caterpillar	BACS	195.00	T6757	Party package/Halloween
29/11/2019	Grappenhall Christmas Trees	BACS	300.00	T6750	Grappenhall Christmas Trees
29/11/2019	Mid Cheshire MIND	CH207326	860.00	T6667	Grant payment
29/11/2019	[REDACTED]	CH	700.00	T6665	Grant payment

Total Payments	41,616.43
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14:13

Current Bank A/c

Cash Received between 01/11/2019 and 30/11/2019

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
29/11/2019	Alder Rose	T2918	Xmas market	50.00
14/11/2019	C Street	T2908	Xmas market	100.00
29/11/2019	Cheshire Relocation	T2920	Xmas donation	150.00
29/11/2019	Chorlton Hayes EA	T2917	Xmas donation	300.00
04/11/2019	CSS	T2902	Mayor awards	600.00
01/11/2019	CWAC	T2893	CPR1/362/363	255.50
05/11/2019	CWAC	T2892	CPR1/361	206.00
07/11/2019	CWAC	T2898	Reception	4,334.88
11/11/2019	CWAC	T2906	Room hire CPR1/366	49.50
29/11/2019	CWAC	T2914	CPR1/368/369	128.50
19/11/2019	Dandelion	T2913	Xmas donation	100.00
19/11/2019	E J Fridays	T2912	Xmas donation	100.00
29/11/2019	Fingers Crossed Fordsham Golf	T2921	Xmas donation	250.00
08/11/2019	Flaherty	T2907	Xmas market	100.00
29/11/2019	Frodsham Junion FC	T2916	Xmas market	55.00
29/11/2019	Frodsham Rotary	T2910	Xmas donation	100.00
29/11/2019	Ian Turner	T2911	CA198	910.00
29/11/2019	JE Silcock & Sons	T2909	Xmas donation	700.00
19/11/2019	Lord F Pennington	T2899	Xmas donation	50.00
19/11/2019	Lord F Pennington	T2900	Wreath for Stroke Club	25.00
06/11/2019	Madarasi-Pap	T2905	Xmas market	55.00
29/11/2019	N Enright	T2915	Xmas market	55.00
04/11/2019	No 5 The Barbers	T2903	Xmas donation	200.00
19/11/2019	Red Lion Bowling Green	T2894	Annual rent	5.00
01/11/2019	S N Greenfield	T2901	Xmas market	55.00
06/11/2019	Savin Hill	T2904	Xmas market	100.00
29/11/2019	Zurich Insurance	T2919	Bridge strike	2,212.88
Total Receipts				11,247.26

14:11 Summary Income & Expenditure by Budget Heading 04/12/2019

Month No: 8

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Policy & Process							
	Income	7,217	294,957	320,942	25,985			91.9%
	Expenditure	11,419	89,081	121,312	32,231		32,231	73.4%
	Movement to/(from) Gen Reserve	<u>(4,202)</u>	<u>205,876</u>					
110	Community							
	Income	0	1,927	810	(1,117)			238.0%
	Expenditure	19,833	59,785	147,710	87,925		87,925	40.5%
	Movement to/(from) Gen Reserve	<u>(19,833)</u>	<u>(57,857)</u>					
120	Environment							
	Income	0	478	0	(478)			0.0%
	Expenditure	1,244	1,685	10,000	8,315		8,315	16.9%
	Movement to/(from) Gen Reserve	<u>(1,244)</u>	<u>(1,207)</u>					
130	Cemetery							
	Income	910	14,753	10,000	(4,753)			147.5%
	Expenditure	103	3,293	8,000	4,707		4,707	41.2%
	Movement to/(from) Gen Reserve	<u>807</u>	<u>11,460</u>					
140	Events							
	Income	2,630	7,015	0	(7,015)			0.0%
	Expenditure	2,025	3,789	10,050	6,261		6,261	37.7%
	Movement to/(from) Gen Reserve	<u>605</u>	<u>3,226</u>					
150	Capital							
	Expenditure	1,574	4,754	52,000	47,246		47,246	9.1%
160	Projects							
	Expenditure	(310)	10,008	25,680	15,673		15,673	39.0%
	Grand Totals:- Income	<u>10,757</u>	<u>319,130</u>	<u>331,752</u>	<u>12,622</u>			<u>96.2%</u>
	Expenditure	<u>35,887</u>	<u>172,394</u>	<u>374,752</u>	<u>202,358</u>	<u>0</u>	<u>202,358</u>	<u>46.0%</u>
	Net Income over Expenditure	<u>(25,130)</u>	<u>146,736</u>	<u>(43,000)</u>	<u>(189,736)</u>			
	Movement to/(from) Gen Reserve	<u>(25,130)</u>	<u>146,736</u>					

Bank Reconciliation Statement as at 05/11/2019
for Cashbook 3 - Instant Access A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	30/11/2019		25,199.09
			<u>25,199.09</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			25,199.09
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			25,199.09
		Balance per Cash Book is :-	25,199.09
		Difference is :-	0.00

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- UK Payments
- Beneficiaries
- Cheque Management
- Service Requests
- Enquiry Facility
- Account Nickname

• [80010] No Transactions for given criteria.

▶ Accounts Information > Transactions

Transactions

Today's Cleared Balance 25,199.09

Today's Uncleared Balance 25,199.09

Account* [089053 61493106 50 - FRODSHAM TOWN COUNCIL ▼]

Sort By Name Account

Date Range

From [01/11/2019]

To [30/11/2019]

[Go]

STATEMENT

Ms J O'Donoghue
Frodsham Town Council
Castle House
Castle Park
FRODSHAM
WA6 6SB
UK

CLIENT: FRODSHAM TOWN COUNCIL

ACCOUNT NAME:

ACCOUNT NUMBER: 0126850001PC

Statement at 30 November 2019

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/11/19	Brought Forward			226,487.03	
01/11/19	Dividend reinvested		136.83	226,623.86	4
30/11/19	Carried Forward			226,623.86	4

Statement of Dividends paid during the month to 30 November 2019

Date	Receiving Account	Amount Paid £
01-11-19	Dividend reinvested	136.83

CCLA

CCLA Investment Management Limited (Registered in England No. 2183088) is authorised and regulated by the Financial Conduct Authority. Registered address: Senator House, 85 Queen Victoria Street, London, EC4V 4ET. The Public Sector Deposit Fund is a UK short-term LVNAV Qualifying Money Market Fund.

**Bank Reconciliation Statement as at 06/12/2019
for Cashbook 2 - Investment A/c CCLA**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	30/11/2019		226,623.86
			<u>226,623.86</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			226,623.86
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			226,623.86
		Balance per Cash Book is :-	226,623.86
		Difference is :-	0.00