

# Frodsham Town Council



Minutes from the meeting of **Frodsham Town Council** held at 7pm on **Monday 28<sup>th</sup> March 2022** in **Gallery 2, Castle Park Arts Centre, Castle Park, Frodsham, WA6 6SE**

## FRODSHAM TOWN COUNCIL

### Meeting 9

Attended by: Cllr R McKeown (Vice Chair), Cllr I Anstice, Cllr P Eakin, Cllr B Wade, Cllr P Lowrie, Cllr P Griffiths, Cllr B Stockton & J O'Donoghue (Town Clerk)

Also attended by: 2 members of the public and representatives from Climate Action Frodsham

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*Cllr R McKeown (Vice Chair) chaired the meeting in the absence of Cllr Hayes (Chair)*

### 121. Apologies for absence

To receive apologies

**RESOLVED:** Apologies were received and accepted from Cllr Hayes and Cllr Sumner. It was noted that Cllr Ashton was unable to attend the meeting and Councillors wished her a speedy recovery.

**NOTED:** It was noted that Cllr Davies has tendered her resignation to the chairman.

### 122. Declarations of interest

To note any declarations of interest on items which are on the agenda

**NOTED:** Cllr Wade declared an interest in item 136 as a member of Green Gates Community Project.

### 123. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

**NOTED:** 1 member of the public wished to address item 132 and it was agreed to bring forward the item and suspend standing orders for the item to enable discussion to take place. Members of Climate Action Cheshire spoke in favour of FTC declaring a climate emergency.

### 124. PCSO

To receive and note a report provided by PCSO Flanagan prior to the meeting

**NOTED:** PCSO Neil Flanagan attended the meeting and the report was circulated prior to the meeting (Appendix A). It was noted that PCSO Flanagan will also be covering Elton for the foreseeable future. Cllr Wade requested involvement with the ward walks being organised by CWAC.

### 125. Cheshire West and Chester Council

To receive a report from Cllrs Riley & Basey

**NOTED:** Cllr Riley (CWAC) and Cllr Basey (CWAC) did not attend the meeting and no reports were provided.

## 126. Minutes of: Meetings

To approve and sign the minutes of the meeting held 24<sup>th</sup> January 2022

**RESOLVED:** The minutes of the meeting held 24<sup>th</sup> January 2022 were approved and signed.

## 127. Finance

- a) To note the accounts report for the period 1<sup>st</sup> February 2022 to 28<sup>th</sup> February 2022

**NOTED:** The accounts report was noted.

- b) To approve and sign the accounts for February 2022

**RESOLVED:** It was unanimously agreed to approve and sign the accounts for February 2022.

- c) To note that the pay agreement of 1.75% for the period 1st April 2021 to 31st March 2022 has been implemented retrospectively as per staffing contractual agreements

**NOTED:** The pay award was noted.

## 128. Trust Funds

- a) To approve the charity accounts for Hob Hey Wood Friends

**RESOLVED:** The accounts were approved and it was noted that there has been no movement in or out of the accounts and the balance stands at £1,385.22.

- b) To approve the charity accounts for Frodsham Recreational Grounds

**RESOLVED:** The accounts were approved and it was noted that the balance stands at £1,783.60.

- c) To resolve that Frodsham Town Council has met its obligations with regard to Charity Returns to 31st March 2021

**RESOLVED:** It was unanimously agreed that the Council has met its responsibilities with regard to the trustee accounts and noted that the annual returns were filed in January.

## 129. Code of Conduct

To accept the recommendation, from the Policy, Process and Revenue Committee (ref: 28/02/2022/62b) to adopt the Code of Conduct, as adopted by Cheshire West and Chester Council, from 1<sup>st</sup> April 2022.

**RESOLVED:** The code of conduct was approved.

## 130. Co-option

- a) To note that there is one application for the vacancy within the Lakes Ward. The applicant meets the application criteria

**NOTED:** The application was noted.

- b) To consider co-option to the Lakes Ward.

**NOTED:** The item was deferred as the applicant was not in attendance.

- c) To agree action to be taken.

**RESOLVED:** The item was deferred.

131. Ukraine

- a) To note the information received from National Association of Local Councils

**NOTED:** The information was noted.

- b) To consider making a donation to the Disasters Emergency Committee under the General Power of Competence.

**RESOLVED:** It was agreed to make a payment of £5,000 to the DEC

**ACTION: JO**

132. Climate emergency

To consider whether to declare a climate emergency and establish a working group to identify how FTC could take action to address the emergency: <https://www.nalc.gov.uk/our-work/climate-change>.

**RESOLVED:** It was agreed that FTC will declare a climate emergency and establish a working group to identify how FTC will take action to address the emergency. Cllrs L Sumner, P Eakin, I Anstice and P Lowrie to take forward with Climate Action Frodsham.

**ACTION: LS/PE/IA/PL**

133. Frodsham Youth Association

- a) To note the Annual Report provided together with audited accounts for the period 1st March 2020 to 2021.

**NOTED:** The annual report was noted together with the audited accounts.

- b) To approve payment of £15,000 under min ref 10/01/2022/98 by 30th April 2022.

**RESOLVED:** It was unanimously agreed to make payment of £15,000 by 30<sup>th</sup> April 2022 and to request a breakdown of expenditure.

134. Liverpool John Lennon Airport Consultative Committee

To appoint a representative to attend the next meeting of the above committee due to be held 20<sup>th</sup> May 2022.

**RESOLVED:** It was agreed to appoint Cllr Eakin as representative.

**ACTION: PE**

135. Lease arrangements

To consider meeting with Frodsham Community Council and Frodsham Youth Association to discuss current lease agreements.

**RESOLVED:** It was agreed to set up a meeting with both organisations to be attended by Cllr Hayes, Cllr Griffiths and the Clerk.

**ACTION: HH/PG/JO**

136. Ship Street play area

To receive an update.

**NOTED:** The Clerk provided an update together with a drawing of the site and equipment to be provided. Cllr Wade noted that the seats needed to have arms and be suitable for the elderly. Cllr Wade noted that further grant funding had been agreed with Green Gates Community Project and agreed to hold a meeting with the group to discuss the plans. Disappointment was expressed at slow rate of progress with painting the railings. Clerk to write to contractor giving 4 weeks for works to be completed and expressing disappointment at the lack of progress. Noted that the agreed budget for 2022-2023 is £150,000 and this will be offset by grant funding.

### 137. Councillor training

- a) To agree a date and location for an “away day”

**RESOLVED:** It was agreed to hold the event from 6pm to 8pm on Thursday 7<sup>th</sup> July. No refreshments will be provided and the Clerk will advise as to venue.

**ACTION: JO**

- b) To note the current schedule of training provided by Cheshire Association of Local Councils and agree attendance

**NOTED:** The training schedule was noted. Cllrs wishing to attend to contact Clerk to book.

**ACTION: ALL**

### 138. War memorial path

To receive an update.

**NOTED:** It was noted that the project is progressing, tree works (to remove and stump grind 7 trees) are due to take place week beginning 28<sup>th</sup> March 2022 and the contract documents are being prepared for tender. Harrison Design Development will handle the tender process as part of their contract agreement.

### 139. The Queen’s Platinum Jubilee

- a) To receive a report from the working group meeting held 16<sup>th</sup> March 2022

**NOTED:** Cllr Wade provided a report and it was noted that Frodsham WI will be organising a “Hat fit for a Queen” competition, Cllr Lowrie will be organising a children’s art competition to be displayed in St Laurence Church, Frodsham and District Rotary will be organising a BBQ and providing general stewarding, The Queen’s Head have made an application for TEN to provide a bar, toilets will be available at the rear of Ancora House School in Castle Park and members of Frodsham WI have agreed to clean and supervise. Litter picking will be carried out by the Frombles with children’s inflatables available in the main area. Musical entertainment will be provided by Runcorn Ukeleles, Frodsham Signs, Cat Ogden and Rebecca Tester. A children’s face painter will be in attendance and a dog show will be held at the Community Field on Friday 3<sup>rd</sup> June. Cllr Anstice agreed to contact the schools with regard to DTC providing a time capsule and Cllr McKeown agreed to organise a tug of war competition.

**ACTION: IA/RMC**

- b) To agree action to be taken

**NOTED:** A further Zoom meeting will be arranged for week beginning 4<sup>th</sup> April to finalise arrangements.

### 140. Clerk’s report

To receive any additional information from the Clerk.

**NOTED:** There was no further report from the Clerk.

### 141. Exclusion of press and public

To resolve, that in accordance with the provisions of Schedule 12A of the Local Government Act 1972, the public and press be excluded during consideration of the following item due to the sensitive nature of the item.

**RESOLVED:** It was agreed to exclude members of the public and press from the following item.

### 142. Castle Park House – facilities management/reception services

- a) To receive a report from the Town Clerk

**NOTED:** The Clerk provided a report and it was noted that Cheshire West and Chester has cancelled the agreement with Frodsham Town Council to provide reception services to the tenants of Castle Park House with effect from 25<sup>th</sup> April 2022. It has been agreed that Cheshire West and Chester Council will meet the redundancy settlements for both members of staff affected.

143. Date of next meeting – 23<sup>rd</sup> May – Annual Meeting

144. Close of meeting

**Problem areas:**

Are main issues currently are youths causing ASB at Frodsham Leisure Centre. This was happening last year but had eased off over the winter months, however over the past 2 weeks we have seen an increase in reports at the location. I am currently working with staff to see if we can identify offenders and also prevent this happening in the future. I have arranged to hold Police Surgeries at the Leisure Centre of a weekend to be more of a visible presence in the area.

ASB in the Ashton Drive, Ship Street, Riversdale area continues to be low although we are still hearing of the odd one or two incidents and this area continues to be a priority for me when on patrol. We held a ward walk with partner agencies recently to discuss the issues in the area as well as looking at some longer term solutions.

**Frodsham Community SpeedWatch:**

For those of you not aware, we used to have an active Community Speed Watch Group in Frodsham that folded during COVID. Well I am happy to announce that rising from the ashes and now run as part of Cheshire West and Chester Council Community Speed Watch scheme, we have two trained volunteers who will be taking a non-enforceable speed device out on a regular basis, this will assist the work I do with both an enforceable speed device and the Smiley S.I.D (Speed Indicator Device).

If you or anybody you know would like to volunteer and be a part of the Community Speed Watch Group, please let me know.

**Schools/Young people:**

The past couple of months have really seen things get back to some sort of normality when it comes to school visits and my involvement with young people. I have delivered the Let's Walk Road Safety Course to Years 3 and 4 at Frodsham Manor House Primary School as well as school talks in relation to Stranger Danger and E-Safety and Cyberbullying.

I have been to Ancora House School and have another visit planned later this week. I visited Frodsham CE Primary School and spoke about the work I do in the community as part of their aspirations week.

I continue to get complaints re the manner of peoples parking when dropping off and collecting children from school and have tried to be a visible presence outside the schools whenever possible.

I have paid a visit to Kids Planet Day Nursery to meet the children and show them the police car.

I have continued to link up with Frodsham youth club and was there on Friday night. We have a session planned for Saltworks with Youth Club on Saturday 9<sup>th</sup> April between 1:30pm and 3pm.

My regular visits to Helsby High School continue as a useful way of engaging with both staff and students.

## **Elaine McIver Award:**

As many if you will be aware, Elaine Mciver was a Frodsham resident and a serving Detective Constable with Cheshire Police. She was sadly killed in the Manchester Arena bombing on 22<sup>nd</sup> May 2017.

Following a meeting between a Frodsham resident, Elaine's family, Nic from Youth Club and myself, it has been agreed to have a fitting memorial to Elaine, The Elaine McIver Award will be presented to a young person from Frodsham Youth Club every year. The recipient will be a person who has displayed traits and values upheld by Elaine and will be awarded at a ceremony sometime during June.

## **Bee Friends:**

On Friday I attended The Hive at Castle Park and met with volunteers from Bee Friends. Bee Friends is a group of local people who have come together because of shared concerns about social isolation and the loneliness felt by many people living in our community.

I am keen to lend my support to this group and if you know of anybody who would like more information about Bee Friends, visit [www.beefriendeds.infrodsham.uk](http://www.beefriendeds.infrodsham.uk) or email [frodshambeefriends@gmail.com](mailto:frodshambeefriends@gmail.com)

## **Memorial Fields Car Park:**

We continue to receive calls in relation to vehicles parked at the memorial field's car park revving engines, playing loud music, littering and possibly drug taking/dealing. After speaking to a concerned resident, we will be keeping an eye on this location and asking for our response patrols to give the location extra attention of an evening.

## **Police Surgeries:**

My weekly Police surgeries at Frodsham Fire Station for April and May are as follows:

Saturday 9<sup>th</sup> April 5pm – 6pm  
Thursday 14<sup>th</sup> April 2pm – 3pm  
Thursday 21<sup>st</sup> April 3pm – 4pm

Sunday 1<sup>st</sup> May 8pm – 9pm  
Friday 6<sup>th</sup> May 3pm – 4pm  
Thursday 12<sup>th</sup> May 6pm – 7pm  
Wednesday 18<sup>th</sup> May 2pm – 3pm  
Monday 23<sup>rd</sup> May 4pm – 5pm  
Tuesday 31<sup>st</sup> May 3pm – 4pm

I am also trialling a separate Police surgery at Frodsham Leisure Centre. The first of these will be held on:

Saturday 9<sup>th</sup> April 4pm – 5pm

Stay safe

PCSO 20619 Neil Flanagan