

Frodsham Town Council

Minutes from the meeting of **Frodsham Town Council Extraordinary Amenities Committee as called by Cllr P Griffiths (Chair)** held on **17th March 2021 at 2.30pm via Zoom**



FRODSHAM TOWN COUNCIL AMENITIES COMMITTEE

Meeting 8

Attended by: Cllr P Griffiths (Chair), Cllr B Wade (Vice Chair), Cllr C Ashton & J O'Donoghue (Town Clerk)

Also attended by: Cllr R McKeown, Cllr B Stockton and 3 members of the public

109 Apologies for absence

To receive apologies

RESOLVED: Apologies were received and accepted from Cllr Hayes, Cllr Nield, Cllr Lord Pennington and Cllr Williamson.

110 Declarations of interest

To note any declarations of interest on items which are on the agenda

NOTED: There were no declarations of interest.

111 Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

NOTED: 1 member of the public spoke in support of carrying out works to Manley Road Copse and expressed an interest, on behalf of Frodsham WI, in managing the Copse. 1 member of the public spoke in support of carrying out works to Manley Road Copse, progressing repairs to the play areas and completing work on the combined SLA.

112 Manley Road Copse

- (a) To note that the Clerk requested quotes from 3 contractors recommended by members of working groups who have not previously provided services to FTC. Contractors were asked to provide a copy of public liability insurance and traffic management plan as works will necessarily take place adjacent to the highway. Current providers of grounds maintenance services have not been invited to quote for the works.
- (b) To note that 1 quote has been received following a site meeting with Cllr Ashton:

Boundary:

The front hedge is cut both sides & top (before nesting season)

All bramble and ivy is removed from fences on other 2 boundaries

Bamboo rooting from neighbouring property is uprooted within copse.

Internal:

All bramble and unwanted vegetation is brushcut to ground level to enable sight of the land prior to further (chemical) action

unsightly or damaged small trees are removed or tended.

Ivy is removed from taller trees to enable inspection and aesthetics

Any litter removed

All chip to be spread on existing footpaths

Timber from trees to be stacked into habitat piles to assist the environment.

Mature or more established trees and bushes will remain unless remediation work is required

Follow up work:

On future inspection, to keep on top of the bramble and unwanted weeds, it is recommended to apply a glyphosate based application once the plants are actively growing to have maximum effect.

Costing.

In order to carry out the initial work It is estimated 2 days will be required at £600 per day, totalling £1200.

Chemical application is £250 per visit, observation would determine the quantity of visits required.

Availability

Teams can be made available within 2-3 weeks of confirmation

NOTED: The quote was noted

(c) To agree action to be taken

RESOLVED: It was proposed by Cllr Griffiths, seconded by Cllr Wade and agreed to instruct Frodsham Tree Solutions to carry out the works as specified above.

ACTION: JO 17-03-2021

113 Northwich Town Council

To note request from Cllr Ashton for RFO to provide details of all payments to Northwich Town Council for works carried out from October 2019 to date.

NOTED: It was noted that: details of payments have been provided to all Cllrs, prior to the meeting as requested by Cllr Ashton; Cllr Ashton has since requested copy invoices for every payment made to Northwich Town Council for works carried out from October 2019 to date; the Clerk is working on producing these in an accessible format due to the size and number of files required.

ACTION: JO

114 Play areas

(a) To consider works identified by Northwich Town Council following routine inspections as reported by the Clerk previously to Committee and minuted.

Minute reference: 9/02/2021/102

NOTED: The works previously identified were noted.

(b) To agree action to be taken

RESOLVED: It was agreed that Cllr Ashton and Cllr Griffiths will visit each of the play areas and identify works which need to be completed; that Cllr Ashton and Griffiths will provide a list of contractors to provide quotes for the works; that Cllr Ashton and Griffiths will provide a specification for the works to be completed; that the Clerk be given delegated authority to instruct the works following consultation with Cllrs Ashton and Griffiths.

ACTION: CA/PG/JO

115 Amenities Committee Meetings

To consider frequency of meetings and agree recommendation to full council.

RESOLVED: It was agreed to recommend to full Council that Amenities Committee Meetings be scheduled monthly with every other meeting taking place at 4pm.

116 Grounds Maintenance SLA

(a) To note that: Lowthers contract was for a 3-year period with an option to extend at the end of the period 2020. NTC contract is open ended with option to cancel with notice. Amenities Committee met on 11th February 2020 immediately prior to lockdown. Clerk given delegated authority to enable to Council to continue its business at PP&R meeting held March 2020. There was no option but to continue with the current SLAs and there had been no complaints about the service provided. Amenities Committee did not meet again until 13th October 2020 due to COVID-19 when it was noted that the SLAs are under review (item 55). The next meeting was on 17th December 2020 when it was again noted that the SLAs are under review (item 84), this was noted again on 9th February 2021. Both contractors are aware the SLA is under review and have agreed to continue to provide their services until further notice.

NOTED: The information was noted.

(b) To agree action to be taken

NOTED: It was noted that Cllr Hayes and J O'Donoghue are arranging a meeting to discuss the SLA and content for consideration by Committee.

ACTION: HH/JO

117 Close of meeting

NOTED: The meeting closed at 14:55