

## Financial Management Report – 25<sup>th</sup> February 2019

This pack contains:

Summary of expenditure	Bank statements
Detailed spend against budget	Breakdown of "Other Income"
Monthly breakdown of receipts & payments	Detailed breakdown of payments & receipts
Bank reconciliation	

### Accounts Analysis – Budget compared to Actuals to end of January 2019 – Summary

2018-19	Budget	1 Qtr	2 Qtr	3 Qtr	4 Qtr	Total	Balance
Environment	10,000.00	1,143.34	496.60	3,288.58	0.00	4,928.52	5,071.48
Community	73,600.00	6,914.41	10,731.30	8,531.49	6,532.57	32,709.77	40,890.23
Cemetery	7,400.00	1,807.20	1,986.15	1,940.68	496.54	6,230.57	1,169.43
Events	16,000.00	304.89	188.49	7,978.58	1,606.04	10,078.00	5,922.00
P&P	129,854.00	26,839.06	25,921.82	20,777.43	10,825.91	84,364.22	45,489.78
Capital/projects	88,300	52,367.14	2,664.75	12,660.96	2,904.70	70,597.55	17,702.45
VAT		9,573.76	3,228.88	6,034.24	1,160.28	19,997.16	-19,997.16
Total Payments	326,954	98,949.80	45,217.99	61,211.96	23,526.04	228,905.79	98,048.21
Total Receipts	291,726	239,932.53	32,160.48	20,248.67	1,811.22	294,152.90	2,426.90

### Other income

To date we have received the following under the Other Heading

VoucherNo	Date	Description	Other
T2695	11/01/2019	Kingsley Parish Council	145.52
T2698	11/01/2019	F.C.A. Annual Rent Community Centre Land	1
			<b>£ 146.52</b>

**Bank Reconciliation**                      31/01/2019

Balance b/f	253653.00
Plus Receipts	294152.90
Less Payments	<u>-221313.95</u>
Balance c/f	<u><u>326491.95</u></u>

**Bank Accounts**

<u>CCLA</u>	225207.00
Bank of Scotland	0.00
Co-operative Instant Acc	25084.55
Co-operative Directplus	82076.14
Less unpresented cheq	-6121.24
Plus uncleared receipts	<u>245.50</u>
	<u><u>326491.95</u></u>

Receipts January 19

Voucher No	Date	Description	Burial Fees	Bank Interest	CPH Income	Other	Total
T2694	11/01/2019	Buckley Memorials Ltd	75.00				75.00
T2695	11/01/2019	Kingsley Parish Council				145.52	145.52
T2697	09/01/2019	CWAC - IBS Room Hire 261/265/269/271			176.00		176.00
T2698	11/01/2019	F.C.A. Annual Rent Community Ctre Land				1.00	1.00
T2699	11/01/2019	CWAC Shared Services Room Hire 292			40.00		40.00
T2701	11/01/2019	DT Turner Ltd	80.00				80.00
T2702	11/01/2019	DT Turner Ltd	470.00				470.00
T2706	25/01/2019	CWAC - IBS Room Hire 293/297/298			436.00		436.00
T2707	31/01/2019	CWAC - IBS Room Hire 274/279/286/288			245.50		245.50
T2716	02/01/2019	CCLA - Dividend		142.20			142.20
		<b>TOTAL</b>	<b>625.00</b>	<b>142.20</b>	<b>897.50</b>	<b>146.52</b>	<b>1,811.22</b>

Payments January 2019

	A	B	C	D	E	BF	BG	BF
5	Chq No	Date	Min Book	To Whom Paid		Net Total	VAT	Total
368	207195	07/01/2019	T6290	Fibrous Funeral Supplies	Memorial Plaque - McDonagh	98.40	19.68	1
369	207196	07/01/2019	T6291	Waterplus	Water - Ashton Drive	25.38		
370	DD	01/01/2019	T6292	CWAC	Office Rent - Jan 19	425.00	85.00	5
371	207197	07/01/2019	T6293	Seton/Brady Corp Ltd	Signs for Top Road Play Area	14.56	2.91	
372	207198	07/01/2019	T6294	Frodsham District Stroke Club	Over 70's Vouchers	60.00		
373	207199	08/01/2019	T6295	St Laurence PCC	Over 70's Vouchers	240.00		2
374	207200	07/01/2019	T6297	Wharton's Lake Garage	Van Battery	92.54	18.51	1
375	207201	07/01/2019	T6298	Amberol Ltd	Litter Bins	490.50	98.10	5
376	DD	01/01/2019	T6299	CWAC	Office Rates	120.00		1
377	207202	08/01/2019	T6300	H.E.Cowards	Over 70's Vouchers	1,420.00		1,4
378	207203	08/01/2019	T6301	J. Prescott	Bookkeeping	139.13		1
379	STO	07/01/2019	T6302	Rabbit Digital	Website December 18	120.00		1
380	207204	15/01/2019	T6304	Salaries	Salary Month 10	2,884.40		2,8
381	207209	15/01/2019	T6309	HMRC	PAYE & NIC Month 10	562.52		5
382	207210	15/01/2019	T6310	Cheshire Pensions	Pensions Month 10	440.59		4
383	DD	20/01/2019	T6311	B&M Waste Services	Cemetry Bin Empty December 18	63.00	12.60	
384	207211	22/01/2019	T6312	Bates Office Services Ltd	Stationery	21.86		
385	207212	22/01/2019	T6313	Post Office	Stationery/Postage	62.98	1.00	
386	207313	22/01/2019	T6314	Peers Hairdressing	Over 70's Vouchers	10.00		
387	207214	22/01/2019	T6315	Lloyd Evans Prichard Ltd	Memorial Plaque - War Memorial	250.00	50.00	3
388	207215	22/01/2019	T6316	Helsby & Longden	Storage January	76.50	15.30	
389	207216	22/01/2019	T6317	Winsford Town Council	Tickets for Mayor's Charity Event	20.00		
390	207217	22/01/2019	T6318	No 5 The Barbers	Over 70's Vouchers	10.00		
391	207218	22/01/2019	T6319	St Laurence PCC	Over 70's Vouchers	40.00		
392	207220	22/01/2019	T6320	Hales Fruits Ltd	Over 70's Vouchers	240.00		2
393	207221	22/01/2019	T6321	Alan Pickup Butchers Ltd	Over 70's Vouchers	210.00		2
394	207233	22/01/2019	T6323	Frodsham District Stroke Club	Over 70's Vouchers	10.00		
395	DD	20/01/2019	T6329	Applegreen t/a Petrogas	Fuel Van	47.39	9.48	
396	DD	02/01/2019	T6340	Scottish Power	Cemetry Jan 19	9.39	1.61	
397	207234	30/01/2019	T6322	Amberol Ltd	Fixing Kit for Litterbins	92.00	18.40	1
398	DD	25/01/2019	T6362	Prism	IT Services	216.22	43.25	2

Payments January 2019

	A	B	C	D	E	BF	BG	BF
399	207224	29/01/2019	T6324	Alan Pickup Butchers Ltd	Over 70's Vouchers	60.00		
400	207225	29/01/2019	T6325	JH Tech Support	Neighbourhood Plan Website	343.98		3
401	207226	29/01/2019	T6326	H.E.Cowards	Over 70's Vouchers	540.00		5
402	207227	29/01/2019	T6327	Tarvin Sands Fishery	Reindeer for Christmas Festival	1,400.00		1,4
403	207228	29/01/2019	T6328	EDGE IT Systems Ltd	Epitaph Online - annual fee	247.00	49.40	2
404	207229	29/01/2019	T6330	Local Fresh and Tasty	Over 70's Vouchers	190.00		1
405	207230	29/01/2019	T6331	F.C.A.	Over 70's Vouchers	10.00		
406	207231	29/01/2019	T6332	Frodsham Stroke Club	Over 70's Vouchers	10.00		
407	207232	29/01/2019	T6333	Signs of the Times Ltd	Sandstone Ridge Gateway Signs	1,723.22	344.65	2,0
408	207333	29/01/2019	T6334	CWAC	Sheriff's Breakfast tickets	36.00		
409	DD	02/01/2019	T6364	Prism	Telephone	97.29	19.46	1
410				<b>TOTAL</b>		<b>13,169.85</b>	<b>789.35</b>	<b>13,9</b>

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	<b>Monthly Cash Book Summary</b>													
2														
3	<b>Payments</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>Total</b>
4		<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2019</b>	
6	Maintenance (Env)	11.10	34.19	1,098.05	42.75	453.85	0.00	1,210.00	1,127.58	950.00	0.00	0.00	0.00	4,927.52
7	Walks	74.89	160.59	0.00	0.00	11.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00	276.48
9	Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	Tree Planting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00
13	Maintenance (Com)	35.44	2,564.75	181.78	2,971.06	3,537.45	1,223.44	905.90	3,861.81	78.33	14.56	0.00	0.00	15,374.52
14	H&S	0.00	0.00	28.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28.90
15	Street Furniture (Com)	0.00	0.00	0.00	0.00	0.00	0.00	8.91	70.00	621.54	0.00	0.00	0.00	700.45
16	Rents	0.00	1,113.14	0.00	0.00	51.65	12.63	0.00	0.00	0.00	25.38	0.00	0.00	1,202.80
17	Xmas Lights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,350.00	145.00	0.00	0.00	0.00	1,495.00
18	NY Eve	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	95.00	0.00	0.00	0.00	0.00	2,095.00
19	Christmas Festival	0.00	0.00	0.00	0.00	54.99	0.00	571.00	4,691.00	0.00	1,400.00	0.00	0.00	6,716.99
20	Over 70's	0.00	0.00	0.00	0.00	0.00	140.00	0.00	0.00	1,490.00	3,050.00	0.00	0.00	4,680.00
21	War Memorial	0.00	0.00	2,990.40	0.00	2,795.07	0.00	0.00	0.00	0.00	250.00	0.00	0.00	6,035.47
22	Sponsorship Fund	0.00	69.41	0.00	62.50	0.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00	331.91
23	Cemetery Rates, Rents	1,299.19	86.70	71.56	131.48	86.70	825.89	70.07	1,608.29	157.32	417.79	0.00	0.00	4,754.99
24	Cemetery maintenance	0.00	5.99	343.76	35.23	881.79	25.06	0.00	0.00	105.00	0.00	0.00	0.00	1,396.83
25	Remembrance Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	391.58	0.00	0.00	0.00	0.00	391.58
26	Advert	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100.00
27	Bookkeeping	91.88	102.38	324.00	86.63	102.38	231.00	94.50	97.13	144.38	139.13	0.00	0.00	1,413.41
28	Rent/service	700.26	745.66	531.50	681.49	862.66	590.50	519.50	598.66	557.38	501.50	0.00	0.00	6,289.11
29	Rates	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	0.00	0.00	1,200.00
30	Bank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	Audit	0.00	0.00	488.00	268.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	1,356.00
32	Insurance	0.00	0.00	2,141.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,141.92
33	Postage	0.00	0.00	2.95	0.00	1.77	32.14	0.00	34.75	0.00	58.00	0.00	0.00	129.61
34	Stationery	163.67	145.84	19.99	75.50	11.41	110.87	128.49	191.84	24.95	26.84	0.00	0.00	899.40
35	Subs	0.00	1,693.04	164.50	0.00	0.00	91.00	50.00	0.00	0.00	0.00	0.00	0.00	1,998.54
36	Tel/ICT	313.93	307.90	302.32	205.73	452.88	302.34	303.40	312.97	216.22	313.51	0.00	0.00	3,031.20
37	Regalia	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38	Town Meetings	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00
39	Website	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00	0.00	0.00	1,200.00
40	Pub Cons	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	Promoting Frodsham	0.00	0.00	0.00	0.00	500.00	400.00	0.00	1,075.00	0.00	0.00	0.00	0.00	1,975.00
42	Chairman's Allowance	0.00	1.87	0.00	0.00	0.00	0.00	20.00	260.00	0.00	56.00	0.00	0.00	337.87
43	Staff (Training&Expenses)	143.00	167.46	357.40	0.00	60.00	0.00	0.00	129.00	0.00	0.00	0.00	0.00	856.86
44	Cllr (Training&Expenses)	35.00	0.00	0.00	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145.00
45	Van, Fuel & Insurance	41.68	73.03	66.69	49.34	0.00	895.52	54.83	41.84	42.31	139.93	0.00	0.00	1,405.17
46	Staff (Salaries)	5,153.82	5,871.59	5,967.78	5,483.15	5,632.57	5,964.94	5,357.87	5,706.79	3,970.62	3,887.51	0.00	0.00	52,996.64

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
47	Community Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48	Grants	0.00	0.00	0.00	0.00	0.00	2,300.00	0.00	1,100.00	0.00	0.00	0.00	0.00	3,400.00
49	Play Areas	0.00	0.00	35,795.00	0.00	0.00	580.00	10,220.00	0.00	0.00	0.00	0.00	0.00	46,595.00
50	Van Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	Infrastructure and Street Scene	0.00	0.00	0.00	0.00	0.00	1,038.00	0.00	1,795.96	0.00	2,305.72	0.00	0.00	5,139.68
52	FYA	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
53	Neighbourhood Plan	375.00	217.50	217.50	165.00	105.00	475.00	165.00	292.50	187.50	343.98	0.00	0.00	2,543.98
54	Elections	0.00	3,812.14	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,962.14
55	WW1 Committee	1,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,800.00
56	Xmas Lights	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	IT	0.00	0.00	0.00	0.00	0.00	301.75	0.00	0.00	0.00	0.00	0.00	0.00	301.75
58	Burial Ground	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	VAT	357.72	755.32	8,460.72	820.44	1,718.31	690.13	2,652.01	2,959.72	422.51	789.35	0.00	0.00	19,626.23
60														
61	<b>Total Payments</b>	<b>20,836.58</b>	<b>18,168.50</b>	<b>59,944.72</b>	<b>11,318.30</b>	<b>17,729.48</b>	<b>17,070.21</b>	<b>24,571.48</b>	<b>28,361.42</b>	<b>9,354.06</b>	<b>13,959.20</b>	<b>0.00</b>	<b>0.00</b>	<b>221,313.95</b>
62														
63	<b>Receipts</b>													
64	Precept	215,033.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	215,033.00
65	Allotments	362.47	316.66	128.33	30.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	852.46
66	Burial Fees	1,685.00	0.00	975.00	1,665.00	2,065.00	1,270.00	3,620.00	3,530.00	955.00	625.00	0.00	0.00	16,390.00
67	CWAC & Lottery Grant	4,753.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,753.00
68	Bank Interest	77.47	66.23	72.87	61.85	0.00	194.50	118.48	80.23	63.82	142.20	0.00	0.00	877.65
69	CPH Income	377.50	494.00	1,624.50	993.50	560.50	219.50	417.00	524.00	148.00	897.50	0.00	0.00	6,256.00
70	Castle Park Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71	Adverts/Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
72	Walk Book Sales	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00
73	WW1 Books & Bookmarks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
74	Rent of Field	0.00	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
76	Grants	0.00	9,795.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,795.00
77	Other	3,965.50	191.00	15.00	10.00	4,091.60	350.00	1.80	5,372.10	5,322.24	146.52	0.00	0.00	19,465.76
78	VAT	0.00	0.00	0.00	0.00	20,344.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,344.03
79														
80	<b>Total Receipts</b>	<b>226,253.94</b>	<b>10,862.89</b>	<b>2,815.70</b>	<b>3,060.35</b>	<b>27,066.13</b>	<b>2,034.00</b>	<b>4,157.28</b>	<b>9,521.33</b>	<b>6,570.06</b>	<b>1,811.22</b>	<b>0.00</b>	<b>0.00</b>	<b>294,152.90</b>

Budget		Month:		Jan-19
Payments	Budget 2018/2019	Actual (to date)	Balance of Budget	
<b>Environment</b>				
1. Maintenance	10,000	4,927.52	5,072.48	
3. Tree Planting	0	1.00	-1.00	
Other	0	0.00	0.00	
<b>Environment Total</b>	<b>10,000</b>	<b>4,928.52</b>	<b>5,071.48</b>	
<b>Community</b>				
1. Maintenance	16,000	15,374.52	625.48	
2. H&S	100	28.90	71.10	
4. Street Furniture	1,500	700.45	799.55	
5. Rent and Rates	1,500	1,202.80	297.20	
6. Xmas Lights	2,500	1,495.00	1,005.00	
Over 70's	12,000	4,680.00	7,320.00	
War Memorial	40,000	6,035.47	33,964.53	
<b>Community Total</b>	<b>73,600</b>	<b>29,517.14</b>	<b>44,082.86</b>	
<b>Cemetery</b>				
Rents, Rates & Services	6,000	4,754.99	1,245.01	
Maintenance	1,400	1,396.83	3.17	
<b>Cemetery Total</b>	<b>7,400</b>	<b>6,151.82</b>	<b>1,248.18</b>	
<b>Events</b>				
Promoting Frodsham	3,450	1,975.00	1,475.00	
Town Meetings	500	60.00	440.00	
Festival of Walks	1,000	276.48	723.52	
Remembrance Service	300	391.58	-91.58	
Christmas Festival	8,000	6,716.99	1,283.01	
NY Eve	2,000	2,095.00	-95.00	
Sponsorship Fund	750	331.91	418.09	
<b>Events Total</b>	<b>16,000</b>	<b>11,846.96</b>	<b>4,153.04</b>	
<b>P&amp;P</b>				
1. Advert	100	100.00	0.00	
2. Rent/Service	14,000	6,289.11	7,710.89	
Rates	9,000	1,200.00	7,800.00	
<b>3. Charges</b>				
Bank	25	0.00	25.00	
Audit	1,500	1,356.00	144.00	
Insurance	2,300	2,141.92	158.08	
<b>4. Office Costs</b>				
Postage	200	129.61	70.39	
Stationery	1,000	899.40	100.60	
Subs	2,000	1,998.54	1.46	
Tel/ICT	4,000	3,031.20	968.80	
<b>5. Comms</b>				
Website/Podcasts	2,000	1,200.00	800.00	
Pub Cons	500	0.00	500.00	
6. Chairman's Allowance	1,000	337.87	662.13	



7. Training & Expenses				
	Staff	1,250	856.86	393.14
	Council	400	145.00	255.00
9. Van, Fuel and Insurance		1,500	1,405.17	94.83
10. Salaries				
	Staff	67,579	52,996.64	14,582.36
Regalia		7,500	0.00	7,500.00
11. Grants		12,000	3,400.00	8,600.00
12. Bookkeeping		2,000	1,413.41	586.59
<b>P&amp;P Total</b>		<b>129,854</b>	<b>78,900.73</b>	<b>50,953.27</b>
<b>CAPITAL</b>				
<b>EARMARKED CAPITAL PROJECTS</b>				
Play Areas		36,000	46,595.00	-10,595.00
Van purchase		0	0.00	0.00
Infrastructure and Street Scene		1,000	5,139.68	-4,139.68
Xmas Lights		5,000	0.00	5,000.00
IT		1,000	301.75	698.25
Burial Ground		15,000	0.00	15,000.00
<b>PROJECTS</b>				
Neighbourhood Plan		3,000	2,543.98	456.02
Elections		5,500	3,962.14	1,537.86
FYA		8,000	10,000.00	-2,000.00
WW1		1,800	1,800.00	0.00
Community Safety		12,000	0.00	12,000.00
<b>CAPITAL PROGRAMME</b>		<b>88,300</b>	<b>70,342.55</b>	<b>17,957.45</b>
<b>VAT</b>			19,626.23	-19,626.23
<b>Total Payments</b>		<b>325,154</b>	<b>221,313.95</b>	<b>123,466.28</b>
<b>Receipts</b>				
Precept		215,033	215,033.00	
Allotments		810	852.46	
Burial Fees		15,000	16,390.00	
CWAC & Lottery Grant		4,753	4,753.00	
Bank Interest		250	877.65	
CPH Income		3,000	6,256.00	
Walk Book Sales		0	5.00	
Rent of Field		600	300.00	
Ear-marked Resve Play Area		36,000	81.00	
Grants		0	9,795.00	
Other		16,280	19,465.76	
VAT		0	20,344.03	
<b>Total Receipts</b>		<b>291,726</b>	<b>294,152.90</b>	
<b>RESERVES</b>				
Contingency		15,000.00		
Working capital		30,000.00		
<b>Total Reserves</b>		<b>45,000.00</b>		