

## Accounts Report Pack – December 2021

**Committee:** Policy, Process & Revenue (cancelled)  
**Date of meeting:** 20<sup>th</sup> December 2021 (cancelled)  
**Report by:** Jo O'Donoghue (Town Clerk and Responsible Finance Officer)  
**Dated:** 15<sup>th</sup> December 2021

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Date: 05/01/2022

## Frodsham Town Council 2021/2022

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## Cashbook 1

User: JO

## Current Bank A/c

For Month No: 8

## Receipts for Month 8

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>236,686.01</b>					<b>236,686.01</b>	
T3186	Banked: <b>16/11/2021</b>	<b>9,405.70</b>						
T3186	HMRC	9,405.70			105		9,405.70	VAT 1/04/21 to 31/10/21
T3187	Banked: <b>22/11/2021</b>	<b>3,404.94</b>						
T3187	CWAC	3,404.94			7000	100	3,404.94	CiL-20/01784/FUL - Woodhouses
T3189	Banked: <b>24/11/2021</b>	<b>540.00</b>						
T3189	DT TURNER	540.00			1300	130	540.00	DT TURNER
T3188	Banked: <b>24/11/2021</b>	<b>440.00</b>						
T3188	DT TURNER	440.00			1300	130	440.00	DT TURNER
T3190	Banked: <b>29/11/2021</b>	<b>806.40</b>						
T3190	Blachere Illuminations	806.40			4812	170	806.40	Refund on T7539
<b>Total Receipts for Month</b>		14,597.04	0.00	0.00			14,597.04	
<b>Cashbook Totals</b>		<u>251,283.05</u>	<u>0.00</u>	<u>0.00</u>			<u>251,283.05</u>	

Date: 05/01/2022

## Frodsham Town Council 2021/2022

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## Cashbook 1

User: JO

## Current Bank A/c

For Month No: 8

## Payments for Month 8

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
06/09/2021	Northwich Town Council	BACS	-1,675.80			2021	170	-1,675.80	July SLA
06/09/2021	Northwich Town Council	BACS	1,675.80		279.30	2021	170	1,396.50	July SLA
01/11/2021	CWAC	DD	510.00		85.00	4240	100	425.00	CPH rent
01/11/2021	Scottish Power	DD	13.00			4600	130	13.00	Cemetery building
01/11/2021	CWAC	DD	125.00			4250	100	125.00	Rates CPH
01/11/2021	Prism Ltd	DD	132.72		22.12	4180	100	110.60	Phone October
02/11/2021	CHALC	BACS	75.00			4090	100	75.00	Induction
02/11/2021	Bates Office Services Ltd	BACS	23.00		3.83	4160	100	19.17	Envelopes
02/11/2021	Rabbit Digital	BACS	120.00			4210	100	120.00	SLA Website October
02/11/2021	CANDA COPYING	BACS	80.76		13.46	4190	100	67.30	Photocopier
03/11/2021	[REDACTED]	BACS	14.39			4210	100	14.39	Zoom 29-10 to 28-11
03/11/2021	[REDACTED]	BACS	29.99			4090	100	29.99	Magic whiteboard
03/11/2021	[REDACTED]	BACS	14.39			4210	100	14.39	Zoom 29/09 to 28/10
03/11/2021	[REDACTED]	BACS	14.39			4210	100	14.39	Zoom 29/08 to 28/09
03/11/2021	B & M Waste Services	BACS	100.51		16.75	4560	130	83.76	October
04/11/2021	Main Street Community Church	BACS	1,500.00			4220	100	1,500.00	Grant funding
04/11/2021	[REDACTED] Top	BACS	250.00			4090	100	250.00	Buffet x 17 members
04/11/2021	[REDACTED]	BACS	10.00			4990	100	10.00	CPH keys
08/11/2021	CHALC	BACS	50.00			4090	100	50.00	H Hayes & P Griffiths
08/11/2021	CHALC	BACS	25.00			4070	100	25.00	Chairmanship
08/11/2021	CHALC	BACS	480.00			4090	100	480.00	Planning 1, 2, 3
08/11/2021	CHALC	BACS	150.00			4090	100	150.00	Budgeting & Finance
08/11/2021	[REDACTED]	BACS	806.40		134.40	4812	170	672.00	Xmas light bulbs
08/11/2021	[REDACTED]	BACS	95.97			4180	100	95.97	Mobile phone 2/06 to 5/10
08/11/2021	CANDA COPYING	BACS	116.59		19.43	4190	100	97.16	CANDA COPYING
15/11/2021	[REDACTED]	BACS	632.92			4000	100	632.92	Salary
15/11/2021	[REDACTED]	BACS	628.42			4000	100	628.42	Salary
15/11/2021	[REDACTED]	BACS	2,396.39			4000	100	2,396.39	Salary
15/11/2021	[REDACTED]	BACS	467.24			4000	100	467.24	Salary
15/11/2021	[REDACTED]	BACS	676.12			4000	100	676.12	Salary
15/11/2021	HMRC	BACS	1,462.81			4030	100	1,462.81	Contributions
15/11/2021	Cheshire Pensions	BACS	1,337.62			4040	100	1,337.62	Contributions
18/11/2021	Blachere Ltd	BACS	806.40		134.40	4812	170	672.00	Overpayment refund requ
18/11/2021	Jenny Penny	BACS	80.00			4735	100	80.00	Flowers
18/11/2021	Frodsham Bee Friends	BACS	1,000.00			4220	100	1,000.00	Grant payment
18/11/2021	Northwich Town Council	BACS	1,675.80		279.30	2021	170	1,396.50	SLA October
18/11/2021	Northwich Town Council	BACS	29.40		4.90	4990	130	24.50	Toilet cleaning
18/11/2021	SLCC	BACS	36.00		6.00	4070	100	30.00	Operation London Bridge
18/11/2021	Boxoso	BACS	2,400.00		400.00	4730	140	2,000.00	Xmas Festival stage
25/11/2021	Prism Ltd	DD	271.25		45.21	4210	100	226.04	IT services
25/11/2021	Royal British Legion	BACS	68.00			4720	140	68.00	4 x wreaths
<b>Total Payments for Month</b>			18,705.48	0.00	1,444.10			17,261.38	
<b>Balance Carried Fwd</b>			232,577.57						
<b>Cashbook Totals</b>			251,283.05	0.00	1,444.10			249,838.95	

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BRANCH : WARRINGTON                      0890536149310600                      PAGE 726  
 BIC : CPBKGB22                      IBAN : GB54CPBK08905361493106  
 TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL                      15 NOV 21

Date	Description	Withdrawals	Deposits	Balance
29 OCT 21	BROUGHT FORWARD			236,686.01
01 NOV 21	DD CHESHIRE WEST AND 600788120	125.00		
01 NOV 21	DD TELECOMS TELE1035 212036	132.72		
01 NOV 21	DD SCOTTISHPOWER 54781325010	13.00		
01 NOV 21	DD CHESHIRE WEST FUND 215317 /2110134	510.00		235,905.29
02 NOV 21	CHES ASSOC OF TOWN 2021/344/T7532	75.00		
02 NOV 21	BATES OFFICE SERVI SI557376/T7534	23.00		
02 NOV 21	RABBIT 3088/T7533	120.00		
02 NOV 21	CANDA COPYING LTD 440483/T7536	80.76		235,606.53
03 NOV 21	[REDACTED] T7544	14.39		
03 NOV 21	[REDACTED] T7542	14.39		
03 NOV 21	[REDACTED] T7543	14.39		
03 NOV 21	[REDACTED] T7541	29.99		
03 NOV 21	[REDACTED] T7540	250.00		235,283.37
04 NOV 21	[REDACTED] T7549	10.00		
04 NOV 21	[REDACTED] T7546	95.97		
04 NOV 21	Main Street Commun FTC/T7551	1,500.00		233,677.40
08 NOV 21	CHES ASSOC OF TOWN 2020/531/T552/3	75.00		
08 NOV 21	CHES ASSOC OF TOWN 2020/617/T7555	150.00		
08 NOV 21	CHES ASSOC OF TOWN 2020-581/T7554	480.00		
08 NOV 21	CANDA COPYING LTD FRODSHAM TOWN COUN	116.59		
08 NOV 21	Blachere Illuminat SIS53897	806.40		232,049.41
11 NOV 21	[REDACTED] FTC/T7559	2,396.39		229,653.02
15 NOV 21	[REDACTED] FTC/T7560	467.24		
15 NOV 21	[REDACTED] FTC/T7557	628.42		
15 NOV 21	[REDACTED]	632.92		227,924.44S



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BRANCH : WARRINGTON                      0890536149310600                      PAGE 727  
 BIC : CPBKG22                      IBAN : GB54CPBK08905361493106  
 TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL                      30 NOV 21

Date	Description	Withdrawals	Deposits	Balance
15 NOV 21	BROUGHT FORWARD			227,924.44
15 NOV 21	[REDACTED] FTC/T7561	676.12		
15 NOV 21	HMRC 709PA00115747	1,462.81		
15 NOV 21	CHESHIRE PENSIONS 9852093	1,337.62		
15 NOV 21	CHESHIRE WEST		3,404.94	227,852.83
16 NOV 21	HMRC VTR XRV126000100963		9,405.70	237,258.53
18 NOV 21	JENNY PENNY FTC/T7556	80.00		
18 NOV 21	Blachere Illuminat S153897/T7539	806.40		
18 NOV 21	FRODSHAM BEE FRIEND FTC GRANT/T7564	1,000.00		
18 NOV 21	NORTHWICH TOWN COU 5335/T7547/8	1,705.20		
18 NOV 21	BOXOSO 2473/T7565	2,400.00		
18 NOV 21	SLCC ENTERPRISES L 203845/T7545	36.00		231,230.93
22 NOV 21	DD BAGNALL & MORRIS W F568FRODSHAM	100.51		231,130.42
24 NOV 21	D T TURNER LTD [REDACTED]		440.00	
24 NOV 21	D T TURNER LTD [REDACTED]		540.00	232,110.42
25 NOV 21	DD PRISM BUSINESS DEV PRSM3947 174910	271.25		
25 NOV 21	Royal British Legi PAG06	68.00		231,771.17
29 NOV 21	BLACHERE ILLUMINAT BLACHERE		806.40	232,577.57



03/12/2021

Frodsham Town Council 2021/2022

Bank Reconciliation Statement as at 03/12/2021  
for Cashbook 1 - Current Bank A/c

User: JO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	30/11/2021	727	232,577.57
			<u>232,577.57</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			0.00
			<u>232,577.57</u>
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	
			<u>0.00</u>
			232,577.57
		Balance per Cash Book is :-	232,577.57
		Difference is :-	0.00

**Bank Reconciliation Statement as at 07/12/2021  
for Cashbook 2 - Investment A/c CCLA**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	30/11/2021		227,650.94
			<u>227,650.94</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			227,650.94
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			227,650.94
		<b>Balance per Cash Book is :-</b>	<b>227,650.94</b>
		<b>Difference is :-</b>	<b>0.00</b>

**STATEMENT**

Ms J O'Donoghue  
Frodsham Town Council  
Castle House  
Castle Park  
FRODSHAM  
WA6 6SB  
UK

**CLIENT:** FRODSHAM TOWN COUNCIL

**ACCOUNT NAME:**

**ACCOUNT NUMBER:** 0126850001PC

Statement at 30 November 2021

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/11/21	Brought Forward			227,646.14	
01/11/21	Dividend reinvested		4.80	227,650.94	4
30/11/21	Carried Forward			227,650.94	4

Statement of Dividends paid during the month to 30 November 2021

Date	Receiving Account	Amount Paid £
01-11-21	Dividend reinvested	4.80

**From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit [www.ccla.co.uk](http://www.ccla.co.uk)**



**Bank Reconciliation Statement as at 01/12/2021  
for Cashbook 3 - Instant Access A/c**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	31/10/2021		25,295.55
			<u>25,295.55</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			25,295.55
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			25,295.55
		<b>Balance per Cash Book is :-</b>	<b>25,295.55</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Account Details

General Details					
Number:	0890536149310650	Sort Code:	089053		
Nickname:	FRODSHAM TOWN COUNCIL	Name:	FRODSHAM TOWN COUNCIL		
Available Balance:	£ 25,295.55	Type:	INSTANT ACCESS SAVINGS		
Credit interest rate:	0.03%	Debit interest rate:	0.0		
More Details					
Currency:	£	Branch:	Miller Street		
Date From(dd/MM/yyyy):	01/10/2021	Date To(dd/MM/yyyy):	01/12/2021		
Transactions for:	-NIL-	Amount From:	-NIL-	Amount To:	-NIL-
Transaction Type:	ATM Debit	Transaction Code:	ATM Debit		
Bank Reference:	-NIL-	Customer Reference:	-NIL-		
Transactions List - - FRODSHAM TOWN COUNCIL (£) - 0890536149310650					
Date	Bank Reference	Transaction Description	Customer References	Amount (£)	Running Balance (£)
05/10/2021		Bank Credit Interest		4.05	25,295.55

## Detailed Income &amp; Expenditure by Budget Heading 05/12/2021

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Policy Process &amp; Revenue</u>								
1076 Precept	0	174,764	174,764	0			100.0%	
1090 Income - Interest	5	52	500	448			10.4%	
1890 Income - Allotments	0	1,251	927	(324)			135.0%	
1990 Income - Other	0	(3,326)	3,000	6,326			(110.9%)	
7000 Income - CIL	3,405	3,405	3,000	(405)			113.5%	
9000 Income - Reception Services (C	0	4,675	0	(4,675)			0.0%	
9010 Grants Received	0	30,000	0	(30,000)			0.0%	
Policy Process & Revenue :- Income	<b>3,410</b>	<b>210,821</b>	<b>182,191</b>	<b>(28,630)</b>			<b>115.7%</b>	<b>0</b>
4000 Staff Salary	4,801	39,382	45,000	5,618		5,618	87.5%	
4030 PAYE and NI	1,463	10,082	13,000	2,918		2,918	77.6%	
4040 Pension	1,338	10,269	15,000	4,731		4,731	68.5%	
4060 Expenses - Staff Other	0	185	0	(185)		(185)	0.0%	
4070 Training - Staff	55	464	1,200	736		736	38.7%	
4090 Training - Councillor	1,035	1,186	1,000	(186)		(186)	118.6%	
4120 Audit Fees	0	(292)	1,500	1,792		1,792	(19.4%)	
4130 Professional Fees	0	(120)	2,000	2,120		2,120	(6.0%)	
4140 Subscriptions & Memberships	0	1,828	2,200	372		372	83.1%	
4150 Insurance	0	2,764	2,800	36		36	98.7%	
4160 Stationery	19	213	200	(13)		(13)	106.4%	
4170 Postage	0	0	150	150		150	0.0%	
4180 Telephone & Broadband	207	987	2,000	1,013		1,013	49.3%	
4190 Photocopier	164	456	720	264		264	63.4%	
4200 Website	0	840	1,500	660		660	56.0%	
4210 IT	389	2,783	2,750	(33)		(33)	101.2%	
4211 IT archives	0	0	1,000	1,000		1,000	0.0%	
4220 Grants Paid	2,500	2,725	10,000	7,275		7,275	27.3%	
4240 Rent	425	4,585	5,100	515		515	89.9%	
4250 Rates	125	998	1,500	503		503	66.5%	
4260 Pub Consultations	0	0	900	900		900	0.0%	
4270 Adverts	0	75	100	25		25	75.0%	
4430 Over 70s	0	365	0	(365)		(365)	0.0%	
4511 Storage Facility	0	383	1,000	618		618	38.3%	
4513 Over 70s	0	(338)	15,000	15,338		15,338	(2.3%)	
4514 Winter Gritting	0	0	1,000	1,000		1,000	0.0%	
4515 Allotments	0	1,835	1,000	(835)		(835)	183.5%	
4516 War Memorial Maintenance	0	123	1,000	878		878	12.3%	
4517 CCTV	0	4,563	4,500	(63)		(63)	101.4%	
4518 Community Safety	0	0	7,000	7,000		7,000	0.0%	
4519 Frodsham Youth Association	0	10,000	10,000	0		0	100.0%	

## Detailed Income &amp; Expenditure by Budget Heading 05/12/2021

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4600 Utilities	0	80	0	(80)		(80)	0.0%	
4612 Regalia	0	95	1,000	905		905	9.5%	
4613 Neighbourhood Plan	0	0	3,000	3,000		3,000	0.0%	
4735 Mayor Allowance	80	80	1,000	920		920	8.0%	
4810 Elections	0	0	5,000	5,000		5,000	0.0%	
4823 Room hire	0	693	0	(693)		(693)	0.0%	
4990 Sundries	10	1,105	0	(1,105)		(1,105)	0.0%	
4992 20% contingency EMR	0	0	50,000	50,000		50,000	0.0%	
8000 Town Clock	0	0	1,000	1,000		1,000	0.0%	
Policy Process & Revenue :- Indirect Expenditure	<b>12,611</b>	<b>98,392</b>	<b>211,120</b>	<b>112,728</b>	<b>0</b>	<b>112,728</b>	<b>46.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(9,201)</b>	<b>112,429</b>	<b>(28,929)</b>	<b>(141,358)</b>				
<u>130 Cemetery</u>								
1300 Income - Burial Fees	980	13,445	18,000	4,555			74.7%	
1301 Income - Memorials	0	1,230	1,000	(230)			123.0%	
Cemetery :- Income	<b>980</b>	<b>14,675</b>	<b>19,000</b>	<b>4,325</b>			<b>77.2%</b>	<b>0</b>
4210 IT	0	85	0	(85)		(85)	0.0%	
4250 Rates	0	1,422	1,450	28		28	98.1%	
4320 Maintenance	0	1,200	2,000	800		800	60.0%	
4550 Plaques & Memorials	0	360	0	(360)		(360)	0.0%	
4560 Waste Removal	84	264	1,080	816		816	24.4%	
4600 Utilities	13	704	600	(104)		(104)	117.4%	
4900 Cemetery EMR	0	0	20,000	20,000		20,000	0.0%	
4990 Sundries	25	209	400	191		191	52.2%	
Cemetery :- Indirect Expenditure	<b>121</b>	<b>4,244</b>	<b>25,530</b>	<b>21,286</b>	<b>0</b>	<b>21,286</b>	<b>16.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>859</b>	<b>10,431</b>	<b>(6,530)</b>	<b>(16,961)</b>				
<u>140 Events</u>								
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	0	40	1,500	1,460		1,460	2.7%	
4720 Remembrance Sunday	68	68	350	282		282	19.4%	
4722 Halloween	0	0	1,000	1,000		1,000	0.0%	
4730 Christmas Festival	2,000	3,271	10,000	6,729		6,729	32.7%	
4740 NY Eve	0	0	5,000	5,000		5,000	0.0%	
4757 Post Covid Event	0	0	6,500	6,500		6,500	0.0%	
Events :- Indirect Expenditure	<b>2,068</b>	<b>3,379</b>	<b>24,550</b>	<b>21,171</b>	<b>0</b>	<b>21,171</b>	<b>13.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(2,068)</b>	<b>(3,379)</b>	<b>(24,550)</b>	<b>(21,171)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 05/12/2021

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>170 Amenities</u>								
2021 Grounds Maintenance SLA 2021	1,117	21,793	35,329	13,536		13,536	61.7%	
4803 Play Area repairs/refurb	0	343	20,000	19,657		19,657	1.7%	
4804 Tree Works	0	810	2,000	1,190		1,190	40.5%	
4805 Hob Hey Wood	0	4,800	5,100	300		300	94.1%	
4806 Defibrillator Maintenance	0	81	2,000	1,919		1,919	4.0%	
4807 Replacement Lights	0	0	12,000	12,000		12,000	0.0%	
4808 Bulbs	0	0	100	100		100	0.0%	
4809 Rent & Rates	0	0	2,000	2,000		2,000	0.0%	
4811 Street Furniture	0	0	2,000	2,000		2,000	0.0%	
4812 Xmas Light Bulbs	538	538	750	212		212	71.7%	
4813 Additional grounds maint	0	196	0	(196)		(196)	0.0%	
4814 Manley Road Copse	0	516	2,000	1,484		1,484	25.8%	
4815 Marshlands	0	0	2,000	2,000		2,000	0.0%	
4990 Sundries	0	325	0	(325)		(325)	0.0%	
4991 Memorial path EMR	0	475	30,000	29,525		29,525	1.6%	
4999 Ship Street Play Area	0	0	150,000	150,000		150,000	0.0%	
Amenities :- Indirect Expenditure	<u>1,655</u>	<u>29,877</u>	<u>265,279</u>	<u>235,402</u>	<u>0</u>	<u>235,402</u>	<u>11.3%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(1,655)</u>	<u>(29,877)</u>	<u>(265,279)</u>	<u>(235,402)</u>				
Grand Totals:- Income	<b>4,390</b>	<b>225,496</b>	<b>201,191</b>	<b>(24,305)</b>			<b>112.1%</b>	
Expenditure	<b>16,455</b>	<b>135,892</b>	<b>526,479</b>	<b>390,587</b>	<b>0</b>	<b>390,587</b>	<b>25.8%</b>	
<b>Net Income over Expenditure</b>	<u>(12,065)</u>	<u>89,604</u>	<u>(325,288)</u>	<u>(414,892)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>(12,065)</u>	<u>89,604</u>						